

From: [Brown, BeverlyS - AMS](#)
To: [Alexander, Monica - AMS](#)
Subject: FW: Training for Memphis, Tennessee
Date: Wednesday, February 27, 2013 8:50:00 AM
Attachments: [TRAINING.pdf](#)

Beverly Brown

Contracting Officer
USDA, AMS, Cotton and Tobacco Programs
3275 Appling Road
Memphis, TN 38133
E-mail: BeverlyS.Brown@ams.usda.gov
Phone: 901-384-3099, ext. 3103
Fax: 901-384-3021

From: Brown, BeverlyS
Sent: Tuesday, July 12, 2011 6:04 PM
To: 'Shawn E. Surber'
Cc: Alexander, Monica
Subject: RE: Training for Memphis, Tennessee

Shawn,

Attached is the modified order. I apologize that it appears to be on 11X14 paper. It scanned that way.

Thanks,
Beverly

From: Shawn E. Surber [<mailto:ssurber@betances.com>]
Sent: Tuesday, July 12, 2011 10:50 AM
To: Brown, BeverlyS
Subject: Re: Training for Memphis, Tennessee

Hello Beverly:

Just checking to see if you had sent the revised order yet as I have not received it. Please let me know.

Thank you,

Shawn

From: [Brown, BeverlyS](#)

Sent: Friday, July 08, 2011 3:21 PM
To: [Shawn E. Surber](mailto:Shawn.E.Surber)
Subject: RE: Training for Memphis, Tennessee

Yes. I will send the modification on Monday.

From: Shawn E. Surber [<mailto:ssurber@betances.com>]
Sent: Friday, July 08, 2011 3:16 PM
To: Brown, BeverlyS
Subject: Re: Training for Memphis, Tennessee

I apologize. No order received...I'm sure you needed to make sure of the time first.

Thank you,

Shawn

From: [Brown, BeverlyS](mailto:Brown.BeverlyS)
Sent: Friday, July 08, 2011 1:59 PM
To: [Shawn E. Surber](mailto:Shawn.E.Surber)
Subject: RE: Training for Memphis, Tennessee

Will the time still be 9-12 noon???

From: Shawn E. Surber [<mailto:ssurber@betances.com>]
Sent: Friday, July 08, 2011 7:09 AM
To: Brown, BeverlyS
Subject: Re: Training for Memphis, Tennessee

Hello Beverly:

Yes, it is still available and I will change the date to August 30th.

Thank you.

Cordially,

Shawn

From: [Brown, BeverlyS](mailto:Brown.BeverlyS)
Sent: Friday, July 08, 2011 6:59 AM
To: [Shawn E. Surber](mailto:Shawn.E.Surber)
Subject: RE: Training for Memphis, Tennessee

Shawn,

Obtained via FOIA by Judicial Watch, Inc.

We would like to do it August 30 if that date is still available.

Thanks,
Beverly

From: Shawn E. Surber [<mailto:ssurber@betances.com>]
Sent: Wednesday, July 06, 2011 10:45 AM
To: Brown, BeverlyS
Cc: Alexander, Monica; Hooper, Angela; Cohen, Patricia
Subject: Re: Training for Memphis, Tennessee

Hello Beverly:

The available dates in August are: 19, 22-23, 29-31

Please let me know if one of those works so that I can change the date on our calendar.

Thank you.

Cordially,

Shawn

Shawn E. Surber, Business Manager
Souder, Betances and Associates, Inc.
5448 N. Kimball Ave., Chicago, IL 60625
Phone: 773-463-6374 Fax: 773-463-0429
Email: ssurber@betances.com Web: www.betances.com

From: [Brown, BeverlyS](#)
Sent: Wednesday, July 06, 2011 10:36 AM
To: ssurber@betances.com
Cc: [Alexander, Monica](#) ; [Hooper, Angela](#) ; [Cohen, Patricia](#)
Subject: Training for Memphis, Tennessee

Shawn,

Per our telephone conversation today, attached is the purchase order for training in Memphis, Tennessee on July 25, 2011. The purchase order is broken out with training cost on one line and travel costs on another. Don't worry about the dollar amounts shown on the line items. As long as the invoice does not exceed \$9,000 we will be fine when we process your payment. If you have any questions regarding the order, please give me a call at the phone number below.

Thank you,

Beverly Brown

Contracting Officer

USDA, AMS, Cotton and Tobacco Programs

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Fax: 901-384-3021