

1 So, our main focus at the beginning was to, before
2 we would allow them in, to have an NCIC run on them so that
3 there was at least an assurance that they did not have
4 anything violent in their background that would prohibit
5 them from coming in.

6 Then our next goal was to say, okay, this is your
7 paperwork, we need to get it in. But at that same time, we
8 had, I don't even know how many people coming that were
9 like, here's your paperwork. I mean it was usually here's
10 your paperwork, here's your paperwork, here's your
11 paperwork. Thank you for this information, here's your
12 paperwork.

13 I mean we had stacks beyond stacks of blue forms
14 which, I'm sure you all have seen, that we had to have
15 filled out, that--

16 MR. SCHANZER: Are you referring to the SF-86 now?

17 THE WITNESS: No. These are just the initial blue
18 forms that had the initial information on it--

19 BY MR. HIRSHLAND:

20 Q From Mr. McLarty's office?

21 A From Mr. McLarty's office, from David Watkins'
22 office, we got them--

23 Q From everywhere?

24 A --from everywhere.

25 Q Right.

1 A And then a system was set up that it had to come
2 through David Watkins' office and the office of
3 administration. And the Office of Personnel. And we had, I
4 mean literally we would have stacks of a hundred that we
5 would have to process and nine times out of ten you could
6 not read the writing so you had to track this person down
7 and say, excuse me, could you please tell me what your
8 Social Security number is, I cannot read this.

9 MR. SCHANZER: And you needed this information to
10 do a name check--

11 THE WITNESS: Yes.

12 MR. SCHANZER: --in order to get a temporary pass?

13 THE WITNESS: This was in order to get on the
14 access list. And then, from there, I cannot tell you how
15 many times where it said state of birth, people put down a
16 county or they didn't even put down--like they would put a,
17 a place that I was supposed to know what State it was in.
18 Like they would put Lilburn down and not tell me that
19 Lilburn is in Georgia. And so, I'm sitting there, I have no
20 idea where this place is, I cannot process you.

21 So, we had stacks that, at the end of the day, we
22 would have to call and say, I need a little bit more
23 information, can you tell me your name, can you tell me your
24 Social Security number, can you tell me this, can you tell
25 me that.

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1 So, I would say from February to about July that
2 was our main focus was making sure that everybody came and
3 we had gotten everybody taken care of that we could.

4 BY MR. HIRSHLAND:

5 Q And then in July, our understanding is that there
6 was a decision to keep a log--

7 A Hmm-hmm.

8 Q --recording when individuals checked out BIs,
9 background investigations and who they were checked out to?

10 A Hmm-hmm.

11 Q Do you recall any discussions regarding the
12 establishment of this log?

13 A The reason we established the log was because we
14 had so many new employees, we had so many background
15 investigations coming in and we had George Saunders who
16 would do our interviews and our follow-up that we realized
17 putting a pink card in a file which we kept putting things
18 in the file, that that pink card would easily be lost, be
19 somehow misplaced.

20 So, we said, well, we'll just keep a log. So,
21 that way we had a quick, handy reference that we could just
22 double-check, well, what, who's background is George working
23 on? So, we could just pull that and it was kept in a three-
24 ring notebook binder on a bookshelf that was in the office.

25 So, when Craig asked that question, whoever was in

tion of could just walk
 look and say, well,
 X, Y, and Z, and then put
 didn't have to go into the
 f, I think six drawers
 gh sixteen steps of six
 s is what George has now.
 n way--I mean the time
 ave been astronomical.
 o do that.
 star this log, or a number
 ely. I know that Craig
 a better system.

is idea or if it was my
 ho was on the computer and

d, well, let's create a
 e, Nancy, Lisa or Craig.
 Craig said, let's come up

24

A Yes.

Q Okay. And then you said that you actually created

1 the sheets that--

2 A Word Perfect.

3 Q Okay. We actually have a copy of what our
4 understanding is as to this log.

5 This document is entitled file log, it is dated
6 7/19/93-4/3/95. Do you recognize this document?

7 A I don't recognize this cover sheet.

8 Q Okay. If you would take a look at the contents
9 and see if you recognize it?

10 A This is the table I created.

11 MR. SCHANZER: Well, do you remember the format
12 that was used? Was it a series of papers, was it a pad, was
13 it a binder? How did the log, what did the log look like?

14 THE WITNESS: It looked exactly like this. I went
15 into Word Perfect and created under tables, I can't remember
16 the exact command.

17 MR. SCHANZER: Where were those pages located?

18 THE WITNESS: On the computer.

19 MR. SRERE: I think she already said that they
20 were in a three-ring notebook binder.

21 MR. SCHANZER: Okay. I might have missed that,
22 sorry.

23 THE WITNESS: Oh, okay, I'm sorry. I created it
24 in the computer.

25 It was primarily kept on a bookshelf in a three-

1 ring notebook binder.

2 BY MR. HIRSHLAND:

3 Q Do you recall being given any instructions about
4 how to maintain the log?

5 A The instructions were simply that when a BI was to
6 be checked out by George or Mr. Kennedy, primarily George,
7 we were to keep a running log as to which, whose background
8 he had, whether he had a full or partial. As you can see we
9 noted it, like in the side. If we didn't note it, it meant
10 that he had a full.

11 And then from there, the date he was to have taken
12 it. The date he received it and the date he returned it.
13 So, that we would have an idea.

14 Q Who actually would physically make these entries
15 in the log?

16 A Well, this whole first page except for--well,
17 actually I take that back. I would, Lisa would, or a staff
18 member would sign it out. If I wasn't in the office or I
19 wasn't available Lisa would. If I wasn't in the office and
20 Lisa was unavailable, Nancy would. If the three of us
21 weren't there, whoever was a staff member could sign them
22 out to George or Mr. Kennedy or whoever.

23 Q Okay. If you were in the office, would you be the
24 person to sign them out?

25 A Not necessarily. As I stated before, if I was