

<b>RELEASE IN PART</b> <b>B1,1.4(C),B3 CIA</b> <b>PERS/ORG,B6</b>
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**From:** Coleman, Claire L <ColemanCL@state.gov>  
**Sent:** Friday, December 16, 2011 7:52 AM  
**To:** H; Abedin, Huma; Huma Abedin; Valmoro, Lona J; Hanley, Monica R  
**Cc:** Coleman, Claire L  
**Subject:** Mini for Friday, December 16, 2011

8:25am **DEPART** Private Residence \*En route State Department 8:35am **ARRIVE** State Department

8:35am **PRESIDENTIAL DAILY BRIEFING**

8:40am Secretary's Office

Note: Official Photo following w/ [REDACTED]

1.4(C)

B1

B3 CIA PERS/ORG

B6

8:45am **DAILY SENIOR STAFF MEETING**

9:15am Secretary's Conference Room

9:15am **WEEKLY MEETING w/REGIONAL BUREAU SECRETARIES**

9:55am Deputy Secretary's Conference Room

10:00am **2011 ANNUAL RETIREMENT CEREMONY**

10:45am \*Dean Acheson Auditorium, First Floor

Closed Press (official photographer and live B-NET broadcast)

11:00am **OFFICE TIME**

12:45pm Secretary's Office

Classified by DAS, A/GIS, DoS on 01/29/2016 ~ Class: SECRET ~ Reason: 1.4(C) ~ Declassify on: 12/15/2036
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12:45pm **DROP-BY THE OPS CENTER**

12:55pm \*Ops Center, Room 7516

1:00pm **DROP-BY WENDY SHERMAN'S MEETING w/CHINESE VFM CUI TIANKAI**

1:10pm Secretary's Conference Room, Closed Press (official photographer only)

1:15pm **CONGRESSIONAL NOTIFICATION MEETING w/ELLEN TAUSCHER,**

1:45pm **ANDREW SHAPIRO, DAVE ADAMS, AND JAKE SULLIVAN**

Secretary's Outer Office

1:50pm **PHOTO** (Liz Sherwood-Randall and Dorothy "Dee" Sherwood)

1:55pm Secretary's Outer Office, Official Photographer

2:00pm **DROP-BY SRAP'S HOLIDAY PARTY**

2:15pm \*Room 1430A, First Floor

2:20pm **DEPART** State Department \*en route Andrews AFB

2:50pm **ARRIVE** Andrews AFB

3:00pm **DEPART** Andrews AFB via Military Aircraft Tail #60206

En route La Guardia Airport, New York, New York

3:45pm **ARRIVE** LaGuardia Airport

3:55pm **DEPART** LaGuardia \*En route TBD

4:55pm **ARRIVE** TBD

5:00pm **OTR**

7:00pm Location: TBD

7:00pm **DEPART** Tbd \* En route Pier 60

7:30pm **ARRIVE** Pier 60

7:30pm **KEYNOTE ADDRESS AT INTERNATIONAL CRISIS GROUP'S**

9:30pm **"IN PURSUIT OF PEACE" AWARD DINNER**

OPEN PRESS

9:35pm **DEPART** Pier 60 \*En route Private Residence

10:25pm **ARRIVE** Private Residence

FYI:

2:00pm **SWEARING IN CEREMONY FOR THE 164<sup>th</sup> FOREIGN SERVICE**

GENERALIST ORIENTATION CLASS  
Foreign Service Institute, Arlington, Virginia

2:00pm PA HOLIDAY PARTY, 2<sup>nd</sup> Floor 2100 Corridor.

2:00pm IO HOLIDAY PARTY, 6<sup>th</sup> Floor, Room 633

8:00pm WJC STAFF HOLIDAY PARTY

11:00pm Downtown Dream Hotel  
355 West 16<sup>th</sup> Street, NYC