

Regards,
Connie

From: LaRossa, Connie
Sent: Tuesday, April 29, 2014 2:56 PM
To: Veitch, Alexandra
(Alexandra.Veitch@b)(6)
Subject: FW: INC000002015637
Webmail Access Request

Alexandra,
Attached is the IT exemption form for access to my (b)(6) email. It is problematic when staff will email news articles or information that they may not want to share over the government system but they are still expecting a timely response. Since my work responsibilities require that I sit within the SCIF at NAC 19, I am not able to respond to the staff in a timely fashion without access to my (b)(6) account.

Attached is the form that requires your approval and then transmittal to ITSupport@hq.dhs.gov.

Regards,
Connie

From: IT Support
Sent: Tuesday, April 29, 2014 11:01 AM
To: LaRossa, Connie
Subject: RE: INC000002015637
Webmail Access Request

Connie,

See the attached OCIO URL Access Request Form.

Per the below instructions, please fill this form out and forward to your CIO/ COS, and have them forward the form along with an email containing their approval to ITSupport@hq.dhs.gov

5/6/2014 8:52:39 AM

Thank you for your time,
IT Support Desk
DHS HQ IT-NOVA Program
Toll Free: 1-800-250-7911
Email: ITSupport@hq.dhs.gov
RT2

From: Peterson, Robert
Sent: Monday, April 28, 2014 3:11 PM
To: LaRossa, Connie; IT Support
Cc: Manohar, Savitha; Peterson, Robert
Subject: RE: INC000002015637
Webmail Access Request