

OCT 23 2000



Illinois FIRST

Member Initiative Grant Survey

RECEIVED

1) GRANTEE/PROJECT INFORMATION

Project No: SD0388
(Provided on survey cover memo.)

Legal Name of Grantee: (E.O.R.U.M.) Fulfilling Our Responsibility Unto Mankind

Name of Chief Executive: Yesse B. Yehudah Title: Executive Director

Address: 7510 S. Saginaw

City: Chicago State: IL ZIP + 4: 60649 3726

County: Cook Business Phone: (773) 933-5700
(Mandatory)

Fax: (773) 933-1624 E-mail address: _____

Name of Project Contact/Administrator of Grant (if other than chief executive officer):

same

(Enter name of the project contact person if someone other than Grantee's chief executive officer.)

Title: _____ Contact's Phone: (____) _____

Fax: (____) _____ E-mail address: _____

TYPE OF ORGANIZATION (Check only one)

- Individual
- Owner of Sole Proprietorship
- Partnership
- Tax-exempt hospital or extended care facility
- Corporation providing or billing medical and/or health care services
- Corporation NOT providing or billing medical and/or health care services
- Not-for-profit Corporation
- Medical & Health Care Provider Corporation (If not-for-profit, please include a separate list of all board members.)
- Governmental Entity
- Nonresident alien
- Estate or legal trust
- Foreign corporation, partnership or trust
- Other - not-for-profit organization: _____
- Other: _____

For entities other than governmental entities, indicate the year that the organization was legally established: 1989

Attach documentation of Good Standing Status. (Non-governmental Grantees only. Available from the Illinois Secretary of State's Office, Department of Business Services - 217/782-7880 or 217/782-6961.)

FEIN: [REDACTED] (9 digit federal taxpayer identification number)

Owner of FEIN: Fulfilling Our Responsibility Unto Mankind

(NOTE: You must provide the FEIN number of the entity that will directly receive the grant funds from DCCA. Do not use the FEIN number of any Subgrantee or affiliate of the Grantee.)



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IMPORTANT GRANT INFORMATION

- The grant award may not be finalized, and grant funds may not be disbursed, until all necessary approvals have been obtained and a Grant Agreement has been executed between DCCA and the Grantee. All sections of the attached survey are required to be completed. The time required to finalize this process depends largely upon the completeness and accuracy of the information submitted in the attached survey.
- The grant term should begin no earlier than July 1, 2000. The grant term cannot exceed two years. All project activities must be completed by this time.
- All project activities and all expenditures of grant funds must be consistent with the Scope of Work and Budget included in the Grant Agreement. The Scope of Work and the Budget will be developed based upon the information provided in the Grantee's completed survey.
- All environmental approvals must be submitted and cleared by the appropriate state agency prior to payment of "dirt-moving" costs.*
- Payment provisions will be specified in the Grant Agreement. Payment for bond fund projects will be disbursed on a reimbursement basis, unless otherwise approved by DCCA.
- Grant funds not expended on approved project costs must be returned to DCCA. Any interest earned on grant funds must be returned to DCCA.
- If required by the Grant Agreement, the Grantee must provide an audit relating to its compliance with the terms of the Grant Agreement.

NOTE: Please be aware that until a Grant Agreement has been executed by the Grantee and DCCA, the Grantee is at risk for any costs incurred that are expected to be paid for from grant funds. Thus, recipients of grant appropriations are advised not to begin project activities and not to incur costs until they have received a fully executed Grant Agreement reflecting the agreed upon Scope of Work and Budget.

PLEASE SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION ALONG WITH THE SURVEY (If Applicable)

SUBMITTED

- X Proof of Good Standing Status - Non-governmental Grantees only. Available from the Illinois Secretary of State's Office, Department of Business Services; 217/782-7880 or 217/782-6961
- X Board Member List
- NA Job Descriptions of Positions to be Funded by Grant Funds
- NA Board Meeting Minutes Related to Project
- NA Public Hearing Information Related to Project
- NA Newspaper Articles Related to Project

* "Dirt-moving" costs are costs incurred in activities that disturb or alter the project site.



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- 2) Please use the space below to provide a detailed narrative description of the Project, which will be funded by the grant (e.g. construction/renovation activities; equipment/land acquisition; development/delivery of programs and services [including administrative activities]; or other activities). This information will be included in the Grant Agreement as the Scope of Work.

SCOPE OF WORK

SEE ATTACHMENT #1



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If this grant will be funding a social service program (i.e., after school programs through a Boys & Girls Club, job training, etc.), please continue with questions 3 & 4. If not, please skip to question 5.

3) Describe any eligibility criteria for participation in your program (i.e., income level, age, employment status, etc.):

SEE ATTACHMENT #2

4) Provide a detailed description of: a) your program's goals; and b) services provided to eligible clients. If there are different levels of eligibility (such as ranges of client income), please describe the services provided to each level if they are not identical.

a) SEE ATTACHMENT #2

b) SEE ATTACHMENT #2

If your program is viewed to be consistent with the goals of the Federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA), further information may be requested.

5) What is the public purpose? Why is this project necessary? What is the expected benefit of this project (e.g., city will no longer be on JBRA restricted status (i.e., unemployed persons will receive job training, etc.)?)

SEE ATTACHEMNT #2 and #3

6) Estimated Number of Persons to be Served/Benefited from Project: 1400



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7) Attach copies of any public hearings, board meeting minutes, newspaper articles, or other documents that would evidence local support for this project (if available). NA

8) Do you anticipate any opposition to this project? Yes No If yes, please describe:

9) Timetable for Completion: Start Date: 01 / 01 / 01 Completion Date 01 / 01 / 02
(NOTE: Project should not begin prior to July 1, 2000 and must be completed no later than June 30, 2002.)

a) Describe any actions/approvals that must be completed prior to the start of this project, with corresponding time frames for completion:

NONE

b) Provide an estimated monthly expenditure of grant funds once the project starts (NOTE: CONSTRUCTION PROJECTS ONLY):
NA

Month 1: \$ _____	Month 13: \$ _____
Month 2: _____	Month 14: _____
Month 3: _____	Month 15: _____
Month 4: _____	Month 16: _____
Month 5: _____	Month 17: _____
Month 6: _____	Month 18: _____
Month 7: _____	Month 19: _____
Month 8: _____	Month 20: _____
Month 9: _____	Month 21: _____
Month 10: _____	Month 22: _____
Month 11: _____	Month 23: _____
Month 12: _____	Month 24: _____

(NOTE: Include only grant funds in this estimated monthly cash flow, not any match funds from other sources.)



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10) When completed, this information will be incorporated into the Grant Agreement as the Project Budget. Activities listed in this budget should be consistent with activities described in the Scope of Work. (See sample budgets on next two pages.)

BUDGET

ACTIVITY LINE ITEM **	GRANT AMOUNT *	OTHER PROJECT FUNDS (if applicable)
✓ 1. Personnel	\$	\$ 90,800.00
2. Salary and fringe benefits for one part-time coordinator and two outreach educators		
3. Technical Support	15,000.00	16,000.00
4. Evaluator, consultants, legal and CPA		
✓ 6. Contractual Services		32,000.00
7. Internet and website maintenance, fees and service charges		
8. Leasing computer equipment/peripherals @ \$1,000.00 per month for 12 months		
9. Printing	20,000.00	15,000.00
10. Needs Assessments, literature brochures for community distribution, manuals, directories and workshop materials / handouts		
11. Equipment	20,000.00	35,000.00
12. Computers, peripherals, software, etc.		
13. Administration		
14. Utilities (Gas & Electric) @ \$100/month for 12 months	15,000.00	
15. Telephone @ \$300/month for 12 months		
Supplies @ \$2800 for 12 months		
Occupancy/Rent @ \$300/month for 12 months		
TOTALS		\$

* Grant amount column must total the grant amount to be received from DCCA.

** For all personnel being paid in-full or in-part with Illinois FIRST Grant Funds, a complete job description must be included.



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10) When completed, this information will be incorporated into the Grant Agreement as the Project Budget. Activities listed in this budget should be consistent with activities described in the Scope of Work. (See sample budgets on next two pages.)

BUDGET

ACTIVITY LINE ITEM **	GRANT AMOUNT *	OTHER PROJECT FUNDS (if applicable)
1. <u>Travel @ \$2000 for 12 months</u>	\$ _____	\$ _____
2. <u>Maintenance & Repair @</u>	_____	_____
3. <u>\$100/month for 12 months Postage @ \$600</u>	_____	_____
4. <u>Miscellaneous: insurance, conferences, subscriptions, and memberships</u>	5,000.00	6,200.00
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
TOTAL \$	<u>75,000.00</u>	<u>\$ 195,000.00</u>

* Grant amount column must total the grant amount to be received from DCCA.
 ** For all personnel being paid in-full or in-part with Illinois FIRST Grant Funds, a complete job description must be included.



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11) Other Funding: Are other funds necessary to complete this project? Yes No

If yes, indicate the amount, source and status of those funds below (This should total "Other Project Funds" column on page 6.):

● Amount of Federal Matching Funds: \$ _____ Status: Approved Pending

(Name of Federal Funding Agency: _____)

● Amount of Local Matching Funds: \$ _____ Status: Approved Pending

(Source of Local Match: _____)

● Amount of other State Funds: \$ _____ Status: Approved Pending

(Name of Other State Funding Agency: _____)

● List other Illinois FIRST grants this Grantee is receiving this Fiscal Year (FY 01):

21st Century "e" family.com Initiative - #SD0299

Project C.H.A.N.G.E. youth violence prevention program - # HD0942

● List any other grants this Grantee received from DCCA within the last three years (Provide DCCA Grant Number):

Community Assistance - Legislative Add Ons (00-123269) for

Life Education Center Urban American Initiative

This survey was completed by:

Yesse B. Yehudah

Printed Name

Yesse B. Yehudah 10 / 23 / 00
Signature Date

Attachment 1

2)

SCOPE OF WORK

The 21st century "e" family.com initiative will provide the infrastructure, training and support maintenance for computer technology and Internet access. The Network will offer technical support for families whose homes are not equipped with computer systems necessary for digital readiness.

The 21st Century "e" family.com Initiative will serve as a navigator to direct families in becoming more functional, productive and self sufficient through technology. The ability to access banking, retail, information, and more over the Internet will give families the mobility they need to administrate and improve their lives. The same technology that has brought the world closer together can also be utilized to unify families, neighbors and community institutions with the church as the nucleus. Outreach Educators will demonstrate to families how their investment in computer technology and the Internet can remove boundaries and give them new opportunities for change.

After identifying 50 participating families to each church cluster, an orientation will be held to introduce the goals and objectives of the 21st century "e" family.com. These families will then attend a series of Computer Literacy Awareness Workshops on how to make technological progress an asset in their lives and their community. Quarterly Access Seminars and semi-annual "e" Business Conferences will demonstrate to families what community services and business opportunities are available and how to access them.

Families whose homes have computers and an Internet Provider will be able to log in to the 21st century "e" family.com website and register online for services. Family households who do not have computers will register at community cyber-stations (participating churches), which will provide computer technology and Internet access. Each participating family along with their children will be given technical training / support and hands-on experience as needed.

Attachment 2

- 3) Describe any eligibility criteria for participation in your program (*i.e., income level, age, employment status, etc.*):

The initial target population will be families with children from 8-18 years of age in the 13th senatorial district. It is anticipated that most of the participants will be identified through church membership and services such as TANF (Temporary Assistance for Needy Families), IDPA (Illinois Department of Public Aid) and DHS (Department of Human Services).

- 4) a) Provide a detailed description of a) your program's goals

The 21st century "e" family.com initiative is designed to bring inner city, low-income families and communities online. The 21st century "e" family.com model will focus on previously underserved communities demonstrating that ignorance and poverty can be eradicated through information and opportunity.

- 4) b) services provided to eligible clients. If there are different levels of eligibility (*such as ranges of client income*), please describe the services provided to each level if they are not identical.

Each church will be a host site or hub for:

- **Computer Literacy Awareness Workshops** on the possibilities for educational, economic and social benefits of computer literacy
- **Access Seminars** specifically designed to increase awareness and access to government agencies and other community service resources
- **"e" Business Conferences** to link families together for collective economic and social initiatives
- **Technical Training** on how to use computer technology and the internet for educational, economic and social development
- **and Technical Support** for families installing computer systems and accessing the internet in their homes for the first time

- 5) What is the public purpose? Why is this project necessary? What is the expected benefit of this project (*e.g. city will no longer be on IEPA restricted status list; unemployed persons will receive job training, etc.*)?

The advent of computer technology and Internet access has established the direction of the world's future. The President of the United States and the Governor of Illinois have announced an initiative to bring all of its citizenry into

Attachment 3

the 21st century of technology as quickly as possible. The continued growth of a strong economy is dependent upon the success of this initiative.

The 21st Century "e" family.com Initiative proposes to remove barriers to access and bridge the "digital divide" community by community. The only difference between the possible and the impossible is information and opportunity.

The 21st Century "e" family.com Initiative takes the commitments at the State and Federal level to the level of the end user. While 40% of American households have computers, only 8% of families with incomes less than \$10,000 per year have PCs. Only 3% of this group has Internet access. These low-income communities are traditionally our nation's most impoverished, unhealthy, and least skilled members of society. Subsequently, they are the least likely to have access to the educational and economic benefits of modern technology.

The economic health of the modern family depends on its' ability to access the tide and technology of the future. Participants of the 21st century "e" family.com will be empowered with the knowledge, skills, and opportunity to become more employable, as well as develop the attitude and acumen necessary to succeed with their own Internet business as the 21st century unfolds.

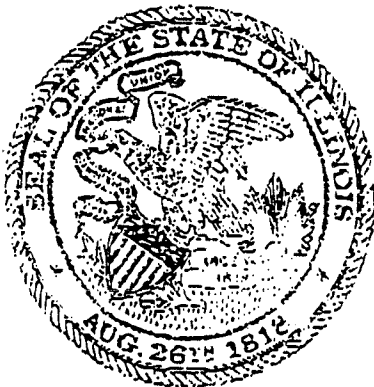
File Number 5552-994-9



To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that

FORUM FOR FULFILLING OUR RESPONSIBILITY UNTO MANKIND, A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE MAY 23, 1989, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE GENERAL NOT FOR PROFIT CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS A DOMESTIC CORPORATION IN GOOD STANDING IN THE STATE OF ILLINOIS*****



In Testimony Whereof, I, hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 25TH **day of** MAY **A.D.** 2000

Jesse White

SECRETARY OF STATE



Rick

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS

GEORGE H. RYAN
GOVERNOR

PAM MCDONOUGH
DIRECTOR

March 31, 2001

Mr. Yesse Yehudah
Executive Director
Fulfilling Our Responsibility
7510 S. Saginaw
Chicago, IL 60649-3726

Re: Grant No. 01-127241

Dear Mr. Yehudah:

Enclosed is your fully executed copy of the grant agreement between your agency and the Department of Commerce and Community Affairs (DCCA). Please retain this copy in your files for reference during the administration of the grant and for future audit and monitoring purposes.

If you have any questions regarding your grant agreement, please contact your DCCA Grants Manager.

Sincerely,

Pam McDonough
Pam McDonough
Director *job*

Enclosure

cc: DCCA Grant Manager

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-500
Chicago, Illinois 60601

607 East Adams Street
Springfield, Illinois 62701

2200 West Main, Suite 110
Moline, Illinois 62300

217/783-7800
FAX: 217/786-6464 TDD: 800/786-6066

312/814-7179
FAX: 312/814-6732 TDD: 800/419-0667

217/786-3880
FAX: 217/786-2618 TDD: 217/786-9211

618/967-4364
FAX: 618/967-1828 TDD: 800/936-0844

STATE OF ILLINOIS
DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS

Notice of Grant Award No. 01-127241
LEGISLATIVE ADD ONS

This Grant Agreement (hereinafter referred to as the "Agreement") is entered into between the Illinois Department of Commerce and Community Affairs (hereinafter referred to as the "Department") and

Fulfilling Our Responsibility Unto Mankind

(hereinafter referred to as the "Grantee"). Subject to terms and conditions of this Agreement, the Department agrees to provide a Grant in an amount not to exceed \$75,000.00 to the Grantee.

Subject to the execution of this Agreement by both parties, the Grantee is hereby authorized to incur costs against this Agreement from the beginning date of 07/01/2000 through the ending date of 06/30/2002. The Grantee hereby agrees to use the funds provided under the Agreement for the purposes set forth herein and agrees to comply with all terms of this Agreement.

This Agreement includes the following sections, all of which are incorporated into and made part of this Agreement:

Part:


- I. Budget
- II. Special Grant Conditions
- III. Scope of Work
- IV. Program Terms and Conditions
- V. General Provisions
- VI. Required Certifications

Under penalties of perjury, the undersigned certifies that the name, taxpayer information number and legal status listed below are correct.

If you are an individual, enter your name and SSN as it appears on your Social Security Card. If completing this certification for a sole proprietorship, enter the owner's name followed by the name of the business and the owner's SSN. For all other entities, enter the name of the entity (as used to apply for the entity's EIN) and the EIN.

Name: Fulfilling Our Responsibility Unto Mankind

Taxpayer Identification Number:

SSN/EIN: 

Legal Status (check one):

- Individual
- Owner of sole proprietorship
- Partnership
- Tax-exempt hospital or extended care facility
- Corporation providing or billing medical and/or health care services
- Corporation NOT providing or billing medical and/or health care services

- Government entity
- Nonresident alien individual
- Estate or legal trust
- Foreign corporation partnership estate or trust
- Other - not-for-profit organization: _____

Other: _____

The Grantee acknowledges that the individual signing below is authorized to execute this Agreement and that such signature constitutes the acceptance of this Agreement.

GRANTEE:

Fulfilling Our Responsibility Unto Mankind

By: Yesse B. Yehudah
 (Signature)

Yesse B. Yehudah
 Print or Type

STATE OF ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS

By: Pam Mc Donough
 Pam McDonough, Director

3-26-01
 Date

Grantee Address:

7510 S. Saginaw
 Chicago, IL 60649-3726

Please indicate any changes below

Chief Exec: Yesse Yehudah
 Phone: (773) 933 - 5700

The following is designated as administrator for the Grantee:

Donna Newman

Chief Exec: Yesse B. Yehudah
 Phone: (773)933-5700

**PART I
BUDGET**

Fulfilling Our Responsibility Unto Mankind

FY'01

Budget Item	State Grant 01-127241
Personnel	\$0
Fringe Benefits	\$0
Evaluator	\$6,000
Consultant	\$7,500
Certified Public Accountant	\$1,500
Printing	\$20,000
(7) Computers	\$20,000
Insurance	\$2,500
Qrtly Conferences/Seminars	\$2,100
Subscriptions/Memberships	\$400
Rent	\$3,600
Utilities	\$4,800
Supplies	\$2,800
Maintenance / Repairs	\$1,200
Postage	\$600
Travel	\$2,000
Total	\$75,000

Note:

In the event this budget reflects expenditures for the project described in Part III which the Grantee has advised the Department are **anticipated** to be provided through additional grant awards, Grantee acknowledges (i) that the amount of funds to be disbursed under this grant will not exceed the amount stated in the notice of grant award for **this grant**; and (ii) that the Department's obligation to disburse such other funds is contingent upon finalization of a grant award and execution of a grant agreement for the additional funds.

PART II-B1
SPECIAL GRANT CONDITIONS
(NON-GOVERNMENTAL ENTITIES)
(Non-construction)

2.1 AUDIT REQUIREMENTS.

— The Grantee is required to have an audit conducted as provided in Part V, Section 5.4C, Audit Requirements. The audit must include a Revenue (Receipt) and Expenditure Statement comparing budgeted amounts with actual for this grant. The audit must also include a compliance component which covers, at a minimum, the following items:

- did the Grantee complete the activities described in the Scope of Work (Part III) within the Grant Term
- did the Grantee obtain prior written approvals from the Department for material changes from the performance of the activities described in the Scope of Work (Part III)
- did the Grantee expend grant funds within the grant period specified in the Notice of Grant Award
- did the Grantee adhere to the grant Budget (Part I); if not, variances should be identified
- did the Grantee obtain prior written approvals from the Department for any material variances in its expenditure of grant funds
- did the Grantee adequately account for receipts and expenditures of grant funds
- if applicable, did the Grantee return grant funds to the Department in accordance with the provisions of the Grant Agreement
- are amounts reported in the Grantee's close-out package traceable to its general ledger

✓
The Grantee is not required to have an audit conducted as a condition of this Grant Agreement; however, if the Grantee receives during the term of this Grant Agreement (or has previously received), additional grants from the State of Illinois for the project described in Part III hereof, the Grantee shall be required to have an audit conducted as provided in Part V, Section 5.4C(a)(iv) hereof.

If the Grantee is required to conduct or be the subject of an audit pursuant to any statute, regulation or other legal requirement applicable to the Grantee, then Grantee must provide the Department with a copy of said audit within the timeframes set forth in Section 5.4C(a)(iv) hereof.

2.2 PROJECTS REQUIRING EXTERNAL SIGN-OFFS.

(a) Pursuant to applicable statute(s), this grant requires sign-off by the following State agency(ies). The status of the sign-off is indicated as of the date the grant is sent to the Grantee for execution:

AGENCY	SIGN-OFF RECEIVED	SIGN-OFF OUTSTANDING
<input type="checkbox"/> Illinois Historic Preservation Agency	—	—
<input type="checkbox"/> Illinois Dept. of Agriculture	—	—
<input type="checkbox"/> Illinois Dept. of Natural Resources	—	—
<input checked="" type="checkbox"/> NONE APPLICABLE	—	—

While any external sign-off is outstanding, the provisions of Exhibit 1 apply with respect to the disbursement of funds under this grant.

NOTE: The fact that a sign-off has been received in no way relieves the Grantee of its obligation to comply with any conditions or requirements conveyed by the applicable agency(ies) in conjunction with the issuance of the sign-off for the project funded under this Agreement.

(b) For projects subject to review by the Illinois Environmental Protection Agency, the Grantee must, prior to construction, obtain a construction permit or "authorization to construct" from the IEPA pursuant to the provisions of the Environmental Protection Act, 415 ILCS 5/1 et seq.

2.3 PAYMENT PROVISIONS: PRIOR INCURRED COSTS. The Department shall authorize the State Comptroller's Office to disburse payment of the grant funds as follows:

100 percent (100 %) of the grant award will be authorized for disbursement upon the Department's execution of this Agreement. If the amount set forth herein is less than 100% of the grant award, the disbursement schedule for the balance of the grant award is attached hereto as Exhibit 3.

If external sign-offs are indicated in Section 2.2, above, disbursement of grant funds (whether advance or scheduled) are subject to the restrictions set forth in Exhibit 1. Upon receipt of all required sign-offs, the Department's Accounting Division will be notified to disburse grant funds in accordance with the disbursement method indicated herein.

Note: The Department reserves the right to adjust the disbursement schedule set forth above. Reimbursement of costs incurred by the Grantee prior to the Beginning Date

specified in the Notice of Grant Award requires the approval of the Department. Such costs must be clearly identified in Part I hereof.

2.4 PROJECT COMPLETION DATE; FUNDING LIMITATION. The Project Completion Date for this Grant is the end date stated in the Notice of Grant Award.

The grant awarded pursuant to this Agreement is a one-time award. The State is not obligated to provide funding in subsequent State of Illinois fiscal years for the project funded by this grant.

2.5 REPORTING REQUIREMENTS. In addition to any other documents specified in this Agreement, the Grantee must submit the following reports and information in accordance with the provisions hereof.

(a) **Grantee Disclosures/Authenticating Documents.** The Grantee must complete and submit Grantee Disclosures if required by the Department as a condition of receiving this grant. The Department reserves the right to exercise its sole discretion in determining whether a potential conflict of interest, or the appearance thereof, is indicated in the Grantee Disclosures or through other information the Department obtains. If the Department determines a potential conflict of interest, or the appearance thereof, exists in connection with the issuance of the proposed grant to the Grantee, the Department reserves the right to accept a cure of the potential conflict of interest or to cease any further consideration of the proposed grant. Additionally, the Department reserves the right to make its execution of this grant agreement contingent upon the Grantee's submittal to the Department of authenticating documents that relate to the Grantee's legal/business status, including, but not limited to, a certificate of registration and a certificate of good standing issued by the applicable state authority.

(b) **Status/Expense Reports.** Grantee shall submit status/expense reports as indicated below.

✓ **Quarterly Reports:** The Grantee shall submit a Quarterly Status Report and a Quarterly Expense Report in the format provided by the Department. Reports shall be submitted quarterly (on a calendar basis) through the stated Grant end date.

✓ **Final Reports:** Grantee shall submit a Final Status Report and a Final Expense Report in the format provided by the Department. The Final Reports are due no later than 30 days following the stated Grant end date.

(c) **Close-out Report.** The Close-out report described in Section 5.4 hereof is due 45 days following the end date stated in the Notice of Grant Award.

(d) **Additional Information.** Upon request by the Department, the Grantee shall, within 10 business days of its receipt of such a request, submit additional written reports regarding the Project, including, but not limited to, materials sufficient to document information provided by the Grantee.

(e) **Submittal of Reports.** Submittal of reports and documentation required under Section 2.5 should be submitted to the individual identified in Exhibit 2 hereto.

2.6 FUNDING RESTRICTIONS. For purposes of this Section 2.6, the term "principal" means a partner, officer, director, board member, agent, registered agent or shareholder of the Grantee, who currently holds such position or acts in such capacity or who formerly held such a position or acted in such capacity within the 18-month period preceding the commencement date of the grant term that is specified in the Notice of Grant Award. The term "family member" means the spouse, mother, father, sister, brother, son, daughter, son-in-law or daughter-in-law of any principal of the Grantee.

By executing this Agreement, the Grantee hereby certifies its compliance with the following conditions:

- (a) Grantee shall not use funding provided under this Agreement for sectarian purposes.
- (b) Grantee shall not disburse grant funds to any principal or family member, except as provided in Section 2.6(e) below.
- (c) Grantee shall not convey property purchased with grant funds to any principal or family member. Further, during the term of the grant agreement specified in the Notice of Grant Award, Grantee shall use property purchased with grant funds solely for the purpose of accomplishing the Project described in Part III.
- (d) Grantee shall not enter into contracts for services or for the acquisition of personal or real property to be paid from grant funds with any principal or family member, except as provided in Section 2.6(e) below.
- (e) Grantee shall expend grant funds for payment only to employees or independent contractors performing services for Grantee where the services to be performed and/or the use of property are specifically identified in the Project Budget (Part I) and are directly related to the activities described in the Scope of Work (set forth in Part III hereof).
- (f) Grantee shall not, without the express written consent of the Department, disburse any grant funds or convey any property purchased with grant funds, to, on behalf of, or for the benefit of, any registered lobbyist or family member of such lobbyist, as the term is defined in the Lobbyist Registration Act (25 ILCS 170/1 et seq.).
- (g) Grantee has read and shall comply with the conflict of interest provisions and other prohibitions set forth in Section 5.9 of this Agreement.

2.7 OPPORTUNITIES FOR MINORITY, FEMALE AND DISABLED PERSONS. Grantee shall use good faith efforts to recruit, develop and extend employment and contracting opportunities to women, minorities, and disabled persons from funds received under this grant. Nothing herein shall be deemed to modify or negate any requirement of the Business Enterprise for Minorities, Females and Persons with Disabilities Act (30 ILCS 575/1) or any other provision of this Grant Agreement.

2.8 MULTIPLE GRANT AWARDS. If the Grantee was previously awarded a grant by the Department to fund the project described in Part III hereof, the Department may, pursuant to Section 5.7(c), unilaterally revise Parts I and III of the previously executed Grant Agreement to accurately reflect all project activities and the multiple funding sources therefor. If the Grantee receives additional grants to fund the project described in Part III hereof subsequent to the execution of this Agreement, Parts I and III for said grant(s) will be developed to reflect all project activities and the multiple funding sources therefor.

2.9 FUNDING ACKNOWLEDGMENT. If requested by the Department, the Grantee shall post signs at the project site or affix signs/decals to equipment purchased with grant funds, which acknowledge the State as providing funds for the project. Signs not provided by the Department must be approved by the Department prior to posting.

2.10 TERMINATION FOR CAUSE. Grantee's failure to comply with any of the terms set forth in this Grant Agreement, shall be a sufficient basis to suspend or terminate this Agreement and seek recovery of all grant funds disbursed to the Grantee. A failure to comply with the terms of this Grant Agreement shall also be a sufficient basis to suspend or terminate any other grant(s) issued to the Grantee by the Department and to reject future grant requests for the Grantee.

2.11 FEDERAL, STATE AND LOCAL LAWS. The Grantee is required to comply with all federal, state and local laws, including but not limited to the filing of any and all applicable tax returns. In the event that a Grantee is delinquent in filing and/or paying any federal, state and/or local taxes, the Department shall disburse grant funds only if the Grantee enters into an installment payment agreement with said tax authority and remains in good standing therewith. Grantee is required to tender a copy of any such installment payment agreement to the Department. In no event may Grantee utilize grant funds to discharge outstanding tax liabilities. The execution of this Grant Agreement by the Grantee is its certification that it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee.

THE UNDERSIGNED IS AUTHORIZED ON BEHALF OF GRANTEE TO, AND HEREBY DOES, SPECIFICALLY ACKNOWLEDGE AND AGREE TO COMPLY WITH ALL SPECIAL GRANT CONDITIONS REFERENCED HEREIN.

BY: Yesse B. Yehuduk

TITLE: Executive Director

DATE: 3/12/01

EXHIBIT 1

The Project described in Part III and funded under this Grant Agreement, is subject to review by the external agency(ies) indicated in Section 2.2 hereof. Grantee must comply with requirements established by said agency(ies) relative to their respective reviews. **Any requirements communicated to the Department shall be incorporated into this Agreement as follows: (i) as an attachment to this Exhibit 1 at the time of grant execution; or (ii) if received from the applicable agency(ies) subsequent to execution, as an addendum to this Agreement.** The Grantee is contractually obligated to comply with such requirements.

Grantee is responsible for coordinating directly with the applicable external agency(ies) relative to said reviews. Except as specifically provided below, the Department's obligation to disburse funds under this Grant Agreement is contingent upon notification by the applicable agency(ies) that all requirements applicable to the Project have been satisfied. Upon receipt of said notification, disbursement of the grant funds shall be authorized in accordance with the provisions of Section 2.3 hereof.

Prior to notification of compliance by the applicable external agency(ies), the Grantee may request disbursement of funds **only** for the following purposes: administrative, contractual, legal, engineering, or architectural costs incurred which are necessary to allow for compliance by the Grantee of requirements established by the external agency(ies). **FUNDS WILL NOT BE DISBURSED FOR LAND ACQUISITION OR ANY TYPE OF CONSTRUCTION OR OTHER ACTIVITY WHICH PHYSICALLY IMPACTS THE PROJECT SITE PRIOR TO RECEIPT BY THE DEPARTMENT OF THE REQUIRED NOTIFICATION FROM ALL APPLICABLE AGENCIES.**

**PART III
SCOPE OF WORK**

Fulfilling Our Responsibility Unto Mankind

Section 1. Public Benefit

The Grantee is a not-for-profit corporation. Grant funds will be used to provide infrastructure, training and support maintenance for computer technology and Internet access for inner city, low-income families whose homes are not equipped with computer systems necessary for digital readiness. The Grantee will focus on previously under served communities demonstrating that ignorance and poverty can be eradicated through information and opportunity. The Grantee will:

- i) serve as a navigator to direct families in becoming more functional, productive and self sufficient through technology.
- ii) hold weekly Computer Literacy Awareness Workshops on how to make technological progress an asset in their lives and their community.
- iii) hold Quarterly Access Seminars and semiannual "e" Business Conferences to demonstrate to families what community services and business opportunities are available and how to access them.

The Grantee will use grant funds to hire:

- iii) an evaluator who will develop evaluation tools including needs assessments and manuals and compile qualitative and quantitative data from needs assessments and other tools for outcome measurements; and
- iv) a consultant and accountant who will provide technical assistance and troubleshooting and provide legal assistance as needed.

Grant Funds will also be used to pay for printing, rent, utilities, supplies, maintenance, postage, travel, computers, insurance, seminars and subscriptions.

Approximately 1400 persons will benefit from this grant.

Section 2. Grant Tasks

2.1 The Grantee will use Grant funds in accordance with Part I, Budget.

2.2 The Grantee shall continue to provide the programs and services specified in Section 1, above, for the term of the Grant Agreement.

PART IV
TERMS AND CONDITIONS GOVERNING GRANT
(Non-governmental Entities)

4.1 APPLICABLE TIME LIMITATIONS.

(i) **Completion of Performance.** All activities described in Part III hereof, which are chargeable to grant funds provided by this Agreement, must be completed by the grant period end date set forth in the Notice of Grant Award.

(ii) **Expenditure of Grant Funds.** All grant funds provided under this Agreement must be expended or legally obligated by the grant end date set forth in the Notice of Grant Award. Grant funds not expended by the grant end date must be returned to the Department in accordance with directions provided by the Department.

4.2 INTEREST ON GRANT FUNDS. Any interest earned on grant funds provided under this Agreement must be accounted for and returned to the Department in accordance with the directions provided by the Department.

4.3 REFUNDS TO THE DEPARTMENT. Any refunds (unliquidated grant balance, interest earned on grant funds, or ineligible/improper grant expenditures) due the Department shall be remitted by the Grantee upon demand and pursuant to instructions issued by the Department.

4.4 BUDGET/SCOPE OF WORK MODIFICATIONS.

(i) **Grant Budget (Part I).** The Grantee must obtain prior written approval from the Department for any expenditures which materially vary from the expenditures set forth in Part I hereof. For purposes of this Agreement, "materially vary" means any variance within the line items set forth in Part I which exceeds 10% of the amount established for that line item or any line item added or substituted for a line item in Part I hereof.

(ii) **Scope of Work (Part III).** The Grantee must obtain prior written approval from the Department before changing any of the activities specified in Part III which are chargeable to this grant. Any revision to Part III which results in the performance of activities by the Grantee which are inconsistent with the purpose set forth in the Appropriation authorizing the grant awarded under this Agreement are not permissible.

4.5 FISCAL RECORDING/REPORTING REQUIREMENTS. The Grantee is accountable for all funds disbursed under this Grant. The Grantee's financial management system shall be structured to provide for accurate, current, and complete disclosure of the expenditure of all funds provided under this Agreement. The Grantee shall maintain effective control and accountability over all funds disbursed and, equipment, property, or other assets acquired with grant funds. The Grantee shall keep records sufficient to permit the tracing of funds to a level of expenditure adequate to insure that funds have been expended in accordance with the terms of this Agreement.

4.6 GRANT DELIVERABLES. The Grantee will submit the following Grant deliverables in accordance with the Grant Agreement provisions referenced herein:

- (i) Project Status and Expenditure Reports (Section 2.5)
- (ii) Financial Close-out Package (Section 5.4B); and
- (iii) Audit (if applicable) (Section 2.1 and Section 5.4C)

4.7 PROCUREMENT OF CONSTRUCTION AND PROFESSIONAL SERVICES; ACQUISITION OF EQUIPMENT OR LAND. The Grantee shall procure all construction and professional services, and acquire land, equipment and materials financed in whole or in part with grant funds provided hereunder, through written, contractual agreement(s), which specify the rights and obligations of both parties relevant to the specified transaction

4.8 DUE DILIGENCE IN EXPENDITURE OF FUNDS. Grantee shall ensure that grant funds are expended in accordance with the following principles:

- (i) Grant expenditures should be made in accordance with generally accepted sound business practices, arms length bargaining, applicable federal and State laws and regulations, and the terms and conditions of this Agreement;
- (ii) Grant expenditures should not exceed the amount which would be incurred by a prudent person under the circumstances prevailing at the time the decision is made to incur the costs; and
- (iii) Grant expenditures should be consistent with generally accepted accounting principles.

4.9 LEGAL COMPLIANCE. In addition to complying with the statutes and regulations specifically referenced in this Agreement, the Grantee is responsible for determining the applicability of and complying with any other laws, regulations, ordinances, etc. which govern the Grantee's performance of the activities described in Part III hereof, including, but not limited purchasing/procurement rules, to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) and the Interagency Wetlands Policy Act (20 ILCS 830/1 et. seq.).

expressly authorized by law. If this is a multi-year grant, it is void by operation of law if the Department fails to obtain the requisite appropriation to pay the grant in any year in which this Agreement is in effect.

B. Total Amount of Grant Limited. The Grantee expressly understands and agrees that the total financial obligation of the Department under this Agreement shall not exceed the total grant amount set forth on the Notice of Grant Award and the Grantee agrees expressly to fully complete the Scope of Work specified in this Agreement and all other obligations under this Agreement within the stated total consideration.

C. Delivery of Grantee Payments. Payment to the Grantee under this Agreement shall be made payable in the name of the Grantee and sent to the person and place specified in the Notice of Grant Award. The Grantee may change the person to whom payments are sent, or the place to which payments are sent by written notice to the Department signed by the Grantee. No such change or payment notice shall be binding upon the Department until ten (10) business days after actual receipt.

5.4 RECORDS RETENTION AND ACCESS TO RECORDS; PROJECT CLOSEOUT; ACCOUNTING; AND AUDIT REQUIREMENTS.

A. Records Retention. The Grantee is accountable for all funds received under this Agreement and shall maintain, for a minimum of three (3) years following the later of the expiration or termination of this Agreement, adequate books, records, and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with this Agreement. This Agreement and all books, records and supporting documents related hereto shall be available for inspection and audit by the Department, the Auditor General of the State of Illinois, or any of their duly authorized representatives, and the Grantee agrees to cooperate fully with any audit conducted by the Auditor General or the Department. Grantee agrees to provide full access to all relevant materials and to provide copies of same upon request. Failure to maintain books, records and supporting documents required by this Section 5.4 shall establish a presumption in favor of the Department for the recovery of any funds paid by the Department under this Agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement.

If any of the services to be performed under this Agreement are subcontracted, the Grantee shall include in all subcontracts covering such services, a provision that the Department and the Auditor General of the State of Illinois, or any of their duly authorized representatives, will have full access to and the right to examine any pertinent books, documents, papers and records of any such subcontractor involving transactions related to this Agreement for a period of three (3) years from the later of the expiration or termination of this Agreement.

B. Grant Closeout. In addition to any other reporting requirements specified in this Agreement, the Grantee shall complete and submit a final Grant Closeout Report on forms provided by the Department, within time limits established by the Department, after the expiration or termination of this Agreement. The Grantee must report on the expenditure of grant funds provided by the State, and if applicable, the Grantee's required matching funds. The Grantee is responsible for taking the necessary steps to correct any deficiencies disclosed

**PART V
GENERAL PROVISIONS**

5.1 GRANTEE AUTHORITY; INDEPENDENCE OF GRANTEE PERSONNEL; GRANTOR AUTHORITY; GOVERNING LAW.

A. Grantee Authority. The Grantee warrants that it is the real party in interest to this Agreement, that it is not acting for or on behalf of an undisclosed party, and that it possesses legal authority to apply for this grant and to execute the proposed program or project described in Part III hereof. Grantee's execution of this Agreement shall serve as its attestation that Grantee has read, understands and agrees to all provisions of this Agreement and to be bound thereby. Grantee further acknowledges that the individual executing this agreement is authorized to do so on Grantee's behalf.

B. Independence of Grantee Personnel. All technical, clerical, and other personnel necessary for the performance required by this Agreement shall be employed, or contracted with, by Grantee, and shall in all respects be subject to the rules and regulations of Grantee governing its employees. Neither Grantee nor its personnel shall be considered to be the agents or employees of the Department.

C. Grantor Authority. The Department and its payroll employees, when acting pursuant to this Agreement, are acting as State officials in their official capacity and not personally or as the agents of others.

D. Governing Law. This Grant is awarded in the State of Illinois for execution within the State of Illinois. This Agreement shall be governed by and construed according to Illinois law as that law would be interpreted by an Illinois Court. Where there is no Illinois law on a particular subject or issue, then the applicable law will be applied as it would be if interpreted and applied by an Illinois court.

5.2 SCOPE OF WORK. In consideration for the grant funds to be provided by the Department, the Grantee agrees to perform the project described in Part III hereof and to prepare and submit to the Department the reports and other deliverables described in this Agreement.

5.3 FISCAL RESPONSIBILITIES.

A. Non Appropriation Clause. Payments pursuant to this Agreement are subject to the availability of applicable Federal and State funding- from the Department and their appropriation and authorized expenditure under state law. Obligations of the State will cease immediately without penalty or liability of further payment being required if in any fiscal year that this Agreement is in effect the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available sufficient funds for this grant.

The Grantee hereby is given actual knowledge of the fact that pursuant to the State Finance Act, 30 ILCS 105/30, payments under this grant are contingent upon there existing a valid appropriation therefor and that no officer shall contract any indebtedness on behalf of the State, or assume to bind the State in an amount in excess of the money appropriated, unless

by such Grant Closeout Report, including such action as the Department, based on its review of the Grant Closeout Report, may direct.

In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 et seq., the Grantee must, within 45 days of the expiration or termination of this Agreement, refund to the Department, any balance of funds which is unobligated at the end of the Grant term specified in the Notice of Grant Award. For purposes of preparation of grant closeout forms, the determination of allowable expenditures and excess grant funds shall be based on the premise that the total Grantee compensation under this Agreement shall not exceed the amount specified in the Notice of Grant Award.

C. Audit Requirements. If required by Part II of this Grant Agreement, the Grantee shall be required to have an audit conducted in accordance with the following terms:

a. State Audit Requirements:

(i) The audit shall be conducted by a certified public accountant who is licensed by the State of Illinois to conduct an audit in accordance with **Generally Accepted Auditing Standards.**

(ii) Grant funds shall be included in the Grantee's annual audit, unless the Department authorizes the Grantee to have a grant-specific audit conducted.

(iii) Upon completion of an audit, an audit report shall be issued and the Grantee shall provide the Department with a copy of such audit report.

(iv) The Grantee shall provide the Department with a copy of an audit report within 30 days of the Grantee's receipt of such audit report, but in no event later than nine months following the end of the period for which the audit was performed. The Grantee shall send the audit report to the Department at the following address:

Illinois Department of Commerce and Community Affairs
Division of Audits
620 East Adams
Springfield, IL 62701

D. Worker's Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes. The Grantee shall provide Worker's Compensation insurance where the same is required and shall accept full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation, Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.

5.5 TERMINATION; SUSPENSION.

A. This Agreement may be terminated as follows:

1. Due to Loss of Funding. Obligations of the State will cease immediately without penalty of further payment being required if in any fiscal year the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available sufficient funds for this Agreement. In the event the Department suffers such a loss of funding in full or in part, the Department shall give the Grantee written notice which shall set forth the effective date of full or partial termination, or if a change in funding is required, setting forth the change in funding and the changes in the approved budget.

2. For Cause. If the Department determines that the Grantee has failed to comply with any of the terms, conditions or provisions of this Agreement, or any other Agreement executed by the Department and the Grantee, including any applicable rules or regulations, the Department may terminate this Agreement in whole or in part at any time before the expiration date of this Agreement. The Department shall notify the Grantee in writing of the reasons for the termination and the effective date of the termination. Grantee shall not incur any costs after the effective date of the termination. Payments made to the Grantee or recovery by the Department shall be in accord with the legal rights and liabilities of the parties.

In the event of termination for cause, Grantee shall also be subject to any other applicable provisions specified elsewhere in this Agreement.

Termination for cause may render the Grantee ineligible for consideration for future grants from the Department.

3. For Convenience. The Department or the Grantee may terminate this Agreement in whole or in part when the Department and the Grantee agree that continuation of the program objectives would not produce beneficial results commensurate with the further expenditure of funds. The Department and the Grantee shall agree upon termination conditions including the effective date and, in the case of partial termination, the portion to be terminated. The Grantee shall not incur new obligations for the terminated portion after the effective date, and shall cancel as many outstanding obligations as possible. The Department shall allow full credit to the Grantee for the Department's share of the non-cancelled obligations, if properly incurred by the Grantee prior to termination.

B. Suspension. If the Grantee fails to comply with the specific conditions and/or general terms and conditions of this Agreement, the Department may, after written notice to the Grantee, suspend this Agreement, withhold further payments and prohibit the Grantee from incurring additional obligations of grant funds, pending corrective action by the Grantee or a decision to terminate this Agreement. Department may determine to allow such necessary and proper costs which the Grantee could not reasonably avoid during the period of suspension provided that the Department agrees that such costs were necessary and reasonable and incurred in accordance with the provisions of this Agreement.

Section 5.6 INDEMNIFICATION.

A. Non-governmental entities. The Grantee agrees to indemnify and hold the Department and/or the State of Illinois, and its officers, agents, or employees harmless from and against any and all claims, and actions, including but not limited to, attorneys' fees, costs and

interest, based upon and arising out of any services performed under this Agreement by the Grantee and its officers, employees, agents, independent contractors, subcontractors, subrecipients, volunteers, or other associates. The Grantee shall further indemnify and hold the Department and/or the State of Illinois and/or its officers, agents and employees harmless from and against any and all liabilities, demands, claims, damages, suits costs, fees and expenses incident thereto, for injuries or death to persons and for loss or damage to or destruction of property because of negligence, intentional acts or omissions on the part of Grantee, its officers, employees, agents, independent contractors, subcontractors, subrecipients, volunteers or other associates, arising out of any services performed under this Agreement.

The Grantee further agrees to indemnify, save and hold harmless the Department, its officers, agents and employees against any liability, including costs and expenses associated with the violation of general, proprietary rights, copyrights or rights of privacy of third parties arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data developed or furnished under this Agreement or any libelous or any unlawful matter contained therein.

B. Governmental Entities. In the event that the Grantee is a Governmental Entity, it will indemnify and hold harmless the Department as set out herein to the extent authorized by Federal and/or State constitutions(s) and/or laws.

C. Notice. In the event that any demand or claim relating to the transactions or activities pursuant to this Agreement is made known to either party, the Department and/or the Grantee will notify the other party to this Agreement in writing in an expedient manner.

5.7 MODIFICATION BY OPERATION OF LAW; DISCRETIONARY MODIFICATIONS; BUDGET MODIFICATIONS.

A. Modifications by Operation of Law. This Agreement is subject to such modifications as the Department determines may be required by changes in Federal or State law or regulations applicable to this Agreement. Any such required modification shall be incorporated into and be part of this Agreement as if fully set forth herein. The Department shall timely notify the Grantee of any pending implementation of or proposed amendment to such regulations of which it has notice.

B. Budget Modifications. Budget modifications shall be made in accordance with any applicable provisions as specified elsewhere in this Agreement.

C. Discretionary Modifications. If either the Department or the Grantee wishes to modify the terms of this Agreement other than as set forth in Sections A and B above, written notice of the proposed modification must be given to the other party. No modification will take effect until it is agreed to in writing by both the Department and the Grantee, except that if the Department notifies the Grantee in writing of a proposed modification without the prior written approval of the Grantee, failure of the Grantee to object in writing, specifying the reasons for the objections, within thirty (30) calendar days from the date of the Department's notice to the Grantee of such proposed modification, the modification will be deemed to be approved by the Grantee. The Department's notice to the Grantee shall contain the Grantee name, Grant

number, modification number, purpose of the revision and signature of the Department's director.

5.8 CONFLICT OF INTEREST; INTEREST OF PUBLIC OFFICIALS/EMPLOYEES; BONUS/COMMISSION PROHIBITED; HIRING OF STATE EMPLOYEES PROHIBITED.

A. Conflict of Interest. The Grantee shall establish safeguards to prohibit officers, directors, agents, employees and family members from using positions of employment for a purpose that is, or gives the appearance of, being motivated by a desire for a private gain for themselves or others, particularly those with whom they have family business or other ties. Safeguards, evidenced by rules or bylaws, shall be established to prohibit persons from engaging in actions which create or which appear to create a conflict of interest as described herein or in Section 2.6 of this Agreement.

B. Interest of Public Officials/Employees.

(i) Governmental Entity. If the Grantee is a governmental entity, the Grantee certifies that no officer or employee of the Grantee and no member of its governing body and no other public official of the locality in which the program objectives will be carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such objectives shall participate in any decision relating to any contract negotiated under a program grant which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested, or has any financial interest, direct or indirect, in such contract or in the work to be performed under such contract.

(ii) Nongovernmental Entity. If the Grantee is a nongovernmental entity, it shall comply with the provisions of Section 2.6 hereof relative to conflict of interest.

Violations of this Section 5.8 (and 2.6 for non-governmental entities) may result in suspension or termination of this Agreement, and recovery of grant funds provided hereunder. Violators may also be criminally liable under other applicable State laws and subject to actions up to and including felony prosecution.

C. Bonus or Commission Prohibited. The Grantee shall not pay any bonus or commission for the purpose of obtaining the grant awarded under this Agreement.

D. Hiring State Employees Prohibited. No State officer or employee may be hired to perform services under this Agreement, or be paid with funds derived directly or indirectly through this grant without the written approval of the Department.

5.9 APPLICABLE STATUTES.

A. Grantee Responsibility. All applicable Federal, State and local laws, rules and regulations governing the performance required by Grantee shall apply to this Agreement and will be deemed to be included in this Agreement the same as though written herein in full. Grantee is responsible for ensuring compliance with all applicable laws, rules and regulations, including, but not limited to those specifically referenced herein. Except where expressly

required by applicable laws and regulations, the Department shall not be responsible for monitoring Grantee's compliance.

B. Land Trust/Beneficial Disclosure Act (765 ILCS 405/2.1). No grant award funds shall be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Department identifying each beneficiary of the land trust by name and address and defining such interest therein.

C. Historic Preservation Act (20 ILCS 3420/1 et seq.). The Grantee will not expend funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property.

D. State of Illinois Discrimination Laws (775 ILCS 5/1-101, et. seq.). In carrying out the performance required under this Agreement, the Grantee shall comply with all applicable provisions of the Illinois Human Rights Act, and rules and regulations promulgated by the Illinois Department of Human Rights, prohibiting unlawful discrimination in employment. Grantee's failure to comply with all applicable provisions of the Illinois Human Rights Act, or applicable rules and regulations promulgated thereunder, may result in a determination that Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

E. Drugfree Workplace Act (30 ILCS 580/1, et. seq.). Grantee will make the certification required in this Agreement and will comply with all of the provisions of the Drugfree Workplace Act that are applicable to the Grantee. False certification or violation of the requirements of the Drugfree Workplace Act may result in sanctions including, but not limited to, suspension of grant payments, termination of this Agreement and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

F. Freedom of Information Act (5 ILCS 140/1 et. seq.). Applications, programmatic reports and other information obtained by the Department under this Agreement shall be administered pursuant to the Freedom of Information Act. The Department shall give Grantee timely notice in the event it receives a request for information submitted by Grantee relative to this Agreement.

5.10 MISCELLANEOUS PROVISIONS.

A. Waivers. A waiver of any condition of this Agreement must be requested in writing. No waiver of any condition of this Agreement may be effective unless in writing from the Director of the Department.

B. Assignment. The benefits of this Agreement and the rights, duties and responsibilities of the Grantee under this Agreement may not be assigned (in whole or in part) except with the

express written approval of the Department acting through its Director. Any assignment by the Grantee in violation of this provision renders this Agreement voidable by the Department.

C. Severability Clause. If any provision under this Agreement or its application to any person or circumstances is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or its application of this Agreement which can be given effect without the invalid provision or application.

D. Integration Clause. This Agreement, with attachments, as written, is the full and complete agreement between the parties and there are no oral agreements or understandings between the parties other than what has been reduced to writing herein.

E. Comptroller Filing Notice. The Grantee expressly understands that whenever applicable, a copy of this Agreement and any modification, cancellation or renewal is required to be filed by the Department with the State Comptroller.

F. Subcontract and Grants. The Grantee's services, duties and responsibilities specified herein shall not be subcontracted or subgranted by the Grantee without prior written approval of the Department, unless such subcontracts or subgrants are provided for elsewhere in this Agreement. Any subcontracts or subgrants shall be subject to, and conform with, all applicable State and Federal laws, and shall specifically provide that subcontractors or subgrantees are subject to all of the terms and conditions of this Agreement.

**PART VI
STATE OF ILLINOIS REQUIRED
CERTIFICATIONS**

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any Federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

6.1 COMPLIANCE WITH APPLICABLE LAW. The Grantee certifies that it shall comply with all applicable provisions of Federal, State and local law in the performance of its obligations pursuant to this Agreement.

6.2 CONFLICT OF INTEREST. The Grantee certifies that it has no public or private interest, direct or indirect, and shall not acquire directly or indirectly any such interest which does or may conflict in any manner with the performance of Grantee's services and obligations under this Agreement.

6.3 BID-RIGGING/BID-ROTATING. The Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33 E-3 and 5/33 E-4).

6.4 DEFAULT ON EDUCATIONAL LOAN. The Grantee certifies that this Agreement is not in violation of the Educational Loan Default Act (5 ILCS 385/3) prohibiting certain contracts to individuals who are in default on an educational loan.

6.5 AMERICANS WITH DISABILITIES ACT. The Americans with Disabilities Act (ADA) (42 U.S.C. 12101 et. seq.) and the regulations thereunder (28 CFR 35.130) prohibit discrimination against persons with disabilities by the State, whether directly or through contractual arrangements, in the provision of any aid, benefit or service. As a condition of receiving this grant, the Grantee certifies that services, programs and activities provided under this Agreement are, and will continue to be, in compliance with the ADA.

6.6 DRUGFREE WORKPLACE ACT. The Grantee certifies that:

- A) It is a Corporation, Partnership, or other entity (other than an individual) **with 24 or fewer employees** at the time of execution of this Agreement.
- B) That the purpose of this grant is to fund solid waste reduction.
- C) It is a Corporation, Partnership, or other entity (other than an individual) **with 25 or more employees** at the time of execution of this Agreement, or
- D) That it is an individual.

If Option "A" or "B" is checked this Agreement is not subject to the requirements of the Act.

If Option "C" or "D" is checked and the amount of this grant is five thousand dollars (\$5,000.00) or more, the Grantee is notified that the Drugfree Workplace Act (30 ILCS 580/1 et seq.) is applicable to this Agreement, and the Grantee must comply with the terms of said Act, as set forth below:

Grantee will provide a drugfree workplace by:

- (a) Publishing a statement:
 - (i) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the Grantee's workplace.
 - (ii) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (iii) Notifying the employee that, as a condition of employment on such grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (i) the dangers of drug abuse in the workplace;
 - (ii) the Grantee's policy of maintaining a drug free workplace;
 - (iii) any available drug counseling, rehabilitation and employee assistance programs; and
 - (iv) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the granting agency within ten (10) days after receiving notice, under part (B) of paragraph (iii) of subsection (a) above, from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in, a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drugfree Workplace Act, 30 ILCS 580/5.



George H. Ryan
Governor

Pam McDonough
Director

TO: Yesse Yehudah
South Shore Communiversy Partnership Network (FORUM)

FROM: Stacey Rieger, Illinois FIRST Grant Management Unit

DATE: October 11, 2000

RE: Grant Appropriation

Project No.: SD0388
Appropriation Section No.: 1264
Amount: \$75,000
Purpose: purchase computer equipment, print literature and training materials, and to cover administrative costs for the "21st Century e-family.com" initiative**
Legislative Sponsor: Obama

Please be advised that the Department of Commerce and Community Affairs has been given the responsibility of administering the above mentioned grant. In order for us to begin the process, you are being asked to complete the enclosed survey form. The information supplied on this form will allow us to develop a formal Grant Agreement (legal document).

Once the Grant Agreement process is completed and all documents are in order, we will begin the payment process. **Be aware that there is no set timeline for grant recipients to receive their funds; however, processing time is largely determined by the accuracy of the information contained in the survey response.** Also, please be aware that if the Grantee has failed to comply with the requirements of any prior grant issued to it by the State, the Department may require that the Grantee cure such deficiencies before the current grant request may be finalized.

Please note that the first page of the survey provides some important points to keep in mind while filling out the survey. If you have questions, feel free to contact me at 217-785-6154.

Completed surveys may be mailed to: DCCA
Stacey Rieger
620 East Adams
Springfield, Illinois 62701
Fax: 217/557-9883

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601

325 West Adams Street, 3rd Floor
Springfield, Illinois 62704-1892

2309 West Main
Marion, Illinois 62959

217/782-7500
Fax: 217/785-6454 ■ TDD: 800/785-6055

312/814-7179
Fax: 312/814-6732 ■ TDD: 800/419-0667

217/785-2800
Fax: 217/785-2618 ■ TDD: 217/785-0211

618/997-4394
Fax: 618/997-1825 ■ TDD Relay: 800/526-0844



30 0358

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS

GEORGE H. RYAN
GOVERNOR

PAM MCDONOUGH
DIRECTOR

June 15, 2002

Mr. Yesse Yehudah
Executive Director
Fulfilling Our Responsibility
7510 S. Saginaw
Chicago, IL 60649-3726

Re: Grant No. 01-127241

Dear Mr. Yehudah:

Enclosed is your fully executed copy of the modification to your grant agreement between your agency and the Department of Commerce and Community Affairs (DCCA). Please retain this modification along with your grant agreement for future reference.

If you have any questions regarding this modification, please contact your DCCA Grant Manager.

Sincerely,

Pam McDonough
Pam McDonough
Director *by SB*

Enclosure

cc: DCCA Grant Manager

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601

607 East Adams Street
Springfield, Illinois 62701

3399 West Main, Suite 118
Morton, Illinois 62569

217/782-7500
FAX: 217/785-6484 TDD: 800/785-6056

312/814-7179
FAX: 312/814-6722 TDD: 800/419-0667

217/785-2800
FAX: 217/785-2618 TDD: 217/785-0211

618/997-4394
FAX: 618/997-1826 TDD: 800/636-8844

GRANT AGREEMENT MODIFICATION

JUN 04 2002 6/

- 1. Grant Recipient:
Fulfilling Our Responsibility Unto Mankind
- 2. Grant Agreement: 01-127241 3. Modification No: 001
- 4. Current Grant Period: 07/01/2000 to 06/30/2002
- 5. Funding Source: COMM. ASSIST. - LEGISLATIVE
- 6. Purpose of Modification:

Change Date of Agreement from 07/01/2000 06/30/2002
to 07/01/2000 09/30/2002
TO CHANGE THE FOLLOWING: GRANT PERIOD,

Except as modified herein, the basic Agreement remains unchanged, including all prior modifications as agreed to by the parties.

- 7. This modification has the following effect on the total amount of the Grant:

No Change

- 8. Signature:

Grantee:
Fulfilling Our Responsibility Unto Mankind

By: see attached
Authorized Signature for Grantee

Name and Title

State of Illinois Department of Commerce and Community Affairs

By: Pam McDonough
Pam McDonough, Director Date June 12, 2002

WRITTEN DETERMINATION

Pursuant to
Section 33E-9
Criminal Code of 1961

In Compliance with Section 5/33E-9 of the Criminal Code of 1961, 720 ILCS 5/33E-9 1996 (STATE BAR EDITION), the undersigned Pam McDonough, Director, on behalf of the Illinois Department of Commerce and Community Affairs, hereinafter referred to as "DCCA" hereby declares that the attached amendment to Agreement # 01-127241 between DCCA and Fulfilling Our Responsibility Unto Mankind

is necessary and statutorily authorized for one or more of the following reasons.

- The circumstances necessitating the change in performance were not reasonably foreseeable at the time the contract was executed.
- The change is germane to the original contract as signed.
- The change, as authorized under law, is in the best interest of DCCA for the following reason(s):

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS

By: Pam McDonough
Pam McDonough, Director
mg8B

Date June 12, 2002

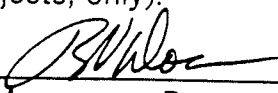
Transmittal Cover Sheet for
Illinois FIRST
Request for Modification/Waiver

GRANTEE NAME: Fulfilling Our Responsibility Unto Mankind
DCCA GRANT #: 01-127241
GRANT EXPIRATION DATE: 06/30/02

Grant Manager Certification

The Illinois FIRST grant manager or bureau coordinator responsible for this project hereby certifies the following (check **ALL** that apply to the modification or waiver):

- The grant has not yet expired as of this submittal.
- The Grantee is requesting a change to the scope of work. I certify that the *original* scope of work referenced in the attached Request for Modification/Waiver form is identical to the scope of work that was included in the grant agreement or subsequent modification(s).
- The Grantee is requesting a change to the budget. I certify that the *original* budget included on the attached Request for Modification/Waiver form is identical to the budget that was included in the grant agreement or subsequent modification(s).
- The Grantee is requesting a date extension.
- The Grantee is requesting a change other than those enumerated above, which requires Legal review.
- This request was initiated by DCCA Accounting.
- The proposed mod/waiver will affect a building, land or location other than that originally submitted for environmental review.
- The proposed changes are within bond guidelines (this is applicable to bond-funded projects, only).

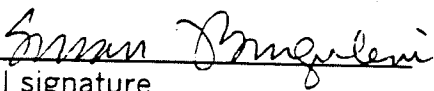


Grant Manager or Bureau Coordinator signature

5-23-02
Date

DCCA Legal Action

- Modification Approved - Grant manager is authorized to enter the modification into GRS and transmit modification package to Accounting.
- Modification Denied (see attached)
- Approved as a Waiver - Grant manager is responsible to transmit a copy of this approved waiver to the Grantee and to DCCA Accounting.



Legal signature

5/31/02
Date

REQUEST FOR MODIFICATION

GRANTEE NAME:
DCCA GRANT #01-127241
GRANT EXPIRATION DATE:

(F.O.R.U.M) Fulfilling Our Responsibility
Unto Mankind. (the "Agreement")
06 / 30 / 02

- A. REASON FOR MODIFICATION** Please briefly detail why the modification is necessary. (For scope of work modifications, a copy of the original scope showing all proposed revisions must be attached to this request). Note: Revisions will not be considered if they are inconsistent with the legislation authorizing the grant.

- B. BUDGET** Using the form on the reverse, please list the original budget items and the requested revised budget. Note: Requests for an increase in the total grant amount will be denied.

- C. DATE EXTENSION** Grantee requires additional time to complete the performance described in Part III of the agreement for which grant funds are provided, and requests that it be allowed until 09/30/2002, to complete such performance. Grantee acknowledges that it has expended/legally obligated grant funds in the performance required by the grant during the original grant term and that if granted, the extension of time cannot exceed two (2) years.

- D. OTHER** Please attach a separate page identifying the provision(s) which grantee wishes to modify and a written explanation supporting the request for change.

Yesse B. Uchudak
Grantee Signature

Yesse B. Uchudak
Printed Name

4-11-02
Date

DEPARTMENT ACTION:

- Approved subject to the following conditions:

- (1) All terms and conditions of the grant agreement remain in full force and effect until all performance required by the terms of the agreement are completed.
- (2) If the period for performance has been extended, the close-out package referenced in Section 5.4B of the Agreement must be submitted no later than 45 days following any extended performance date.
- (3) This request is limited to the provisions described herein and in no way impairs the Department's ability to seek legal recourse against the Grantee for non-compliance with either the provisions stated herein or any other provisions of the Agreement.

- Denied (see attached)

Pam McDonough
Pam McDonough, Director *by SB*

Date: May 31, 2002

NOTE: Due to the Time Limit on Expenditure of Grant Funds imposed by the Grant Funds Recovery Act (30 ILCS 705/1 et seq.), the extended grant term granted herein shall be deemed to take effect on

6/29/2002

cc _____ (Grant Manager); Keith Burklow (Accounting)

Fulfilling
Our
Responsibility
Unto
Mankind

Executive Director
Yesse Yehudah

Director
Phillip Bradley

Programs:

Project
C.H.A.N.G.E.
(Creating Healthy
Alternatives thro
Nonviolence,
Guidance and
Education)

Maternal and Child
Health

Urban Effort
Housing Initiative

Viable Options
(Human,
Community and
Economic
Development for
families)

Health Education
and Outreach

Community Literacy
and GED Initiative

Life Education
Center Urban
American Initiative

Serving the health
and needs of people

April 12, 2002

Rick Doan
DCCA
Illinois First
620 E. Adams
Springfield, IL 62701

Mr. Doan:

We are requesting an extension of the grant period for grant #01-127241 from 6/30/2002 to 9/30/2002.

Unforeseen delays in organizing churches and making churches fully operational have made this request necessary. We hope it meets with your approval.

Sincerely,


Yesse Yehudah

Executive Director

YY:ep

RECEIVED

APR 18 2002

Illinois First Grant Unit



TG

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS

ROD R. BLAGOJEVICH
GOVERNOR

JACK LAV
DIRECTOR

April 29, 2003

Mr. Yesse Yehudah
Executive Director
Fulfilling Our Responsibility
7510 S. Saginaw
Chicago, IL 60649-3726

Re: Grant No. 01-127241

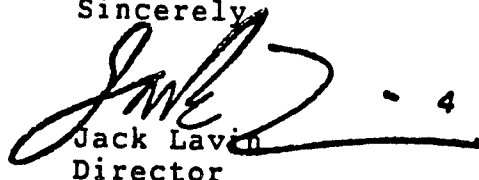
Dear Mr. Yehudah:

Enclosed is your fully executed copy of the modification/waiver to the above referenced grant agreement (the "Agreement"). Please retain this copy in your files for reference during the administration of the grant and for future audit and monitoring purposes.

Please be advised that the requested modification/waiver was approved based on information provided by your agency/organization. Pursuant to Section 5.4A of the Agreement, you are hereby reminded that during the time period specified in Section 5.4A: (i) the Grantee is required to maintain books, records and supporting documents related to all disbursements of funds provided under the Agreement, including those which are the subject of the modification/waiver; and (ii) the Grantee's failure to maintain and provide such records during a subsequent monitoring or audit conducted in accordance with Section 5.4A or other applicable provisions of the Agreement, shall establish a presumption in favor of the Department for the recovery of funds for which adequate documentation is not available.

Should you have any questions regarding the modification/waiver, please contact your DCCA Grant Manager.

Sincerely,


Jack Lavin
Director

cc: DCCA Grant Manager

Internet Address: <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-600
Chicago, Illinois 60601

607 East Adams Street
Springfield, Illinois 62701

2209 West Main, Suite 118
Marion, Illinois 62959

217/782-7500
FAX: 217/785-6464 TDD: 800/785-6065

312/814-7179
FAX: 312/814-6732 TDD: 800/419-0667

217/785-2800
FAX: 217/785-2418 TDD: 217/785-0211

618/997-4394
FAX: 618/997-1825 TDD: 800/536-0844

Transmittal Cover Sheet for
Illinois FIRST
Request for Modification/Waiver

4-24-03
REC-5

APR 24 2003

GRANTEE NAME: Fulfilling Our Responsibility Unto Mankind
DCCA GRANT #: 01-127241
GRANT EXPIRATION DATE: 9/30/2002

Grant Manager Certification

The Illinois FIRST grant manager or bureau coordinator responsible for this project hereby certifies the following (check ALL that apply to the modification or waiver):

- The grant has not yet expired as of this submittal.
- The Grantee is requesting a change to the scope of work. I certify that the *original* scope of work referenced in the attached Request for Modification/Waiver form is identical to the scope of work that was included in the grant agreement or subsequent modification(s).
- The Grantee is requesting a change to the budget. I certify that the *original* budget included on the attached Request for Modification/Waiver form is identical to the budget that was included in the grant agreement or subsequent modification(s).
- The Grantee is requesting a date extension.
- The Grantee is requesting a change other than those enumerated above, which requires Legal review.
- The Grantee is requesting a waiver from the audit provisions in the Grant Agreement.
(Division of Audits' Approval of this Waiver: _____)
- This request was initiated by DCCA Accounting.
- This request was initiated as a result of a DCCA Monitoring finding.
- The proposed mod/waiver will affect a building, land or location other than that originally submitted for environmental review.
- The proposed changes are within bond guidelines (this is applicable to bond-funded projects, only).

[Signature]
Grant Manager or Bureau Coordinator signature

12/04/02
Date

DCCA Legal Action

- Modification Approved - Grant manager is authorized to enter the modification into GRS and transmit modification package to Accounting.
- Modification Denied (see attached)
- Approved as a Waiver - Grant manager is responsible to transmit a copy of this approved waiver to Accounting.

[Signature]
Legal signature

12/4/02
Date

Illinois Department of Commerce and Community Affairs
Illinois FIRST Program

REQUEST FOR MODIFICATION/WAIVER

GRANTER NAME:

Fulfilling Our Responsibility Under Masked

DCCA GRANT #:

01-157241

GRANT EXPIRATION DATE:

09/30/2002

(the "Agreement")

A. **SCOPE OF WORK** Please briefly detail why the modification to the scope of work is necessary. (A copy of the original scope showing all proposed revisions must be provided to all relevant state agencies and the grantee if they are inconsistent with the regulations authorizing the grant.)

20

B. **BUDGET** Using the form on the reverse, please list the original budget items and the requested revised budget. Note: Requests for an increase in the total grant amount will be denied.

C. **DATE EXTENSION** Grantee requires additional time to complete the performance described to Page 711 of the agreement for which grant funds are provided, and requests that it be allowed until 2002 to complete such performance. Grantee acknowledges that it has expended/legally obligated grant funds in the performance required by the grant during the original grant term and that if granted, the extension of time cannot exceed two (2) years.

D. **OTHER** Please attach a separate page identifying the provision(s) that grantee wishes to modify and a written explanation supporting the request for change.

Joseph Hannon
Authorized Signatory for Grantee

Dorinda E. Newman
Printed Name

12-03-02
Date

DEPARTMENT ACTION:

Approved as a Modification, subject to the following conditions. OR

Approved as a Waiver, subject to the following conditions:

- (1) All terms and conditions of the grant agreement remain in full force and effect until all performance required by the terms of the agreement are completed.
- (2) If the period for performance has been completed, the close-out package referenced in Section 5.49 of the Agreement must be submitted no later than 14 days following the end of the term. Waiver of the Department's ability to seek legal recourse against the Grantee for non-compliance with either the provisions stated herein or any other provisions of the Agreement.

Denied (see attached)

Joseph Hannon
Director

DATE: 12-7-02

NOTE: Due to the Time Limit on Expenditure of Grant Funds imposed by the Grant Funds Recovery Act (30 ILCS 705.9 or 705.9), the extended grant term granted herein shall be deemed to take effect on

cc: Tia Guinan (Grant Manager); Keith Burdow (Accounting)

* Waiver will only be approved when the Department determines that it is in the best interest of the State of Illinois.

See Attached

Illinois Department of Commerce and Community Affairs
 Illinois FIRST Program

Grant Number: 01-127241

Activity Line Item	Original Amount	Revised Amount
Evaluator	6,000	6,022
Consultant	7,500	7,635
CPA	1,500	1,350
Printing	20,000	18,356
Equipment	20,000	23,628
Insurance	2,500	710
Conf/Seminars	2,100	2,002
Subscription/Membership	400	360
Rent	3,600	3,767
Utilities	4,800	5,320
Supplies	2,800	2,519
Maint/Repairs	1,200	1,080
Postage	600	451
Travel	2,000	1,800
TOTAL:	\$75,000	\$75,000

REPLACEMENT EXPENSE REPORT

Grant Name: **FORUM (Fulfilling Our Responsibility Unto Mankind)**
 Grant Address: **7510 S. Saginaw**
 Chicago, IL 60649-3726

Grant No.: **01-127241**
 Prepared By: _____
 Phone: _____

Department of Commerce and Economic Opportunity
 620 East Adams
 Springfield, IL 62701
REPLACEMENT

Report Period: **7/1/2000** From: **7/1/2000** To: **9/30/2002**

Budget Line Items from Grant Agreement PART I (or subsequent modification)	1 Approved Budget (As in PART I of Grant Agreement or subsequent modification)	Date:		3 Expenses Paid this Report Period (Grant Funds Only)	4 Year-to-Date Expenditures (2+3) (Grant Funds Only)	5 Grant Funds Received to Date (This Grant Only)
		2 Prior Period Year-to-Date Expenditures (Grant Funds Only)	Report Period:			
Evaluator	\$6,022.00	\$0.00	\$8,022.00	\$6,022.00	\$6,022.00	
Consultant	\$7,835.00	\$0.00	\$7,835.00	\$7,835.00	\$7,835.00	
CPA	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00	\$1,350.00	
Printing	\$18,356.00	\$0.00	\$18,356.00	\$18,356.00	\$18,356.00	
Equipment	\$23,628.00	\$0.00	\$23,628.00	\$23,628.00	\$23,628.00	
Insurance	\$710.00	\$0.00	\$710.00	\$710.00	\$710.00	
Conferences/Seminars	\$2,002.00	\$0.00	\$2,002.00	\$2,002.00	\$2,002.00	
Subscriptions/Memberships	\$360.00	\$0.00	\$360.00	\$360.00	\$360.00	
Rent	\$3,787.00	\$0.00	\$3,787.00	\$3,787.00	\$3,787.00	
Utilities	\$5,320.00	\$0.00	\$5,320.00	\$5,320.00	\$5,320.00	
Supplies	\$2,519.00	\$0.00	\$2,519.00	\$2,519.00	\$2,519.00	
Main Repairs	\$1,080.00	\$0.00	\$1,080.00	\$1,080.00	\$1,080.00	
Postage	\$451.00	\$0.00	\$451.00	\$451.00	\$451.00	
Travel	\$1,800.00	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00	
TOTAL	\$75,000.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00	

GRANTEE CERTIFICATION
 All expenditures from these project funds are for approved project costs only. Further, I certify that supporting documentation on actual expenditures is on file in our office, and that I have full signature authority to sign on behalf of this agency.

DCEO CERTIFICATION
 Authorized Payment: \$ _____
 Grant Period: 7/1/00 to 9/30/02
 Project Manager: *[Signature]* (EIF) Bond
 Manager of Grant Unit: *[Signature]* (date) 10/24/07
 or Bureau Coordinator: *[Signature]* (date) 1/30/07
 Accounting: *[Signature]* (date) 1/30/07

BY: X *[Signature]*
 Authorized Official Signature and Title *[Signature]* (date) 5-27-05

**ILLINOIS FIRST PROGRAM
REPLACEMENT STATUS REPORT**

Grantee Name: FORUM (Fulfilling Our Responsibility Unto Mankind)		Department of Commerce and Economic Opportunity	
Grantee Address: 7510 S. Saginaw Chicago, IL 60649-3726		620 East Adams Springfield, IL 62701	
Grant No.: 01-127241		REPLACEMENT	
Prepared By:	Date:	Report Period:	From: To:
		7/1/2000	9/30/2002

Describe Significant Activities (from Part III, Scope of Work) Undertaken with Grant Funds during the report period:

A total of 9 churches, two community-based organizations and 338 participants were served by this grant. A training manual was developed and 12 classes were held at participating churches. All churches received complete computer setups with DSL service. Additionally, 100 computers were donated to the initiative, some of which the technical staff were able to repair and upgrade. A total of 75 computers were successfully repaired and distributed to other community-based organizations serving low income populations as well as homeless shelters. A total of 95 participants returned completed program surveys. A website (www.Net-Families.org) was developed and completed. It is accessible to program participants for internet service and information.

GRANTEE CERTIFICATION		DCED CERTIFICATION	
I hereby certify that the information and data in this Program Status Report are true and correct to the best of the Grantee's (and the authorized representative's) knowledge and belief.		Project Manager:	
BY: <i>[Signature]</i> X Administrator		<i>[Signature]</i>	
Authorized Official - Signature and Title		Manager of Grant Unit or Bureau Coordinator:	
(date) 5-18-05		<i>[Signature]</i> 19 May 03	
		Manager of Grant Unit or Bureau Coordinator:	
		<i>[Signature]</i> 1/30/07	



Rod Blagojevich
Governor

Jack Lav
Direc

May 25, 2005

Mr. Phillip Bradley
Executive Director
Fulfilling Our Responsibility Unto Mankind (FORUM)
200 E. 75th
Chicago, IL 60619-2297

Re: DCEO Grant # 01-127241 / \$75,000

Dear Mr. Bradley:

DCEO's Audit Division recently informed me that you are the Grantee's new Executive Director, and that since the inception of the grant period, your organization moved to a new address containing a different zip code. Unfortunately, the State Comptroller's grant tracking system requires a Waiver to be filed to change the zip code on record for the grant.

As such, please complete and return the enclosed Request for a Zip Code Change Waiver, being sure to attach a brief note on your agency's letterhead (containing the current address) that confirms your address and status as Executive Director. In addition, I've been working with Ms. Donna Newman to complete the Replacement Reports necessary to get the grant's close-out package approved. I still need to receive the signed Replacement Expense Report, for which I've also enclosed a copy. Either you or Ms. Newman may sign it.

You may either mail the requested documentation to me, or fax it to me at 217-557-9883. If you should have any questions, please feel free to call me at 217-782-5279.

Sincerely,

Kirk Kumerow
Illinois FIRST Grant Manager

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701-1615

217/782-7500
TDD: 800/785-6055

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601-3219
312/814-7179
TDD: 800/785-6055

2309 West Main, Suite 118
Marion, Illinois 62959-1180

618/997-4394
TDD: 800/785-6055

Illinois Department of Commerce and Economic Opportunity
Illinois FIRST Program
REQUEST FOR MODIFICATION/WAIVER*

GRANTEE NAME: Fulfilling Our Responsibility Unto Mankind
DCEO GRANT #: 01-127241 (the "Agreement")
GRANT EXPIRATION DATE: 09-30-2002

- A. **SCOPE OF WORK** Please briefly detail why the modification to the scope of work is necessary. (A copy of the original scope showing all proposed revisions must be attached to this request). Note: Revisions will not be considered if they are inconsistent with the legislation authorizing the grant.
- _____
- _____
- B. **BUDGET** Using the form on the reverse, please list the original budget items and the requested revised budget. Note: Requests for an increase in the total grant amount will be denied.
- C. **DATE EXTENSION** Grantee requires additional time to complete the performance described in Part III of the agreement for which grant funds are provided, and requests that it be allowed until _____, 200__, to complete such performance. Grantee acknowledges that it has expended/legally obligated grant funds in the performance required by the grant during the original grant term and that if granted, the extension of time cannot exceed two (2) years.
- D. **OTHER** Please attach a separate page identifying the provision(s) that grantee wishes to modify and a written explanation supporting the request for change (address change to a different zip code).

X _____
Authorized Signature for Grantee

X _____
Printed Name & Title Executive Director

X _____
Date

DEPARTMENT ACTION:

- Approved as a Modification, subject to the following conditions, OR
- Approved as a Waiver, subject to the following conditions:
- (1) All terms and conditions of the grant agreement remain in full force and effect until all performance required by the terms of the agreement are completed.
 - (2) If the period for performance has been extended, the close-out package referenced in Section 5.4B of the Agreement must be submitted no later than 45 days following any extended performance date.
 - (3) This request is limited to the provisions described herein and in no way impairs the Department's ability to seek legal recourse against the Grantee for non-compliance with either the provisions stated herein or any other provisions of the Agreement.
- Denied (see attached)

Jack Lavin, Director

Date: _____

NOTE: Due to the Time Limit on Expenditure of Grant Funds imposed by the Grant Funds Recovery Act (30 ILCS 705/1 et seq.), the extended grant term granted herein shall be deemed to take effect on _____.

cc: Kirk Kumerow (Grant Manager); Accounting

* Waivers will only be approved when the Department determines that it is in the best interest of the State of Illinois.

**ILLINOIS FIRST PROGRAM
REPLACEMENT EXPENSE REPORT**

Grantee Name: **FORUM (Fulfilling Our Responsibility Unto Mankind)**
 Grantee Address: **7510 S. Saginaw**
Chicago, IL 60649-3726
 Grant No.: **01-127241**
 Prepared By: _____
 Phone: _____

Department of Commerce and Economic Opportunity
 620 East Adams
 Springfield, IL 62701

REPLACEMENT

Report Period: **7/1/2000** To: **9/30/2002**

Budget Line Items from Grant Agreement PART I (or subsequent modification)	Date:			Year-to-Date Expenditures (Grant Funds Only)	Grant Funds Received to Date (This Grant Only)
	1	2	3		
Approved Budget (As in PART I of Grant Agreement or subsequent modification)	Prior Period Year-to-Date Expenditures (Grant Funds Only)	Expenses Paid this Report Period (Grant Funds Only)	Year-to-Date Expenditures (2+3)	Grant Funds Received to Date (This Grant Only)	
Evaluator					
Consultant	\$6,022.00	\$0.00	\$6,022.00	\$6,022.00	\$6,022.00
CPA	\$7,635.00	\$0.00	\$7,635.00	\$7,635.00	\$7,635.00
Printing	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00	\$1,350.00
Equipment	\$18,356.00	\$0.00	\$18,356.00	\$18,356.00	\$18,356.00
Insurance	\$23,628.00	\$0.00	\$23,628.00	\$23,628.00	\$23,628.00
Conferences/Seminars	\$710.00	\$0.00	\$710.00	\$710.00	\$710.00
Subscriptions/Memberships	\$2,002.00	\$0.00	\$2,002.00	\$2,002.00	\$2,002.00
Rent	\$360.00	\$0.00	\$360.00	\$360.00	\$360.00
Utilities	\$3,767.00	\$0.00	\$3,767.00	\$3,767.00	\$3,767.00
Supplies	\$5,320.00	\$0.00	\$5,320.00	\$5,320.00	\$5,320.00
Main./Repairs	\$2,519.00	\$0.00	\$2,519.00	\$2,519.00	\$2,519.00
Postage	\$1,080.00	\$0.00	\$1,080.00	\$1,080.00	\$1,080.00
Travel	\$451.00	\$0.00	\$451.00	\$451.00	\$451.00
TOTAL	\$75,000.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00

GRANTEE CERTIFICATION

All expenditures from these project funds are for approved project costs only. Further, I certify that supporting documentation on actual expenditures is on file in our office, and that I have full signature authority to sign on behalf of this agency.

BY: _____ (date) _____
 Authorized Official - Signature and Title

DCEO CERTIFICATION

Authorized Payment: \$ _____

Grant Period: 7/1/00 to 9/30/02

FIF/Bond

Project Manager: _____ (date)

Manager of Grant Unit or Bureau Coordinator: _____ (date)

Accounting: _____ (date)



Rod Blagojevich
Governor

Jack Lavin
Director

May 03, 2005

Mr. Yesse Yehudah
Executive Director
Fulfilling Our Responsibility Unto Mankind (FORUM)
7510 S. Saginaw
Chicago, IL 60649-3726

Re: DCEO Grant # 01-127241 / \$75,000

Dear Mr. Yehudah:

I'm the current DCEO grant manager for your Illinois FIRST grant referenced above. We are attempting to close the grant; however, before we can do so, please review, sign and date, and return the enclosed Replacement Expense Report and Replacement Status Report. They are required since some of the quarterly reports due are missing and another has an error listing an amount on the proper line.

Once you return the Replacement Reports, I'll be able to refer them and the previously submitted Close-out Package to our Departmental Close-out reviewer for approval.

You may either mail the signed reports to me at the Springfield address below, or fax them to me at 217-557-9883. If you should have any questions, please feel free to call me at 217-782-5279.

Sincerely,

Kirk Kumerow
Illinois FIRST Grant Manager

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701-1615

217/782-7500
TDD: 800/785-6055

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601-3219
312/814-7179
TDD: 800/785-6055

Printed on Recycled and Recyclable Paper

2309 West Main, Suite 118
Marion, Illinois 62959-1180

618/997-4394
TDD: 800/785-6055

**ILLINOIS FIRST PROGRAM
REPLACEMENT STATUS REPORT**

Grantee Name: FORUM (Fulfilling Our Responsibility Unto Mankind)		Department of Commerce and Economic Opportunity	
Grantee Address: 7510 S. Saginaw		620 East Adams	
Chicago, IL 60649-3726		Springfield, IL 62701	
Grant No.: 01-127241	REPLACEMENT		
Prepared By:	Report Period: 7/1/2000	From:	To: 9/30/2002
Phone:	Date:		

Describe Significant Activities (from Part III, Scope of Work) Undertaken with Grant Funds during the report period:

A total of 9 churches, two community-based organizations and 338 participants were served by this grant. A training manual was developed and 12 classes were held at participating churches. All churches received complete computer setups with DSL service. Additionally, 100 computers were donated to the initiative, some of which the technical staff were able to repair and upgrade. A total of 75 computers were successfully repaired and distributed to other community-based organizations serving low income populations as well as homeless shelters. A total of 95 participants returned completed program surveys. A website (www.Net-Families.org) was developed and completed. It is accessible to program participants for internet service and information.

GRANTEE CERTIFICATION		DCEO CERTIFICATION	
I hereby certify that the information and data in this Program Status Report are true and correct to the best of the Grantee's (and the authorized representative's) knowledge and belief.		Project Manager:	
BY: <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(date)	(date)
Authorized Official - Signature and Title		Manager of Grant Unit or Bureau Coordinator:	
		(date)	

Confirmation Report - Memory Send

Time : 05-23-2005 08:56
Tel line : 217-557-9883
Name : DCCA IL FIRST

Job number : 184
Date : 05-23 08:53
To : 917739940584
Document pages : 003
Start time : 05-23 08:53
End time : 05-23 08:56
Pages sent : 003
Status : OK

Job number : 184

*** SEND SUCCESSFUL ***



Rod Blagojevich
Governor


Illinois Department of Commerce and Economic Opportunity

Jack Lavin
Chairman

May 23, 2005

ILLINOIS FIRST GRANT UNIT 217/557-9883 (fax)

TO: Donna Newman, FORUM
FAX # 773-994-0584

FROM: Kirk Kurisrow 
TELEPHONE: 217/782-5279

PAGE(S) TO FOLLOW: 2

COMMENTS: Donna thanks for your call Friday. Attached are the two Replacement Expense Reports that still need to be signed. I previously received only the signed Replacement Status Reports. Please call if questions. Thanks.

If any pages need to be resent, please call the sender at the above number. Otherwise, we will assume this transmittal has been completely received.

620 East Adams Street
Springfield, Illinois 62701-1615
217/782-7800
TDD: 800/782-6055

Internet Address <http://www.commerce.state.il.us>

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601-2219
312/814-7179
TDD: 800/782-6055

2309 West Main, Suite 118
Morton, Illinois 62959-1180
618/997-4394
TDD: 800/782-6055

Printed on Recycled and Recyclable Paper



Rod Blagojevich
Governor

Jack Levin
Director

May 23, 2005

ILLINOIS FIRST GRANT UNIT
217/557-9883 (fax)

TO: Donna Newman, FORUM
FAX # 773-994-0584

FROM: Kirk Kumerow 
TELEPHONE: 217/ 782-5279

PAGE(S) TO FOLLOW: 2

COMMENTS: Donna thanks for your call Friday. Attached are the two Replacement Expense Reports that still need to be signed. I previously received only the signed Replacement Status Reports. Please call if questions. Thanks.

If any pages need to be resent, please call the sender at the above number. Otherwise, we will assume this transmittal has been completely received.

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701-1615

217/782-7500
TDD: 800/785-6055

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601-3219

312/814-7179
TDD: 800/785-6055

2309 West Main, Suite 118
Marion, Illinois 62959-1180

618/997-4394
TDD: 800/785-6055



Rick
SD 0388

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS

GEORGE H. RYAN
GOVERNOR

PAM MCDONOUGH
DIRECTOR

June 13, 2002

Mr. Yesse Yehudah, Executive Director
Fulfilling Our Responsibility
C/O Fulfilling Our Responsibility
7510 S. Saginaw
Chicago, IL 60649-3726

Re: Subgrant No. 01-127241 Close-Out Package

Dear Mr. Yehudah:

Per a request or due to the receipt of the final expense report, we are in the process of closing out the above referenced grant. To facilitate this process, we are enclosing a close-out package and applicable instructions. Please complete the information requested and return within 45 days from the date of this letter to:

Department of Commerce and Community Affairs
Accounting Office
620 E. Adams Street - 2nd Floor
Springfield, Illinois 62701
Attn: Close Out Unit

If your grant agreement, under Part II, Section 2.5, requires a final expense and status report; the submittal of the enclosed close-out package will serve to satisfy the reporting requirements, once your package is approved by the Department.

If your grant agreement, under Part II, Section 2.5, requires quarterly status and/or expense reports, you may elect not to submit the reports for the last period of your grant agreement provided you have already received the full amount of the grant funds as stated in your grant agreement. In other words, if you have not received all of your grant funds, you must submit an expense report to request the remaining funds prior to the completion and submittal of the enclosed close-out package.

You must continue to meet the requirements of proper cash management for the remaining term of your grant by limiting cash to an amount necessary to meet immediate cash needs. Excess cash should be returned to the Department immediately. Upon final submission of your close-out, any remaining unexpended cash should be refunded as defined in the enclosed procedures.

Should you have questions about the close-out package or instructions please contact John Prief at (217) 785-6436.

Sincerely,

Christi DeGroot
Assistant Manager
Accounting Office

CC: Patty Hughes
Close-Out File

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-600
Chicago, Illinois 60601

607 East Adams Street
Springfield, Illinois 62701

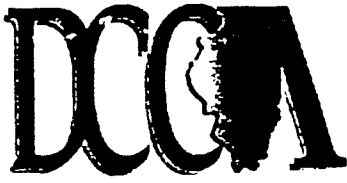
2300 West Main, Suite 118
Marion, Illinois 62959

217/782-7800
FAX: 217/785-6464 TDD: 800/785-6055

312/814-7178
FAX: 312/814-6732 TDD: 800/419-0667

217/786-2600
FAX: 217/785-2618 TDD: 217/785-0211

618/997-4394
FAX: 618/997-1825 TDD: 800/535-0888



Illinois

Department of Commerce and ~~Community~~ Affairs

MAILED

TELEFAX COVER SHEET

DATE: 6-14-2002

TO: Donna Newman, F.O.R.U.M

TELEFAX NUMBER: 773-933-1624

From: Tim Guinan, Grant Manager

Fax number: 217-524-0382

Phone number: 217-557-9883

E-mail address: tguinan@commerce.state.il.us

NUMBER OF PAGES TO FOLLOW: 1

Mr. Newman:

Thank you for sending the report for IL FIRST Grant 01-127241. However the quarterly expense report attached needs to be revised. The line items that are circles are over the 10% variance allowed in the grant agreement. The grant agreement requires that you report only grant funds expended. If these are the final figures then a modification to the budget is required. The modification to extend the grant has been approved.

Please revise the form or fax a modification at your earliest convenience.

Today is my last day in the Grant Unit. Future correspondence should be directed to Tim Guinan at the numbers listed above.

Thank you for your cooperation.

Rick Doan

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601

325 West Adams Street, 3rd Floor
Springfield, Illinois 62704-1892

2309 West Main, Suite 118
Marion, Illinois 62959

217/782-7500
Fax 217/785-6454 • TDD 800/785-6055

312/814-7179
Fax 312/814-6732 • TDD 800/419-0667

217/785-2800
Fax 217/785-2618 • TDD 217/785-0211

618/997-4394
Fax 618/997-1825 • TDD Relay 800/526-0844

ILLINOIS FIRST PROGRAM EXPENSE REPORT

Dept. of Commerce and Community Affairs
620 East Adams
Springfield, IL 62701

Grantee Name:	FORUM (Fulfilling Our Responsibility Unto Mankind)
Grantee Address:	7510 S. Saginaw Chicago, IL 60649-3726
FEIN:	[REDACTED]
Grant Agreement No.:	01-127241
Prepared By:	Donna Newman
Date:	April 18, 2002
Phone:	773-933-5700

Report Period
From: 1/1/02 To: 3/31/02

Report #
7
Final? NO

Budget Line Items or Activities	1	2	3	4	5
	Approved Budget	Prior Period Year-to-date Expenditures	Expenses Paid this Report Period	Year-to-date Expenditures	Funds Previously Received
Evaluator	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00
Consultant	\$ 7,500.00	\$ 12,492.90	\$ 5,000.00	\$ (17,492.90)	\$ 7,500.00
CPA	\$ 1,500.00	\$ 655.00	\$ 270.00	\$ 925.00	\$ 1,500.00
Printing	\$ 20,000.00	\$ 13,002.38	\$ 10,002.38	\$ (23,004.76)	\$ 20,000.00
Equipment (Computers)	\$ 20,000.00	\$ 12,761.17	\$ 3,044.50	\$ 15,805.67	\$ 20,000.00
Insurance	\$ 2,500.00	\$ 209.30	\$ 630.27	\$ 839.57	\$ 2,500.00
Conferences / Seminars	\$ 2,100.00	\$ -	\$ -	\$ -	\$ 2,100.00
Subscriptions / Memberships	\$ 400.00	\$ 232.78	\$ -	\$ 232.78	\$ 400.00
Rent	\$ 3,600.00	\$ 3,176.00	\$ 374.76	\$ 3,550.76	\$ 3,600.00
Utilities	\$ 4,800.00	\$ 4,397.95	\$ 1,085.30	\$ (5,483.25)	\$ 4,800.00
Supplies	\$ 2,800.00	\$ 1,838.88	\$ 380.09	\$ 2,218.97	\$ 2,800.00
Maintenance and Repairs	\$ 1,200.00	\$ 807.15	\$ 40.75	\$ 847.90	\$ 1,200.00
Postage	\$ 600.00	\$ 441.69	\$ 12.30	\$ 453.99	\$ 600.00
Travel	\$ 2,000.00	\$ 1,037.46	\$ 240.61	\$ 1,278.07	\$ 2,000.00
TOTAL	\$ 75,000.00	\$ 51,052.66	\$ 21,080.96	\$ 72,133.62	\$ 75,000.00

<p style="text-align: center;">Grantee Certification</p> <p>All expenditures from these project funds are for approved project costs only. Further, I certify that supporting documentation on actual expenditures is on file in our office, and that I have full signature authority to sign on behalf of this agency.</p> <p style="text-align: right;">By: <u>B. G. [Signature]</u> Predecessive Dir. 4/18/02 Authorized Official: Signature and Title _____ (date)</p>	<p style="text-align: center;">DCCA Certification</p> <p>Authorized Payment: \$ _____</p> <p>Project Manager _____ (date) Manager of grant Unit _____ Or Bureau Coordinator _____ (date)</p>
---	--

ILLINOIS FIRST PROGRAM EXPENSE REPORT

Dept. of Commerce and Community Affairs
620 East Adams
Springfield, IL 62701

Grantee Name:	FORUM (Fulfilling Our Responsibility Unto Mankind)
Grantee Address:	7510 S. Saginaw Chicago, IL 60649-3726
FEIN:	[REDACTED]
Grant Agreement No:	01-127241
Prepared By:	Donna Newman
Date:	April 18, 2002
Phone:	773.933.5700

Report Period
From: 1/1/02 To: 3/31/02

Report #
7
Final? NO

Budget Line Items or Activities reported from your Grant Agreement	1		2		3		4		5	
	Approved Budget	Prior Period Year-to-date Expenditures	Expenses Paid this Report Period	Year-to-date Expenditures	Funds Previously Received					
Evaluator	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00					
Consultant	\$ 7,500.00	\$ 12,492.90	\$ 5,000.00	\$ 17,492.90	\$ 7,500.00					
CPA	\$ 1,500.00	\$ 655.00	\$ 270.00	\$ 925.00	\$ 1,500.00					
Printing	\$ 20,000.00	\$ 13,002.38	\$ 10,002.38	\$ 23,004.76	\$ 20,000.00					
Equipment (Computers)	\$ 20,000.00	\$ 12,761.17	\$ 3,044.50	\$ 15,805.67	\$ 20,000.00					
Insurance	\$ 2,500.00	\$ 209.30	\$ 630.27	\$ 839.57	\$ 2,500.00					
Conferences / Seminars	\$ 2,100.00	\$ -	\$ -	\$ -	\$ 2,100.00					
Subscriptions / Memberships	\$ 400.00	\$ 232.78	\$ -	\$ 232.78	\$ 400.00					
Rent	\$ 3,600.00	\$ 3,176.00	\$ 374.76	\$ 3,550.76	\$ 3,600.00					
Utilities	\$ 4,800.00	\$ 4,397.95	\$ 1,085.30	\$ 5,483.25	\$ 4,800.00					
Supplies	\$ 2,800.00	\$ 1,838.88	\$ 380.09	\$ 2,218.97	\$ 2,800.00					
Maintenance and Repairs	\$ 1,200.00	\$ 807.15	\$ 40.75	\$ 847.90	\$ 1,200.00					
Postage	\$ 600.00	\$ 441.69	\$ 12.30	\$ 453.99	\$ 600.00					
Travel	\$ 2,000.00	\$ 1,037.46	\$ 240.61	\$ 1,278.07	\$ 2,000.00					
TOTAL	\$ 75,000.00	\$ 51,052.66	\$ 21,080.96	\$ 72,133.62	\$ 75,000.00					

Grantee Certification

All expenses from these project funds are for approved project costs only. Further, I certify that supporting documentation on actual expenditures on file in our office, and that I have full signature authority on behalf of this agency.

By: B. G. [Signature] (date)

Authorized Official: [Signature] (date)

DCCA Certification

Authorized Payment: \$ _____

Project Manager: _____ (date)

Manager of grant Unit: _____ (date)

Or Bureau Coordinator: _____ (date)



Illinois
Department of Commerce and Community Affairs

TELEFAX COVER SHEET

DATE: September 4, 2002

TO: Donna Newman
TELEFAX NUMBER:(773) 933-1624

From: Tim Guinan, Grant Manager
Fax number: 217-557-9883
Phone number:217-5240382
E-mail address:

NUMBER OF PAGES TO FOLLOW: 2

COMMENTS

Ms. Newman:
Please reflect the change in line item "Consultant", per report #7 (01/01/02 to 03/31/02). The amount should reflect \$7500 and not \$7942.90. Please change this amount and the total and re-submit.
For your convenience "Year-to-date-expenditures" on the last report should match "Prior period year-to-date-expenditures" on the most recent report.
Also please submit status report for period 04/01/02 to 06/30/02.
If you should have any questions, please call (217) 524-0382.
Thank you!

Tim Guinan

If any pages need to be resent, please call the sender. Otherwise, we will assume this transmittal has been completely received. Thank you.

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601

325 West Adams Street, 3rd Floor
Springfield, Illinois 62704-1892

2309 West Main, Suite 118
Manon, Illinois 62959

217/782-7500
Fax 217/785-6454 • TDD 800/785-6055

312/814-7179
Fax 312/814-6732 • TDD 800/419-0667

217/785-2800
Fax 217/785-2618 • TDD 217/785-0211

618/997-4394
Fax 618/997-1825 • TDD Relay 800/526-0844

**ILLINOIS FIRST PROGRAM
EXPENSE REPORT**

Dept. of Commerce and Community Affairs
620 East Adams
Springfield, IL 62701

Grantee Name:	FORUM (Fulfilling Our Responsibility Unto Mankind)
Grantee Address:	7510 S. Saginaw Chicago, IL 60649-3726
FEIN:	[REDACTED]
Grant Agreement No.:	01-127241
Prepared By:	Donna Newman
Date:	August 14, 2002
Phone:	773.933.5710

Report Period From:	4/1/02
Report Period To:	6/30/02

Report #	8
Final?	NO

Budget Line Items or Activities (copied from your Grant Agreement)	Approved Budget	Prior Period Year-to-date Expenditures	Expenses Paid this Report Period	Year-to-date Expenditures	Funds Previously Received
Evaluator	\$ 6,000.00	\$ -	\$ 192.00	\$ 192.00	\$ 6,000.00
Consultant	\$ 7,500.00	\$ 7,500.00	\$ 135.00	\$ 7,635.00	\$ 7,500.00
CPA	\$ 1,500.00	\$ 790.00	\$ 52.00	\$ 842.00	\$ 1,500.00
Printing	\$ 20,000.00	\$ 13,002.38	\$ -	\$ 13,002.38	\$ 20,000.00
Equipment (Computers)	\$ 20,000.00	\$ 16,770.67	\$ 7,729.20	\$ 24,499.87	\$ 20,000.00
Insurance	\$ 2,500.00	\$ 659.27	\$ -	\$ 659.27	\$ 2,500.00
Conferences / Seminars	\$ 2,100.00	\$ -	\$ -	\$ -	\$ 2,100.00
Subscriptions / Memberships	\$ 400.00	\$ 232.78	\$ -	\$ 232.78	\$ 400.00
Rent	\$ 3,600.00	\$ 3,125.76	\$ 1,334.76	\$ 4,460.52	\$ 3,600.00
Utilities	\$ 4,800.00	\$ 5,125.78	\$ 970.04	\$ 6,095.82	\$ 4,800.00
Supplies	\$ 2,600.00	\$ 1,918.98	\$ 248.48	\$ 2,165.46	\$ 2,600.00
Maintenance and Repairs	\$ 1,200.00	\$ 818.51	\$ -	\$ 818.51	\$ 1,200.00
Postage	\$ 600.00	\$ 441.69	\$ 5.26	\$ 446.95	\$ 600.00
Travel	\$ 2,000.00	\$ 1,081.35	\$ 415.39	\$ 1,496.74	\$ 2,000.00
TOTAL	\$ 75,000.00	\$ 51,465.17	\$ 11,082.13	\$ 62,547.30	\$ 75,000.00

DCCA Certification

Grantee Certification

All expenditures from these project funds are for approved project costs only. Further, I certify that supporting documentation on actual expenditures is on file in our office, and that I have full signature authority to sign on behalf of this agency.

Donna Newman 9/9/02
 Authority to sign on behalf of this agency

DCCA Certification

Authorized Payment: \$ _____ (date)

Project Manager _____ (date)

Manager of grant Unit _____ (date)

Or Bureau Coordinator _____ (date)

ILLINOIS FIRST PROGRAM EXPENSE REPORT

Dept. of Commerce and Community Affairs
620 East Adams
Springfield, IL 62701

Grantee Name:	FORUM (Fulfilling Our Responsibility Unto Mankind)		
Grantee Address:	751C S. Sayinaw Chicago, IL 60649-3726		
FEDIN	[REDACTED]		
Grant Agreement No.	01-12741		
Prepared By:	Donn Newman		
Date:	August 14, 2002		
Phone:	773-933-5700		

Report Period
From: 4/1/02 To: 6/30/02

Report #	8
Final?	NO

Budget Line Items or Activities (copied from your Grant Agreement)	Approved Budget	Prior Period Year-to-date Expenditures	Expenses Paid this Report Period	Year-to-date Expenditures	Funds Previously Received
Evaluator	\$ 6,000.00	\$ -	\$ 192.00	\$ 192.00	\$ 6,000.00
Consultant	\$ 7,500.00	\$ 7,942.90	\$ 135.00	\$ 8,077.90	\$ 7,500.00
CPA	\$ 1,500.00	\$ 790.00	\$ 52.00	\$ 842.00	\$ 1,500.00
Printing	\$ 20,000.00	\$ 13,002.38	\$ -	\$ 13,002.38	\$ 20,000.00
Equipment (Computers)	\$ 20,000.00	\$ 16,770.67	\$ 7,729.20	\$ 24,499.87	\$ 20,000.00
Insurance	\$ 2,500.00	\$ 659.27	\$ -	\$ 659.27	\$ 2,500.00
Conference / Seminars	\$ 2,100.00	\$ -	\$ -	\$ -	\$ 2,100.00
Subscriptions	\$ 400.00	\$ 232.78	\$ -	\$ 232.78	\$ 400.00
Ret	\$ 3,600.00	\$ 3,125.76	\$ 1,334.76	\$ 4,460.52	\$ 3,600.00
Utilities	\$ 4,800.00	\$ 5,125.78	\$ 970.04	\$ 6,095.82	\$ 4,800.00
Supplies	\$ 2,800.00	\$ 1,916.98	\$ 248.48	\$ 2,165.46	\$ 2,800.00
Maintenance and Repairs	\$ 1,200.00	\$ 818.51	\$ -	\$ 818.51	\$ 1,200.00
Postage	\$ 600.00	\$ 441.69	\$ 5.26	\$ 446.95	\$ 600.00
Travel	\$ 2,000.00	\$ 1,081.35	\$ 415.39	\$ 1,496.74	\$ 2,000.00
TOTAL	\$ 75,000.00	\$ 51,908.07	\$ 11,082.13	\$ 62,990.20	\$ 75,000.00

DCCA Certification

Authorized Payment: \$ _____

Project Manager _____ (date) _____

Manager of grant Unit _____ (date) _____

Or Bureau Coordinator _____ (date) _____

Grantee Certification

All expenditures from these project funds are for approved project costs only. Further, I certify that supporting documentation on actual expenditures is on file in our office, and that I have full signature authority to sign on behalf of this agency.

By: *Wanda B. Yarbrough* 8/14/02

ILLINOIS FIRS' PROGRAM EXPENSE REPORT

Dept. of Commerce and Community Affairs
620 East Adams
Springfield, IL 62701

Grantee Name:	FORUM (Fulfilling Our Responsibility Unto Mankind)		
Grantee Address:	7510 S. Saginaw Chicago, IL 60649-3726		
FEIN:	[REDACTED]		
Grant Agreement No:	01-127241		
Prepared By:	Donna Newman		
Date:	April 18, 2002		
Phone:	773.933.5700		

Report Period
From: 1/1/02 To: 3/31/02

7	Report #
NO	Final?

Budget Line Items or Activities (copied from your Grant Agreement)	Approved Budget	Prior Period Year-to-date Expenditures	Expenses Paid this report Period	Year-to-date Expenditures	Funds Previously Received
Evaluator	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00
Consultant	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00
CPA	\$ 1,500.00	\$ 520.00	\$ 270.00	\$ 790.00	\$ 1,500.00
Printing	\$ 20,000.00	\$ 3,000.00	\$ 10,002.38	\$ 13,002.38	\$ 20,000.00
Equipment (Computers)	\$ 20,000.00	\$ 8,726.17	\$ 8,044.50	\$ 16,770.67	\$ 20,000.00
Insurance	\$ 2,500.00	\$ 29.00	\$ 630.27	\$ 659.27	\$ 2,500.00
Conferences / Seminars	\$ 2,100.00	\$ -	\$ -	\$ -	\$ 2,100.00
Subscriptions / Memberships	\$ 400.00	\$ 232.78	\$ -	\$ 232.78	\$ 400.00
Rent	\$ 3,600.00	\$ 2,751.00	\$ 374.76	\$ 3,125.76	\$ 3,600.00
Utilities	\$ 4,800.00	\$ 4,040.48	\$ 1,085.30	\$ 5,125.78	\$ 4,800.00
Supplies	\$ 2,800.00	\$ 1,536.89	\$ 380.09	\$ 1,916.98	\$ 2,800.00
Maintenance and Repairs	\$ 1,200.00	\$ 777.76	\$ 40.75	\$ 818.51	\$ 1,200.00
Postage	\$ 600.00	\$ 429.39	\$ 12.30	\$ 441.69	\$ 600.00
Travel	\$ 2,000.00	\$ 840.74	\$ 240.61	\$ 1,081.35	\$ 2,000.00
TOTAL	\$ 75,000.00	\$ 30,384.21	\$ 21,080.96	\$ 51,465.17	\$ 75,000.00

<p style="text-align: center;">Grantee Certification</p> <p>All expenditures from these project funds are for approved project Costs only. Further, I certify that supporting documentation on actual Expenditures is on file in our office, and that I have full signature Authority to sign on behalf of this agency.</p> <p style="text-align: right; font-size: 1.2em;"> <i>Donna Newman</i> 9/9/02 </p>	<p style="text-align: center;">DCCA Certification</p> <p>Authorized Payment: \$ _____</p> <p>Project Manager _____ (date) _____</p> <p>Manager of grant Unit _____ (date) _____</p> <p>Or Bureau Coordinator _____ (date) _____</p>
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ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS FORM DCCA-C-0
OFFICE OF ACCOUNTING

GRANTEES SUBMITTAL OF CLOSE-OUT DOCUMENTS

Grant No.: 01-127241 Grant Period: 07/01/2000 thru 06/30/2002

Name: Fulfilling Our Responsibility

Forms Required	Identification of Document	Document Enclosed
C-0-1	1. Reconciliation Statement	<input checked="" type="checkbox"/>
C-0-2	2. Final Expenditure Summary	<input checked="" type="checkbox"/>
C-0-3	3. Grantee's Release	<input checked="" type="checkbox"/>
C-0-4	4. Refund Check Breakout	<input checked="" type="checkbox"/>
C-0-5	5. Grantee's Assignment of Refunds, Rebates & Credits	<input checked="" type="checkbox"/>
C-0-6	6. Status Report	<input checked="" type="checkbox"/>

Grant Close-Out Certification Statement

To the best of my knowledge and belief, the Financial Statements contained in this close out package accurately represent the financial position of this grant. The Statements are presented in conformity with Generally Accepted Accounting Principles and there are no transactions that have not been properly recorded.

I certify that I have full signature authority to sign the attached close-out report on behalf of this agency.

Jesse B. Schubert / 11/15/02
Authorized Signature Date

EXECUTIVE DIRECTOR
Title

(Directions on Reverse Side)

FORM DCCA-C-0-1

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS
OFFICE OF ACCOUNTING

RECONCILIATION STATEMENT

Grant No.: 01-127241 Grant Period: 07/01/2000 thru 06/30/2002

Name: Fulfilling Our Responsibility

	<u>CASH BALANCE</u>	
1. Beginning Cash on Hand	-0-	
2. Total Amount of Grant money received	75,000	
3. Total Cash Available (line 1 + 2)	75,000	
4. Less: Total Costs (Per Expenditure Summary Total Form DCCA-C-0-2)	-75,000	
5. Balance of Cash On Hand (line 3 - 4)	-0-	

	<u>GRANT BALANCE</u>	
6. Total Grant Amount (Including all modifications)	75,000	
7. Total Grant Amount Received from D.C.C.A.	75,000	
8. Unexpended Amount of Grant (line 6 - 7)	-0-	

<u>Report of Grant Principal</u>		
9. <u>Grant Principal</u>		
a. Total Grant Amount (Including all Modifications)	a) +	75,000
b. Total Interest Earned	b) +	603.94
c. Total Grant Amount plus Interest	(a + b) = (C)	75,603.94
 <u>Less: Costs Incurred under Grant</u>		
d. Total Grant Amount Expended	d) +	75,000
e. Total Interest Expended (If grant agreement allows)	e) +	-0-
f. Total Costs Incurred	(d + e) = (f)	75,000
 <u>Equals: Unexpended Funds to be Returned to D.C.C.A.</u>		
g. Balance of Grant Amount	g) +	-0-
h. Balance of Interest Earned	h) +	603.94
i. Total Unexpended Grant Amount and Interest	(g + h) = (i)	603.94

(Directions on Reverse Side)

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS
OFFICE OF ACCOUNTINGGRANTEE'S ASSIGNMENT OF REFUNDS AND CREDITS

Grant No.: 01-127241 Grant Period: 07/01/2000 thru 06/30/2002

Name: Fulfilling Our Responsibility

Pursuant to the terms of Grant Agreement No. 01-127241 and in consideration of the reimbursement of costs and payment of fee, as provided in the said Grant and any assignment thereunder

Fulfilling Our Responsibility
C/O Fulfilling Our Responsibility
7510 S. Saginaw
Chicago, IL 60649-3726

hereinafter called the Grantee does hereby:

1. Assign, transfer, set over and release to the Department of Commerce and Community Affairs all right, title and interest to all refunds and credits or other amounts (including any interest thereon) due or which may become due, and forward promptly to the Department of Commerce and Community Affairs checks (made payable to the Department of Commerce and Community Affairs) for any proceeds so collected. The reasonable costs of any such action to effect collection shall constitute allowable costs when approved by the Grantor as stated in the said grant and may be applied to reduce any amounts otherwise payable to the Department of Commerce and Community Affairs under the terms hereof.
2. Agree to cooperate fully with the Department of Commerce and Community Affairs as to any claims or suit in connection with such refunds and credits or other amounts due: to execute any protest, pleading, application, power of attorney or other papers in connection therewith; and to permit the Department of Commerce and Community Affairs to represent it in any hearing, trial or other proceeding arising out of such claim or suit.

DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS
STANDARD EXPENDITURE SUMMARY

GRANTEE NAME: Fulfilling Our Responsibility

GRANT NO.: 01-127241 REPORT PERIOD: FROM 07/01/2000 THRU 06/30/2002

PHONE: 773.933.5700PREPARED BY: Donna Newman

COST CATEGORY/BUDGET ITEM	APPROVED BUDGET	YEAR-TO-DATE EXPENDITURES	UNEXPENDED BUDGET BALANCE
EVALUATOR	6,000.00	6,022.00	-22.00
CONSULTANT	7,500.00	7,635.00	-135.00
CPA	1,500.00	1,350.00	150.00
PRINTING	20,000.00	18,352.38	1,647.62
EQUIPMENT (COMPUTER)	20,000.00	23,628.08	-3,628.08
INSURANCE	2,500.00	710.23	1,789.77
CONF/SEMINARS	2,100.00	2,002.80	97.20
SUBSCRIP/MEMBERSHIP	400.00	360.00	40.00
RENT	3,600.00	3,767.01	-167.01
UTILITIES	4,800.00	5,320.83	-520.83
SUPPLIES	2,800.00	2,519.98	280.02
MAINT/REPAIRS	1,200.00	1,080.00	120.00
POSTAGE	600.00	451.69	148.31
TRAVEL	2,000.00	1,800.00	200.00
TOTAL	75,000.00	75,000.00	-0-

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS
OFFICE OF ACCOUNTING

FORM DCCA-C-0-3

Grantee Release

Grant No.: 01-127241 Grant Period: 07/01/2000 thru 06/30/2002

Name: Fulfilling Our Responsibility

Pursuant to the terms of Grant No. 01-127241 and in
consideration of the sum of 75,000.00
(Expenditure Summary Total-FORM DCCA-C-0-2)
which has been or is to be paid under the grant to:

Fulfilling Our Responsibility
C/O Fulfilling Our Responsibility
7510 S. Saginaw
Chicago, IL 60649-3726

hereinafter called the Grantee or to its assignees, if any, the
Grantee, upon payment of the said sum the Department of Commerce and
Community Affairs hereinafter called the Grantor, does remiss, release
and discharge to Grantor, its officers, agents and employees of and from
all liabilities, obligations, claims and demands whatsoever under or
arising from the said grant, except:

1. Specified claims in stated amounts or in estimated amounts
where the amounts are not susceptible of exact statement by the
Grantee as follows: NONE **

2. Claims, together with allowable expenses not to exceed grant
balance, based upon the liabilities of the Grantee to third parties
arising out of the performance of the said grant, which are not
known to the Grantee on the date of execution of this release and of
which the Grantee gives notice in writing to the Grantor within the
period immediately following acknowledgement of said expenses.

** It is the sole responsibility of the Grantee to timely notify the
Department of Commerce and Community Affairs if it is aware of any
Claims fitting this description.

(DIRECTIONS ON REVERSE SIDE)

ILLINOIS DEPARTMENT OF COMMERCE AND COMMUNITY AFFAIRS
OFFICE OF ACCOUNTING

FORM DCCA-C-0-4

REFUND CHECK BREAKOUT

Grant No.: 01-127241 Grant Period: 07/01/2000 thru 06/30/2002

Name: Fulfilling Our Responsibility

DOLLAR AMOUNT

1. Balance of DCCA Grant Amount
(Must equal Line No. 9g from the
Reconciliation Statement - Form
DCCA-C-0-1) \$ 0

2. Unexpended Interest or Interest
earned on funds received.
Must refer to your grant agreement
to determine interest requirements.
(Must equal line 9h as stated in the
Reconciliation Statement - Form
DCCA-C-0-1). \$ 603.94

3. Total Amount of Refund Check due DCCA
(Line 1 plus line 2. Must equal line
9i as stated in the Reconciliation
Statement - Form DCCA-C-0-1) \$ 603.94

(DIRECTIONS ON REVERSE SIDE)

ZIP Code Lookup

ZIP + 4® Code Lookup Results

Important Note

This address may not receive mail since it is the main address of a building that contains multiple addresses (e.g., an apartment building). To find an exact ZIP+4 Code, you may need to supply secondary address information (e.g., an apartment number).

Address (Standard Format) [What is This?](#)

200 E 75TH ST
CHICAGO IL 60619-2297

[Mailing Industry Information](#) [What is This?](#)

[Lookup another ZIP Code >](#)

Address (Standard Format) [What is This?](#)

200 E 75TH ST
CHICAGO IL 60619-2297

200 E 75TH ST STE 201
CHICAGO IL 60619-2297

200 E 75TH ST
CHICAGO IL 60619-2297

(EVEN Range 200 - 298) E 75TH ST
CHICAGO IL 60619-2249

Mailing Industry Information [What is This?](#)

Carrier Route: C019
County: COOK

Carrier Route: C019
County: COOK

Carrier Route: C019
County: COOK

Carrier Route: C019
County: COOK

Illinois First
Member Initiative Grant Survey

10) When completed, this information will be incorporated in to the Grant Agreement as the Project Budget. Activities listed in this budget should be consistent with activities described in the Scope of Work.

BUDGET

ACTIVITY LINE ITEM	GRANT AMOUNT	OTHER PROJECT FUNDS (if applicable)
1 Personnel Salary and fringe benefits for one part-time coordinator and two outreach educators	\$	\$ 90,800.00
2 Technical Support CPA @ \$1,500; Evaluator @ \$6,000; Consultant @ \$6,000; Legal @ \$1,500	15,000.00	16,000.00
3 Contractual Services Internet and website maintenance, fees and service charges Leasing computer equipment/ peripherals @ \$1,000.00 per month for 12 months		32,000.00
4 Printing Contractual printing for Needs Assessments, literature, brochures for community distribution, manuals/ directories and workshop materials / handouts	20,000.00	15,000.00
5 Equipment 3 servers @ \$4,000 ea 3 printers @ \$500 ea 3 scanners @ \$500 ea Digital video equipment 3 @ \$1,000 ea Software: Web design and publications software \$2,000	20,000.00	35,000.00

**Illinois First
Member Initiative Grant Survey**

10) When completed, this information will be incorporated in to the Grant Agreement as the Project Budget. Activities listed in this budget should be consistent with activities described in the Scope of Work.

BUDGET

ACTIVITY LINE ITEM	GRANT AMOUNT	OTHER PROJECT FUNDS (if applicable)
6 Administration Utilities (Gas & Electric) @ \$100/month for 12 months; Telephone @ \$300/ month for 12 months; Supplies @ \$2800 Occupancy/Rent @ \$300/month for 12 months Travel: Educator transportation costs to participating churches (gas/mileage) @ \$2000 for 12 months Maintenance & Repair: maintenance and repair of computer equipment @ \$100/month for 12 months Postage @ \$600 Insurance @ \$2,500 Conferences/Specialized Training for 3 staff persons in Macintosh software and operations @ \$700 ea Subscriptions & Memberships: specialized publications @ \$400	20,000.00	6,200.00
Total \$	75,000.00 \$	195,000.00

Fax Transmission

No. of pages incl. this one: 3

To: Stacey Rieger
DCCA

Fax number: (217)557-9883

Voice: (217)785-6154

cc:

From: Yesse B. Yehudah

Date: 10-24-00

If you do not receive all pages, please contact:

F.O.R.U.M.
7510 S. Saginaw
Chicago, Illinois 60649
(773) 933-5700/(773) 933-1624

Subject: Completed Survey

Special Instructions:

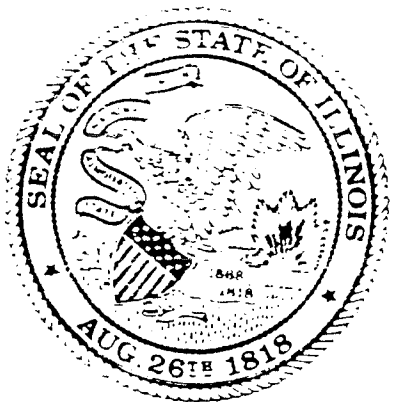
STATE OF ILLINOIS
OFFICE OF
THE SECRETARY OF STATE



Whereas, ARTICLES OF AMENDMENT TO THE ARTICLES OF INCORPORATION OF FULFILLING ONE'S RESPONSIBILITY UNTO MANKIND INCORPORATED UNDER THE LAWS OF THE STATE OF ILLINOIS HAVE BEEN FILED IN THE OFFICE OF THE SECRETARY OF STATE AS PROVIDED BY THE GENERAL NOT FOR PROFIT CORPORATION ACT OF ILLINOIS, IN FORCE JANUARY 1, A.D. 1987.

Now Therefore, I, Jim Edgar, Secretary of State of the State of Illinois, by virtue of the powers vested in me by law, do hereby issue this certificate and attach hereto a copy of the Application of the aforesaid corporation.

In Testimony Whereof, *I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, at the City of Springfield, this 29TH day of DECEMBER AD 19 89, and of the Independence of the United States the two hundred and 14TH.*



Jim Edgar
SECRETARY OF STATE



Illinois Department of Commerce and Community Affairs

George H. Ryan
Governor

Pam McDonough
Director

August 06, 2001

Mr. Yesse Yehudah
Executive Director
Fulfilling Our Responsibility Unto Mankind (FORUM)
7510 S. Saginaw
Chicago, IL 60649-3726

Dear Mr. Yehudah:

Your executed grant agreement for Illinois FIRST grant 01-127241 requires that your organization submit quarterly reports as a condition of receiving the grant. Our records indicate that the following quarterly report(s) for your grant has/have not been received:

Reporting Period	Quarterly Status Report	Quarterly Expense Report	Year
04/01/2001 - 06/30/2001	X	X	2001

In order to ensure compliance with the grant agreement, please mail the quarterly report(s) to my attention within 15 business days of the date of this letter. Reporting forms and instructions are attached for your use. If you have any questions regarding your grant, please call me at 217-524-0382.

Sincerely,

Rick Doan
Grants Manager
Illinois FIRST Unit

Attachments

cc: File

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601

607 East Adams Street
Springfield, Illinois 62701

2309 West Main, Suite 118
Marion, Illinois 62959

217/782-7500
Fax 217/524-1627 • TDD 800/785-6055

312/814-7179
Fax 312/814-6732 • TDD 800/419-0667

217/785-2800
Fax 217/785-2618 • TDD 217/785-0211

618/997-4394
Fax 618/997-1825 • TDD Relay 800/526-0844

Confirmation Report - Memory Send

Time : Sep-04-2002 08:25am
Tel line : 217-557-9883
Name : DCCA IL FIRST

Job number : 972
Date : Sep-04 08:22am
To : 917739331624
Document pages : 003
Start time : Sep-04 08:22am
End time : Sep-04 08:25am
Pages sent : 003
Status : OK

Job number : 972

*** SEND SUCCESSFUL ***



Illinois
Department of Commerce and Community Affairs

TELEFAX COVER SHEET

DATE: September 4, 2002

TO: Donna Newman
TELEFAX NUMBER:(773) 933-1624

From: Tim Guinan, Grant Manager
Fax number: 217-557-9883
Phone number:217-5240382
E-mail address:

NUMBER OF PAGES TO FOLLOW: _2_

COMMENTS

Ms. Newman:
Please reflect the change in line item "Consultant", per report #7 (01/01/02 to 03/31/02). The amount should reflect \$7500 and not \$7942.90. Please change this amount and the total and re-submit.
For your convenience "Year-to-date-expenditures" on the last report should match "Prior period year-to-date-expenditures" on the most recent report
Also please submit status report for period 04/01/02 to 06/30/02.
If you should have any questions, please call (217) 524-0382.
Thank you!
Tim Guinan

If any pages need to be resent, please call the sender. Otherwise we will assume this transmittal has been completely received. Thank you.

Internet Address <http://www.commerce.state.il.us>

630 Gen Austin Street
Springfield Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601

335 West Adams Street, 2nd Floor
Springfield, Illinois 62704-1697

2309 West Main, Suite 118
Morton, Illinois 62360

217/782-3618
Fax: 217/782-3618 eTDD: 500/782-3618

212/914-7179
Fax: 212/914-7179 eTDD: 800/418-0467

217/782-3618
Fax: 217/782-3618 eTDD: 217/782-0211

618/997-0284
Fax: 618/997-1821 e TDD Relay: 800/735-0664

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