



VIA EMAIL

June 4, 2012

RECORDS MANAGEMENT AND INFORMATION PRACTICES  
10920 WILSHIRE BOULEVARD, 5TH FLOOR  
LOS ANGELES, CALIFORNIA 90024-6302

**Lisette Garcia**  
**Senior Investigator**  
**Judicial Watch**  
**425 Third Street, SW Suite 800**  
**Washington DC 20024**

**202.646.5172**  
LGarcia@judicialwatch.org

**PRR 2012-332 –Contract between UCLA Grad Admissions Office” Apply Yourself (AY)” and Hobsons**

Dear Ms. Garcia:

This letter is to acknowledge your request under the California Public Records Act (CPRA) dated May 22, 2012.

Records Management & Information Practices (RMIP) is notifying the appropriate UCLA offices of your request and will identify, review, and release all responsive documents in accordance with relevant law and University policy.

Under the CPRA, Government Code Section 6253(b), UCLA may charge for reproduction costs and/or programming services. If the cost is anticipated to be greater than \$50.00 or the amount you authorized in your original request, we will contact you to confirm your continued interest in receiving the records and your agreement to pay the charges. Payment is due prior to the release of the records.

Due to our current volume of public records requests, we anticipate it may take up to eight weeks to fulfill this request. Should your records become available prior to such date, we will inform you accordingly. If we are unable to close your request within this time, we will provide you with a status update by July 16, 2012. We thank you in advance for your understanding should our processing be delayed.

Should you have any questions regarding the status of your request, please call or email [UCLAPublicRecords@finance.ucla.edu](mailto:UCLAPublicRecords@finance.ucla.edu) and reference the request number above in the subject line.

Sincerely,

A handwritten signature in black ink that reads "Aimee M. Felker".

**Aimee M. Felker**  
Director Records Management & Information Practices  
(310) 794-8741 | (310) 794-8961 (fax) | [uclapublicrecords@finance.ucla.edu](mailto:uclapublicrecords@finance.ucla.edu) | [www.finance.ucla.edu](http://www.finance.ucla.edu)

Enclosures: PRR 2012-332 Request-O and PRR 2012-332 Acknowledgement