

ACCOUNTING FOR FUNDS

Appointment of Paying Agent - Order #MA-142-08, date 8 Jul 08

	O&M Funds	Contingency Funds	Total
A. ADVANCE			\$65,505.46
B. RECEIPTED EXPENDITURES	\$71,547.41	\$1,251.36	\$72,798.77
C. NON-RECEIPTED EXP	\$8.00	\$0.00	\$8.00
D. TOTAL EXP	\$71,555.41	\$1,251.36	\$72,806.77
E. DEDUCTIONS COLLECTIONS	-\$7,301.31	\$0.00	-\$7,301.31
F. CHARGABLE TO O&M FUNDS	\$64,254.10		\$64,254.10
G. CHARGEABLE TO CONTINGENCY		\$1,251.36	\$1,251.36
H: TOTAL EXPENDITURE			\$65,505.46
I: RETURNED/DUE			\$0.00

Itemized Statement of Expenses

Date	Location	Description	HAF/IRM Review	O/M Receipt	O/M Non-Receipt	Collection O/M	Contingency Receipt	Con Non-Rec	Collection Contingency	Chargable to ORF
17-Jul-08	Washington DC	Baggage Fee (Hartman)	ok	\$40.00						\$40.00
17-Jul-08	Washington DC	Baggage Fee (Looney)	ok	\$40.00						\$40.00
18-Jul-08	New Orleans, LA	Dinner (Tommy's)	ok	\$600.00		\$100.00				\$500.00
18-Jul-08	New Orleans, LA	Breakfast (Looney)	ok	\$20.85						\$20.85
18-Jul-08	New Orleans, LA	Ground Trans Expense	ok	\$27.00						\$27.00
18-Jul-08	Baton Rouge, LA	Parking tip	ok	\$5.00						\$5.00
18-Jul-08	New Orleans, LA	Lunch (Looney/Greco/Hartma	ok	\$84.36						\$84.36
18-Jul-08	New Orleans, LA	Dinner (Greco)	ok	\$63.39						\$63.39
18-Jul-08	New Orleans, LA	Computer Express	ok				\$12.65			\$12.65
19-Jul-08	Baton Rouge, LA	Dinner (Salatoire's)	ok	\$10,727.32		\$6,920.04				\$3,807.28
19-Jul-08	New Orleans, LA	Breakfast (Greco)	ok	\$6.86						\$6.86
19-Jul-08	New Orleans, LA	Ground Trans Expense	ok	\$52.00						\$52.00
19-Jul-08	New Orleans, LA	Del Room Supplies	ok	\$0.00					\$590.16	\$590.16
19-Jul-08	Baton Rouge, LA	Hilton Lodging	ok	\$3,696.00						\$3,696.00
19-Jul-08	Baton Rouge, LA	Hilton Lodging	ok	\$123.20						\$123.20
19-Jul-08	Baton Rouge, LA	Hilton Lodging	ok	\$123.20						\$123.20
19-Jul-08	Baton Rouge, LA	Hilton Lodging	ok	\$123.20						\$123.20
19-Jul-08	Baton Rouge, LA	Hilton Lodging	ok	\$123.20						\$123.20
19-Jul-08	Baton Rouge, LA	Hilton Lodging	ok	\$123.20						\$123.20
19-20 Jul 08	Baton Rouge, LA	Control Room/Del Room charges/Breakfast	ok	\$3,769.15						\$3,769.15
20-Jul-08	New Orleans, LA	Portage Fee	ok	\$8.00	\$8.00					\$8.00
20-Jul-08	New Orleans, LA	Del Room Supplies	ok	\$0.00			\$8.28			\$8.28
20-Jul-08	Baton Rouge, LA	Baggage Tips (in/out)	ok	\$200.00						\$200.00
20-Jul-08	Baton Rouge, LA	Del Room Supplies	ok	\$0.00			\$155.73			\$155.73
20-Jul-08	New Orleans, LA	Del Room Supplies	ok	\$0.00			\$275.33			\$275.33
21-Jul-08	New Orleans, LA	Ground Trans Expense - fuel	ok	\$77.02						\$77.02
21-Jul-08	Waveland, MS	Del Room Supplies	ok	\$0.00			\$154.74			\$154.74
21-Jul-08	Bay St. Louis, MS	Del Room Supplies	ok	\$0.00			\$54.47			\$54.47
21-Jul-08	Bay St. Louis, MS	Dinner (Trapani's)	ok	\$2,593.76		\$99.76				\$2,494.00
21-Jul-08	New Orleans, LA	Luggage Truck rental	ok	\$1,500.00						\$1,500.00
22-Jul-08	New Orleans, LA	Business Center Expense	ok	\$29.15						\$29.15
22-Jul-08	New Orleans, LA	Ground Trans Expense	ok	\$8.00						\$8.00
22-Jul-08	New Orleans, LA	Ground Trans Expense	ok	\$35.00						\$35.00
22-Jul-08	New Orleans, LA	Royal Sonest Lodging	ok	\$25,000.00						\$25,000.00
22-Jul-08	New Orleans, LA	Audio Visual Charges	ok	\$7,600.00						\$7,600.00
22-Jul-08	New Orleans, LA	Del Room Supplies	ok	\$2,870.00						\$2,870.00
22-Jul-08	New Orleans, LA	Mayo Tours Bus Trans	ok	\$11,175.00						\$11,175.00
22-Jul-08	Washington DC	Inflight Meals (plane 1)	ok	\$333.18		\$55.51				\$277.67
22-Jul-08	Washington DC	Inflight Meals (plane 2)	ok	\$378.37		\$126.00				\$252.37
Total				\$71,547.41	\$8.00	\$7,301.31	\$1,251.36	\$0.00	\$0.00	\$65,505.46



DEPARTMENT OF THE AIR FORCE
WASHINGTON, DC

Office of the Secretary

25 September 2008

MEMORANDUM FOR SAF/AA

(b)(6) 9/25/08
HAF/RM

FROM: SAF/LLO

SUBJECT: Request for Additional Funds for CODEL Pelosi Support Costs

The Class A Agent was authorized \$60,000 to support travel of CODEL Pelosi to Louisiana and Mississippi from 19-22 July 2008. Authority for the CODEL was 31 USC. Actual total cost to support the CODEL amounted to \$65,505.46, so an additional \$5,505.46 is requested in order to close the accounting package.

Last year a similar trip ended up costing \$51,783.99; however, more people were added to the trip this year. Last year, 36 personnel were supported (Members and Staff), this year there were 56 (Members and Staff). Based on the higher number of personnel, Class A Agent asked for \$60,000 to cover expected increased costs.

While greater costs were anticipated, several other factors contributed to actual costs exceeding the present authorized funding once the trip began. Last year, the CODEL staged out of only one hotel and moved to various locations in and around New Orleans. This year, however, besides additional travelers, there was an extra movement to Baton Rouge with an additional dinner for more people, increased mileage and fuel costs, and associated hotel expenses. The Agent, however, took steps to keep costs contained as much as possible: negotiated with bus company to get price down from \$22,000 initial quote to \$12,000; luggage truck rental from \$1850 down to \$1500; and the hotel package price from \$600 to \$500 per person (saved \$5000). Additionally, the Class A Agent had to negotiate w/the hotel in New Orleans (back and forth a few times as there were extra charges on the bill that were not the CODEL's). Once the Agent received all the final bills for payment, she realized actual costs had exceeded authorized funding.

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Chief, Air Operations Division
Office of Legislative Liaison