

## Bill Marshall

---

**From:** Foley, Erin <Erin\_Foley@sheriff.org>  
**Sent:** Monday, March 12, 2018 2:59 PM  
**To:** Bill Marshall  
**Subject:** FW: BILL MARSHALL - JUDICIAL WATCH FW: Sunshine Law Request  
**Attachments:** AGMT - 2013 - COLLABORATIVE AGREEMENT ON SCHOOL DISCIPLINE - SCHOOL BOAR....pdf; SBBC - Collaborative Agreement - Promise.pdf; School Board of BC-Executed Contract.pdf

**Follow Up Flag:** FollowUp  
**Flag Status:** Completed

Good Afternoon Mr. Marshall,

Please find the attached items records responsive to your March 5<sup>th</sup> request for item #2.

Thank you,

**Erin Foley**  
**Records Management Liaison Officer**  
**Administrative Support Bureau/Digital Evidence**  
**954-831-8745**  
**Broward Sheriff's Office**



2601 West Broward Blvd,  
Ft. Lauderdale, FL 33312

*Please note that Florida has a broad public records law, and that all correspondence sent to me via E-mail may be subject to disclosure.*

---

**From:** Bill Marshall [<mailto:BMarshall@JUDICIALWATCH.ORG>]  
**Sent:** Monday, March 05, 2018 3:39 PM  
**To:** BSO Public Records Request  
**Subject:** Sunshine Law Request

Dear Sir or Madam:

Please find attached a Florida public records law request. A hard copy will follow by USPS Certified Mail.

Thank you.

Respectfully,

William F. Marshall  
Senior Investigator  
Judicial Watch, Inc.  
425 Third Street, SW  
Suite 800  
Washington, DC 20024  
O: 202-646-5170  
M: 202-641-4981

*“Those who expect to reap the blessings of freedom must, like men, undergo the fatigue of supporting it.”*  
- Thomas Paine



**DATE:** December 19, 2013

13M-055

**MEMO TO:** William MacDonald, Director, Bureau of Finance & Budget (via email)  
Victor Marrero, Director, Risk Management (via email)  
Neesa Warlen, Director, Purchasing Administration (via email)

**FROM:** Stephen Muffler, Assistant General Counsel  
Office of the General Counsel

**SUBJECT:** Executed Contract – Collaborative Agreement on School Discipline

Enclosed please find a copy of the agreement between the Broward Sheriff's Office and the following:

Agreement Summary:

- Parties: BSO and the following:
- School Board of Broward County
  - Chief Judge of the Seventeenth Judicial Circuit
  - Office of the State Attorney
  - Law Office of the Public Defender
  - City of Ft. Lauderdale Police Department
  - Florida Department of Juvenile Justice
  - Ft. Lauderdale/Broward Branch NAACP
  - Juvenile Justice Advisory Board

**Purpose:** To provide a cooperative effort among public agencies to establish guidelines for the handling of school-based student misbehavior ensuring uniformity in the handling of school-based incidents.

**Consideration:** Each agency shall bear their own costs

**Term:** On-going

**Special Conditions:** Nothing in this Agreement is intended to limit the discretion of law enforcement.

Parties will ensure that members of their agencies especially those directly interacting with students and making discipline or arrests decisions are trained in the contents of this Agreement within three months of signing this Agreement.

A party may terminate their participation in the Agreement by providing written notice to all parties to this Agreement with their intent to withdraw ninety days from the date of the letter.

**Approved by:** Colonel Alvin Pollock, Executive Director, DLE

SM/ag  
Enclosures

- cc: Colonel Alvin Pollock, Executive Director, DLE (via email)  
Angelo Castillo, Executive Director, Administration Operations (via e-mail)  
Irene Costa, Contract Manager, Purchasing Administration (via email)  
Vicki Petersen, Business Manager, DLE (via email)  
Blanca Adornos, Administrative Assistant, Law Enforcement Management (via e-mail)  
Susan Graves, Administrative Assistant, Bureau of Finance & Budget (via email)

# **COLLABORATIVE AGREEMENT ON SCHOOL DISCIPLINE**

**THIS AGREEMENT** is made and entered into as of this 5 day of November, 2013, by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

(hereinafter referred to as "SBBC"),

a body corporate and political subdivision of the State of Florida

whose principal place of business is

600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**CHIEF JUDGE OF THE SEVENTEENTH JUDICIAL CIRCUIT**

whose principal place of business is

201 SE 6th Street, Ft Lauderdale, Florida 33301

and

**OFFICE OF THE STATE ATTORNEY**

whose principal place of business is

201 SE 6th Street, Ft Lauderdale, Florida 33301

and

**LAW OFFICE OF THE PUBLIC DEFENDER**

whose principal place of business is

201 SE 6th Street, Ft Lauderdale, Florida 33301

and

**SHERIFF OF BROWARD COUNTY, FLORIDA**

whose principal place of business is

2601 West Broward Boulevard, Fort Lauderdale, Florida 33311

and

**CITY OF FORT LAUDERDALE**

**FORT LAUDERDALE POLICE DEPARTMENT**

whose principal place of business is

1300 W Broward Boulevard, Fort Lauderdale, Florida 33312

and

**FLORIDA DEPARTMENT OF JUVENILE JUSTICE**

whose principal place of business is

2737 Centerview Drive, Tallahassee, Florida 32399

and

**FORT LAUDERDALE/BROWARD BRANCH NAACP**

whose principal place of business is

1100 Sistrunk Boulevard, Fort Lauderdale, Florida 33311

and

**JUVENILE JUSTICE ADVISORY BOARD**

and in collaboration and consultation with a committee of stakeholders that include representation from the Broward Teacher's Union, Broward Principals' and Assistants' Association, District Advisory Council, Diversity Committee, Children's Services Council of Broward County, State Representative Perry Thurston, State Senator Christopher Smith, and State Representative Gwyndolen Clarke-Reed for the purpose of establishing a cooperative relationship between agencies involved in the handling of student misbehavior.

**WHEREAS**, the parties acknowledge that law enforcement plays an essential role in maintaining safety in the community. However, the use of arrests and referrals to the criminal justice system may decrease a student's chance of graduation, entering higher education, joining the military, and getting a job.<sup>1</sup>

**WHEREAS**, in the 2011-2012 school year, the Department of Juvenile Justice reported 1,062 school-related arrests in Broward County, the highest number in the state.<sup>2</sup> 71% of these arrests were for misdemeanor offenses. Over half of those students had never been referred to the Juvenile Justice System before.

**WHEREAS**, across the country, students of color, students with disabilities and LGBTQ students are disproportionately impacted by school-based arrests for the same behavior as their peers.<sup>3</sup>

**WHEREAS**, The Florida Legislature "encourage[s] schools to use alternatives to expulsion or referral to law enforcement agencies by addressing disruptive behavior through restitution, civil citation, teen court, neighborhood restorative justice, or similar programs" and has instructed school districts "that zero-tolerance policies are not intended to be rigorously applied to petty acts of misconduct and misdemeanors, including, but not limited to, minor fights or disturbances."<sup>4</sup>

**WHEREAS**, with a joint commitment to ending school-based arrests for minor misbehavior, school districts and law enforcement agencies across the country have improved school safety, school engagement and academic achievement. The parties to this agreement are confident that by working together, they can return Broward County Public Schools to a culture of common sense discipline that allows all students to enjoy a safe and effective education.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

In order to follow the guidelines set forth by the Legislature,<sup>5</sup> the parties are entering into this cooperative effort among the public agencies named herein to establish guidelines for the handling of school-based student misbehavior. The guidelines are intended to establish uniformity in the handling of incidents while ensuring that each case is addressed on a case-by-case basis. The manner in which each incident is handled by the Police, School System, and/or Court is dependent upon the many factors unique to each child that includes, but is not limited to, behavioral history, present circumstances, disciplinary record, academic record, general demeanor and disposition toward others, disability or special education status, and other factors. Therefore, the parties acknowledge that students involved in the same incident or similar incidents may receive different and varying responses depending on the factors and needs of each student.

To address these issues and ensure that all students have access to a safe and effective learning environment, the parties agree to enter into a cooperative agreement governing appropriate responses and use of resources when responding to school-based misbehavior.

---

<sup>1</sup> See Kirk, David S, and Robert J Sampson, *Juvenile Arrest and Collateral Educational Damage in the Transition to Adulthood*. 86 *Sociology of Education* 36 (2013).

<sup>2</sup> Florida Department of Juvenile Justice, *Delinquency in Florida Schools: An Eight Year Study* (Jan. 2013).

<sup>3</sup> U.S. Department of Education, Office for Civil Rights, *The Transformed Civil Rights Data Collection* (Mar. 2012); Kathryn E. W. Himmelstein and Hannah Brückner, *Criminal Justice and School Sanctions Against Nonheterosexual Youth: A National Longitudinal Study*. *Pediatrics* (2010).

<sup>4</sup> § 1006.13, Fla. Stat. (2013).

<sup>5</sup> § 1006.13(4) Fla. Stat. (2013). "(a) Each district school board shall enter into agreements with the county sheriff's office and local police department specifying guidelines for ensuring that acts that pose a serious threat to school safety, whether committed by a student or adult, are reported to a law enforcement agency. (b) The agreements must include the role of school resource officers, if applicable, in handling reported incidents, circumstances in which school officials may handle incidents without filing a report with a law enforcement agency, and a procedure for ensuring that school personnel properly report appropriate delinquent acts and crimes. Zero-tolerance policies do not require the reporting of petty acts of misconduct and misdemeanors to a law enforcement agency, including, but not limited to, disorderly conduct, disrupting a school function, simple assault or battery, affray, theft of less than \$300, trespassing, and vandalism of less than \$1,000."

## ARTICLE I. DEFINITIONS

1.01 **Student Misbehavior**: breaches of the Code of Student Conduct, disruptions, and other transgressions or omissions by a student that occur on school grounds, school transportation or during a school sponsored or related event.

1.02 **Non-Violent Misdemeanors** are limited to:

- Disrupting or Interfering with a School Function;
- Affray;
- Theft of less than \$300;
- Vandalism of less than \$1,000;
- Disorderly Conduct;
- Trespassing;
- Criminal Mischief;
- Gambling;
- Loitering or Prowling;
- Harassment;
- Incidents relating to Alcohol;
- Possession of Cannabis (misdemeanor, requires consultation with law enforcement to determine the level of offense);
- Possession of Drug Paraphernalia;
- Threats;<sup>6</sup> and
- Obstructing Justice without Violence.

## ARTICLE II. TERMS OF AGREEMENT

The parties agree that students need to be held accountable for misbehavior in order to learn from their mistakes, take responsibility for their actions, and reconnect to the school community. The parties also agree that the most effective means of holding students accountable for their actions include providing them with continuity and support from school officials that interact with them on a daily basis.

2.01 **Responding to Student Misbehavior.**

In the event a student misbehaves, the school principal and their designees will be the primary source of intervention and disciplinary consequences. The Code of Student Conduct and Discipline Matrix provides detailed information on consequences and interventions and shall guide the responses to particular types of misbehavior. In addition, school officials should make every effort to connect students to school or community-based support services, such as counseling, mentoring, or extra-curricular activities.

Many types of minor student misbehavior may technically meet the statutory requirements for non-violent misdemeanors, but are best handled outside of the criminal justice system. In any school year, the first instance of student misbehavior that rises to the level of a non-violent misdemeanor and requires consultation with a police officer should not result in arrest nor the filing of a criminal complaint, but instead be handled through the Code of Student Conduct and Discipline Matrix. Behavior that rises to the level of a felony offense under any of the above statutes is not included herein.

All parties involved in school discipline decisions shall consider the surrounding circumstances including the age, history, disability or special education status, and other factors that may have influenced the behavior of the student, the degree of harm caused and the student's willingness to repair the harm.

---

<sup>6</sup> § 1006.13, Fla. Stat. (2013), requires that certain felony threats (§ 790.162 and § 790.163, Fla. Stat. (2013)) be referred to the criminal or juvenile justice system. Felonies, including § 790.162 and § 790.163, fall outside of the scope of this agreement.



2.02 **Further Incidents.**

Repeated incidents of non-violent misdemeanors as defined in section 1.02 shall result in graduated levels of school-based interventions and consequences by the administrators on campus, according to the Code of Student Conduct and Discipline Matrix, and referral to law enforcement for certain incidents.

The Discipline Matrix outlines the specific incidents in which repeated misbehavior shall result in a referral to law enforcement. Records of section 1.02 incidents shall be maintained by SBBC, in a manner consistent with the requirements of a Probable Cause Affidavit as mandated by F.S.985.13, and said information may be reported to law enforcement by SBBC should the youth willfully fail to complete sanctions.

In addition, a student who has accumulated three incidents in a school year that fall under section 1.02 shall be referred to the Behavior Intervention Committee. Upon the fourth incident in a school year that falls under section 1.02, the student shall be referred for consultation with law enforcement, unless such referral is sooner required by the Discipline Matrix.

2.03 **Consultations with Law Enforcement – Role of School Administrator.**

The school principal and their designee are encouraged to talk to the student and evaluate the unique surrounding circumstances in each case. Before referring a student to law enforcement, the school principal or their designee shall:

STEP 1. Consult the Code of Student Conduct:

Does the Discipline Matrix require consultation with law enforcement? If not, the school principal or their designee should determine the consequences and interventions to be used without involving law enforcement, including the PROMISE program.

STEP 2. Consult with law enforcement:

If the Discipline Matrix does require consultation, work with law enforcement to assess and respond to the situation. A consultation does not mean that an arrest is necessary.

STEP 3. Collaborating with law enforcement to resolve the situation:

If the law enforcement officer has exhausted their efforts to resolve the situation, could the student be held accountable through further intervention from the Collaborative Problem Solving Team, PROMISE program or community-based programs? Refusal to participate in the offered alternatives to arrest may result in referral to the Juvenile Justice System of Care and, after input from the State Attorney offices, could be referred back to law enforcement. If further support is needed but not available at the school level, the school principal or designee may call the district designee at Student Support Initiatives for guidance.

Emergency and other situations may arise that require the immediate involvement of law enforcement. In such instances, school officials and law enforcement should confer after the situation has been diffused, but, if feasible, before any arrest is made, and follow the process outlined in this agreement to ensure the most effective and least punitive means of discipline is being employed.

2.04 **Consultations with Law Enforcement – Role of Officer.**

Before making an arrest of a student for misbehavior on school grounds, school transportation or during a school sponsored or related event, a law enforcement officer shall follow the steps and guiding questions below and attached herein as Exhibit "A". If the situation is resolved short of arrest at any point during this process, the officer does not need to move on to the next step.

STEP 1. Consult with the school principal or their designee:

Has the Discipline Matrix been followed in this instance? Could this be resolved by consequences within the school discipline system (such as detention, suspension, or interventions)?

STEP 2. Evaluate the situation:

Considering all the surrounding circumstances, does this incident rise to the level of a felony or pose a serious threat to school safety that necessitates an arrest? If so, the officer shall proceed to Step 6. If the behavior falls into the category of non-violent misdemeanor, continue to the steps below. If the behavior is non-criminal or otherwise minor and not rising to any of these levels, it may be referred back to the school for consequences and interventions.

STEP 3. Issue a warning:

Can the situation be resolved with an intervention approach that may include the officer talking to the student about their behavior; a verbal warning; taking the student out of the situation in order to cool off or other intervention?

STEP 4. Talk to the parents or guardians:

Can the situation be resolved by the officer talking to the student's parents or guardians?

STEP 5. Consider alternatives with school principal or designee:

Could the student be held accountable through the Collaborative Problem Solving Team, PROMISE program or community-based programs? If further support is needed but not available at the school level, the officer may call the district designee at Student Support Initiatives for guidance.

STEP 6. After exhausting all of the above options, the officer may consider placing the student under arrest. The officer must ensure that the school principal or their designee is notified of any school-based arrest.

STEP 7. All contraband must be placed in the care and custody of the law enforcement personnel of the Department that initiates the arrest or the Broward District Schools Police Department, if no arrest is made.

2.05 **Discretion of Law Enforcement.**

Nothing in this agreement is intended to limit the discretion of law enforcement. Officers responding to an incident or consulting with school officials are encouraged to use their discretion in determining the best course of action, especially when using alternatives to arrest. While the option to use the criminal justice system is available for many incidents, the totality of the circumstances should be taken into consideration and any less punitive alternatives that ensure the safety of the school community should be considered.

2.06 **Parental Notification.**

In addition to the required notification<sup>7</sup> of parents and legal guardians by the law enforcement officer taking the student into custody, school principals or their designee are also responsible for an additional notification of parents and legal guardians upon a school-based arrest of their child.

---

<sup>7</sup> § 985.101(3), Fla. Stat. (2013).



### **ARTICLE III. TRAINING**

Parties will ensure that members of their respective agencies, especially those directly interacting with students and making discipline or arrest decisions, are trained in the content of this agreement within three months of signing this agreement. Training and implementation for existing parties should be an on-going process and any new officers, employees, agents, representatives, contractors or subcontractors whose work relates to this Agreement should be trained as they are hired.

### **ARTICLE IV. DATA COLLECTION AND OVERSIGHT**

Data reflecting all school-based arrests, referrals to law enforcement, and filing of criminal complaints and disaggregated by location of arrest/school, charge, arresting agency, gender, age, race/ethnicity, disability and ESL status is collected by the School District and Department of Juvenile Justice. Data reflecting the number and nature of incidents of misbehavior is also collected by the School District.

Each month, this data will be delivered to the Juvenile Justice Advisory Board and the Eliminating the Schoolhouse to Jailhouse Committee to monitor compliance with the terms of this agreement, the overall number of minor incidents being handled by the criminal justice system and reductions in racial disparities. In addition, these factors should be included in reviewing each school's overall school climate. This data will also be reported to the public at the end of each semester to monitor whether there have been reductions in the overall number of minor incidents being handled by the criminal justice system and reductions in racial disparities.

The parties agree to meet twice a year, at the end of each semester, with the Eliminating the Schoolhouse to Jailhouse Committee to provide oversight of the Agreement and make recommendations to the heads of each agency on any modifications to the Agreement.

### **ARTICLE V. GENERAL CONDITIONS**

#### **5.01 No Waiver of Sovereign Immunity.**

Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

#### **5.02 No Third Party Beneficiaries.**

The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

#### **5.03 Equal Opportunity Provision.**

The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

5.04 **Public Records.**

Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law.

5.05 **Student Records.**

Notwithstanding any provision to the contrary within this Agreement, the parties under this Agreement shall fully comply with all applicable State or federal law or regulation regarding the confidentiality of student information and records. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes.

5.06 **Compliance with Laws.**

Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

5.07 **Place of Performance.**

All obligations of the parties under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

5.08 **Governing Law and Venue.**

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

5.09 **Entirety of Agreement.**

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

5.10 **Binding Effect.**

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

5.11 **Assignment.**

Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement.

5.12 **Incorporation by Reference.**

Exhibit "A" and "B" attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

5.13 **Captions.**

The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

5.14 **Severability.**

In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

5.15 **Preparation of Agreement.**

The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

5.16 **Amendments.**

The Agreement may be modified at any time by a written amendment to the Agreement agreed to by all parties. In addition, the parties hereby authorize the Superintendent of Schools to execute addendums to this agreement using the form attached as Exhibit "B" to add additional municipalities to the Agreement.

5.17 **Waiver.**

The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

5.18 **Force Majeure.**

Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood,

acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

5.19 **Survival.**

All representations and warranties made herein, indemnification obligations, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, and reporting requirements shall survive the termination of this Agreement.

5.20 **Authority.**

Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

5.21 **Indemnification.**

Each party agrees to be fully responsible for its acts of negligence, or its agents' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes.

5.22 **Effective Date of Agreement.**

This Agreement shall become effective immediately upon its execution by signature.

5.23 **Withdrawal from the Agreement by a Party.**

A party may terminate their participation in the agreement by providing written notice to all parties to this Agreement of their intent to withdraw ninety days from the date of the letter. Within thirty days from the date of a termination letter, the Eliminating the Schoolhouse to Jailhouse Committee shall convene. The party wishing to terminate may withdraw at the end of the original ninety days if a resolution is not reached. An updated agreement reflecting that change shall be provided to all parties.

5.24 **Notice.**

When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC:

Robert Runcie  
Superintendent of Schools  
The School Board of Broward County, Florida  
600 Southeast Third Avenue  
Fort Lauderdale, Florida 33301

With a Copy to: Chief David Golt  
Broward District Schools Police Department  
The School Board of Broward County, Florida  
7720 West Oakland Park Boulevard – Suite 355  
Sunrise, Florida 33351

With a Copy to: Michaëlle Pope  
Executive Director  
Student Support Initiatives  
600 Southeast Third Avenue  
Fort Lauderdale, Florida 33301

To Chief Judge of the 17<sup>th</sup> Judicial Circuit: Honorable Peter M. Weinstein  
Chief Judge of the 17<sup>th</sup> Judicial Circuit  
201 SE 6th Street  
Ft Lauderdale, Florida 33301

With a Copy to: Honorable Elijah H. Williams  
Judge of the 17<sup>th</sup> Judicial Circuit  
201 SE 6th Street  
Ft Lauderdale, Florida 33301

To the Office of the State Attorney: Honorable Michael J. Satz  
State Attorney  
201 SE 6th Street  
Ft Lauderdale, Florida 33301

With a Copy to: Maria Schneider  
Assistant State Attorney  
State Attorney's Office  
Room 640  
201 SE 6th Street  
Ft Lauderdale, Florida 33301

To the Law Office of the Public Defender: Honorable Howard Finkelstein  
Public Defender  
Third Floor, North Wing  
Broward County Courthouse  
201 SE 6th Street  
Ft Lauderdale, Florida 33301

With a Copy to: Gordon Weekes  
Chief Assistant Public Defender  
201 SE 6th Street  
Ft Lauderdale, Florida 33301

To Sheriff of Broward County, Florida: Sheriff Scott Israel  
Broward Sheriff's Office  
2601 West Broward Boulevard  
Fort Lauderdale, Florida 33311

With a Copy to: Major Oscar Llerena  
Youth and Neighborhood Services  
2601 West Broward Boulevard

Fort Lauderdale, Florida 33311

With a Copy to:

Ronald M. Gunzburger  
General Counsel  
2601 West Broward Boulevard  
Fort Lauderdale, Florida 33311

To the Fort Lauderdale Police Department: Chief Franklin Adderley  
Fort Lauderdale Police Department  
1300 W Broward Boulevard  
Fort Lauderdale, Florida 33312

With a Copy to:

Bradley H. Weissman  
Police Legal Advisor  
1300 W Broward Boulevard  
Fort Lauderdale, Florida 33312

To the Florida Department of Juvenile Justice:  
Secretary Wansley Walters  
Florida Department of Juvenile Justice  
2737 Centerview Drive,  
Tallahassee, Florida 32399

With a Copy to:

Cassandra Evans, M.S.  
Chief Probation Officer, Circuit 17  
Probation & Community Intervention  
5070 Coconut Creek Parkway  
Margate, FL 33063

To the Fort Lauderdale/Broward Branch NAACP:  
Marsha Ellison  
President  
Fort Lauderdale Branch of the NAACP  
1100 Sistrunk Boulevard  
Ft. Lauderdale, Florida 33311

To the Juvenile Justice Advisory Board: Marsha Ellison  
Chair, Juvenile Justice Advisory Board  
1100 Sistrunk Boulevard  
Ft. Lauderdale, Florida 33311


**IN WITNESS WHEREOF**, the Parties hereto have made and executed this Agreement on the date first above written.

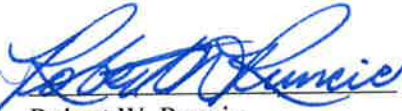
*[Signature Pages to Follow]*




**FOR THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA, BY:**

Approved as to Form  
and Legal Content:

  
Laurie-Rich Levinson  
Chair

  
Robert W. Runcie  
Superintendent

  
Paul Carland  
Office of the General Counsel

**FOR THE CHIEF JUDGE OF THE SEVENTEENTH JUDICIAL CIRCUIT, BY:**

Approved as to Form  
and Legal Content:



Honorable Peter M. Weinstein  
Chief Judge of the 17<sup>th</sup> Judicial Circuit

---

**FOR THE OFFICE OF THE STATE ATTORNEY, BY:**

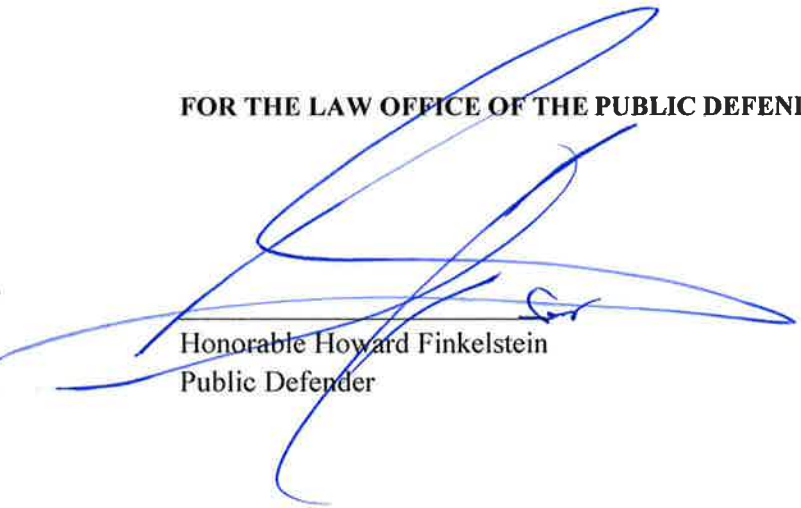
Approved as to Form  
and Legal Content:

  
Honorable Michael J. Satz  
State Attorney

---

**FOR THE LAW OFFICE OF THE PUBLIC DEFENDER, BY:**


Approved as to Form  
and Legal Content:



Honorable Howard Finkelstein  
Public Defender

---

**FOR THE SHERIFF OF BROWARD COUNTY, FLORIDA, BY:**

  
Sheriff Scott Israel  
Sheriff

Approved as to Form  
and Legal Content:





\_\_\_\_\_  
Ronald M. Gunzburger  
Office of the General Counsel

12/09/13

**FOR THE CITY OF FORT LAUDERDALE, FORT LAUDERDALE POLICE DEPARTMENT, BY:**



Russell H. Hanstein  
Acting Chief of Police / Authorized Representative



Lee R. Feldman, City Manager  
Pursuant to Resolution No. 00-24 and §2-152(c)(1), City of Fort Lauderdale Code of Ordinances

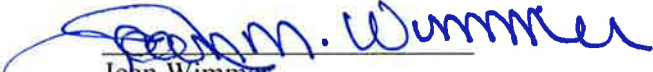
Approved as to Form  
and Legal Content:




Bradley H. Weissman  
Asst. City Attorney / Police Legal Advisor



**FOR THE FLORIDA DEPARTMENT OF JUVENILE JUSTICE, BY:**

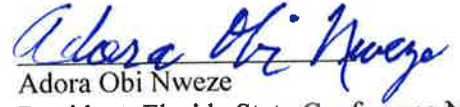
  
\_\_\_\_\_  
Joan Wimmer  
Assistant Secretary, Probation & Community Intervention

  
\_\_\_\_\_  
Cassandra Evans, M.S.  
Chief Probation Officer, Circuit 17

**FOR THE FORT LAUDERDALE/BROWARD BRANCH NAACP, BY:**



Marsha Ellison  
President, Fort Lauderdale/Broward Branch NAACP

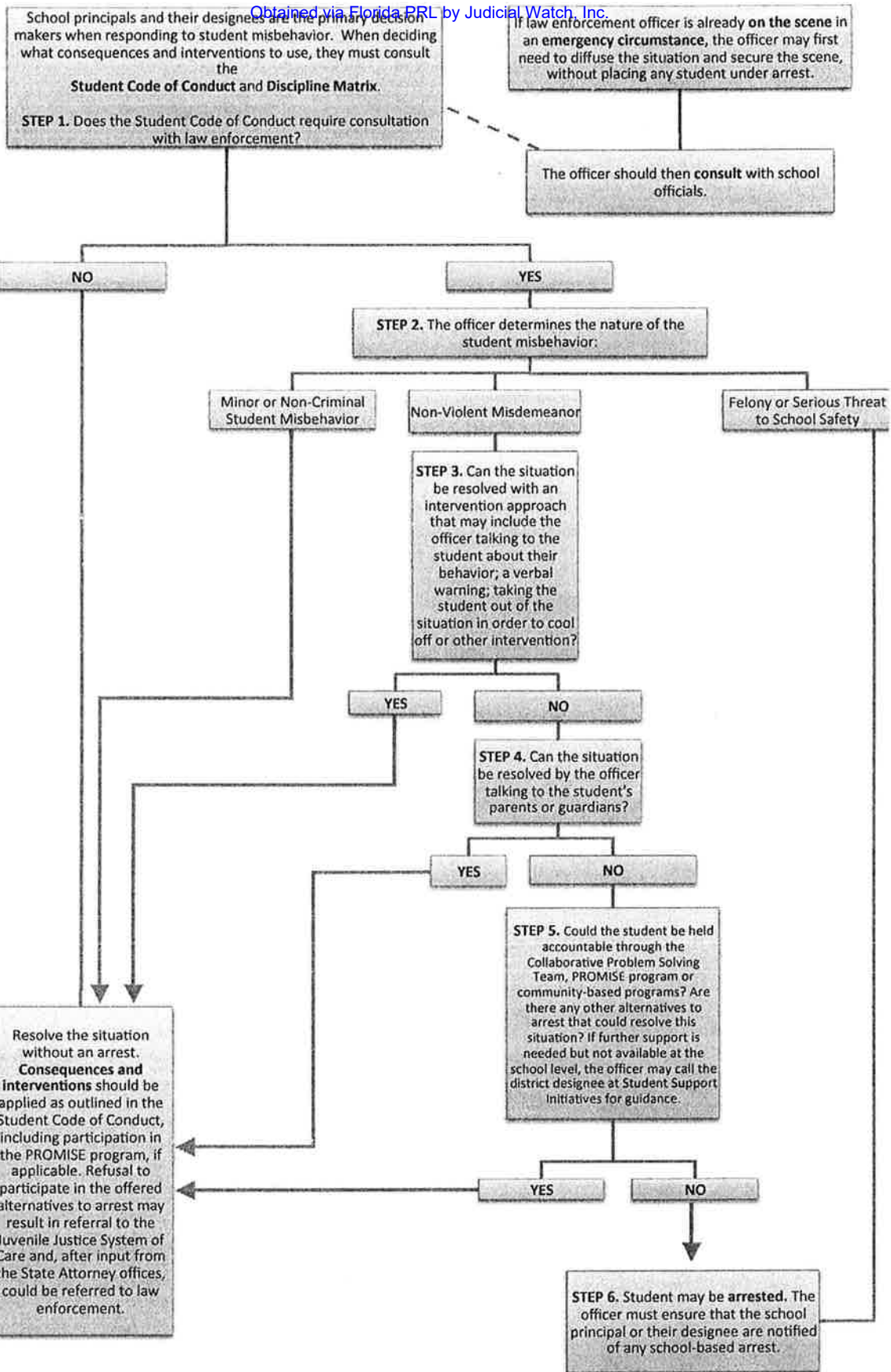


Adora Obi Nweze  
President, Florida State Conference NAACP

**FOR THE JUVENILE JUSTICE ADVISORY BOARD, BY:**

  
Marsha Ellison  
Chair

# **EXHIBIT A**



All contraband must be placed in the care and custody of the law enforcement personnel of the Department that initiates the arrest or the Broward District Schools Police Department, if no arrest is made. Nothing in this agreement is intended to limit the discretion of law enforcement. Officers responding to an incident or consulting with school officials are encouraged to use their discretion in determining the best course of action, especially when using alternatives to arrest. In addition, a student who has accumulated three incidents in a school year that fall under section 1.02 shall be referred to the Behavior Intervention Committee. Upon the fourth incident in a school year that falls under section 1.02, the student shall be referred for consultation with law enforcement, unless such referral is sooner required by the Discipline Matrix.

# **EXHIBIT B**



**ADDENDUM TO COLLABORATIVE AGREEMENT ON SCHOOL DISCIPLINE**

This Addendum to the Collaborative Agreement on School Discipline is made and entered into on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Parties to said agreement and \_\_\_\_\_ (Municipality)

WHEREAS, the following parties (“the Parties”) entered into the Collaborative Agreement on School Discipline on \_\_\_\_\_ (date approved); The School Board of Broward County, Florida, the Chief Judge of the Seventeenth Judicial Circuit, the Office of the State Attorney for the 17<sup>th</sup> Judicial Circuit in and for Broward County, Florida, the Office of the Public Defender for the 17<sup>th</sup> Judicial Circuit in and for Broward County, Florida, the Sheriff of Broward County, Florida, the City of Fort Lauderdale, the State of Florida, Department of Juvenile Justice, the Fort Lauderdale/Broward Branch NAACP, et al; and,

WHEREAS, the Collaborative Agreement establishes a cooperative effort amongst the Parties to establish guidelines for the handling of school-based student misbehavior; and,

WHEREAS, the guidelines are intended to establish uniformity in the handling of incidents while ensuring that each case is addressed on a case-by-case basis and that the manner in which each incident is handled by the Police, School System, and/or Court is dependent upon the many factors unique to each child that includes, but is not limited to, behavioral history, present circumstances, disciplinary record, academic record, general demeanor and disposition toward others, disability or special education status, and other factors; and,

WHEREAS, the Municipality is desirous of joining the Parties in this collaboration;

NOW THEREFORE, the Parties and Municipality agree as follows:

1. The Municipality agrees to enter into and abide by the terms of the Collaborative Agreement on School Discipline.
2. The Parties and Municipality shall jointly abide by the terms of the Agreement except as such may be amended as set forth in the Agreement.

For the Parties:

\_\_\_\_\_  
Robert W. Runcie  
Superintendent of Schools

For the Municipality:

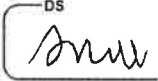
\_\_\_\_\_  
(Authorized Signatory)



**Sheriff Scott Israel**

**DATE:** March 22, 2017 17M-122

**MEMO TO:** Colonel Frank Adderley, Department of Community Services (via e-mail)  
 Colonel Gary Palmer, Department of Detention (via e-mail)  
 Heather Mitchell, Director, Finance (via e-mail)  
 Dafne Perez, Director, Office of Management & Budget (via e-mail)  
 John Greene, Director, Risk Management Division (via e-mail)  
 Neesa Warlen, Director, Purchasing Administration (via e-mail)

**FROM:** Stephen Muffler, Assistant General Counsel   
 Office of the General Counsel

**SUBJECT:** Executed Contract – (16C-200) School Board of Broward County-Promise

Enclosed please find a copy of the agreement between the Broward Sheriff's Office and the following:

Agreement Summary

**Parties:** The School Board of Broward County, Florida  
 Chief Judge of the 17<sup>th</sup> Judicial Circuit  
 Office of the State Attorney  
 Law Office of the Public Defender  
 City of Fort Lauderdale, Fort Lauderdale Police Department  
 Florida Department of Juvenile Justice  
 Fort Lauderdale/Broward Branch NAACP  
 Juvenile Justice Advisory Board  
 City of Hallandale Beach, Hallandale Beach Police Department  
 Broward County Chiefs of Police Association  
 City of Lauderhill, Lauderhill Police Department  
 City of Miramar, Miramar Police Department  
 City of Wilton Manors, Wilton Manors Police Department

**Purpose:** Agreement to reduce exclusionary disciplinary practices, while implementing prevention and intervention programs for children and youth who are neglected, delinquent or at-risk.

**Consideration:** N/A

**Term:** Ongoing

**Special Conditions:** A party may terminate their participation in the Agreement by providing written notice to all parties to this Agreement of their intent to withdraw within 90 days from the date of the letter.

**Approved by:** Colonel Alvin Pollock

SM/ag  
Enclosure

**cc:** Sgt. Carol Wargin, DLE (via e-mail)  
 Irene Costa, Contracts Manager, Purchasing Administration (via e-mail)  
 Yesenia Santana-Heath, Administrative Assistant, Dept. of Community Services (via e-mail)  
 Susan Graves, Administrative Assistant, Finance (via e-mail)  
 Kathleen Hanks, Administrative Assistant, Office of Management & Budget (via e-mail)  
 Maritza Beckford, Administrative Assistant, Purchasing Administration (via e-mail)

# COLLABORATIVE AGREEMENT ON SCHOOL DISCIPLINE

THIS AGREEMENT is made and entered into as of this 5<sup>th</sup> Oct. 2016, by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

(hereinafter referred to as "SBBC"),  
a body corporate and political subdivision of the State of Florida  
whose principal place of business is  
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**CHIEF JUDGE OF THE SEVENTEENTH JUDICIAL CIRCUIT**

whose principal place of business is  
201 SE 6th Street, Ft Lauderdale, Florida 33301

and

**OFFICE OF THE STATE ATTORNEY**

whose principal place of business is  
201 SE 6th Street, Ft Lauderdale, Florida 33301

and

**LAW OFFICE OF THE PUBLIC DEFENDER**

whose principal place of business is  
201 SE 6th Street, Ft Lauderdale, Florida 33301

and

**SHERIFF OF BROWARD COUNTY, FLORIDA**

whose principal place of business is  
2601 West Broward Boulevard, Fort Lauderdale, Florida 33311

and

**CITY OF FORT LAUDERDALE  
FORT LAUDERDALE POLICE DEPARTMENT**

whose principal place of business is  
1300 W Broward Boulevard, Fort Lauderdale, Florida 33312

and

**FLORIDA DEPARTMENT OF JUVENILE JUSTICE**

whose principal place of business is  
2737 Centerview Drive, Tallahassee, Florida 32399

and

**FORT LAUDERDALE/BROWARD BRANCH NAACP**

whose principal place of business is  
1100 Sistrunk Boulevard, Fort Lauderdale, Florida 33311

and

**JUVENILE JUSTICE ADVISORY BOARD**

whose principal place of business is  
1100 Sistrunk Boulevard, Fort Lauderdale, Florida 33311

and

**CITY OF HALLANDALE BEACH**  
**HALLANDALE BEACH POLICE DEPARTMENT**  
whose principal place of business is  
400 S Federal Highway, Hallandale Beach, Florida 33009

and

**BROWARD COUNTY CHIEFS OF POLICE ASSOCIATION**  
whose principal place of business is  
3501 Davie Road, Building 21, Davie, Florida 33314

and

**CITY OF LAUDERHILL**  
**LAUDERHILL POLICE DEPARTMENT**  
whose principal place of business is  
5581 West Oakland Park Boulevard, Lauderhill, Florida 33313

and

**CITY OF MIRAMAR**  
**MIRAMAR POLICE DEPARTMENT**  
whose principal place of business is  
2300 Civic Center Place, Miramar, Florida 33025

and

**CITY OF WILTON MANORS**  
**WILTON MANORS POLICE DEPARTMENT**  
whose principal place of business is  
2020 Wilton Drive, Wilton Manors, Florida 33305

and in collaboration and consultation with a committee of stakeholders that include representation from the Broward Teacher's Union, Broward Principals' and Assistants' Association, District Advisory Council, Diversity Committee, Children's Services Council of Broward County, State Representative Bobby DuBose, State Senator Christopher Smith, and State Representative Gwyndolen Clarke-Reed for the purpose of establishing a cooperative relationship between agencies involved in the handling of student misbehavior.

**WHEREAS**, the parties acknowledge that law enforcement plays an essential role in maintaining safety in the community. However, the use of arrests and referrals to the criminal justice system may decrease a student's chance of graduation, entering higher education, joining the military, and getting a job.<sup>1</sup>

**WHEREAS**, in the 2011-2012 school year, the Department of Juvenile Justice reported 1,062 school-related arrests in Broward County, the highest number in the state.<sup>2</sup> 71% of these arrests were for misdemeanor offenses. Over half of those students had never been referred to the Juvenile Justice System before.

**WHEREAS**, across the country, students of color, students with disabilities and LGBTQ students are disproportionately impacted by school-based arrests for the same behavior as their peers.<sup>3</sup>

**WHEREAS**, the Federal Every Student Succeeds Act (ESSA) includes Student Support and Academic Enrichment Grants to support designing and implementing of a locally-tailored plan to reduce exclusionary discipline practices in elementary and secondary schools, e.g., strategies aligned with long-term prison reduction via opportunities, mentoring, intervention support, and other education services;

**WHEREAS**, ESSA asks that States describe how the State will prioritize prevention and intervention programs for children and youth who are neglected, delinquent or at-risk, including prioritizing for such children to attain a regular high school diploma, to the extent feasible, and to participate in credit-bearing coursework while in secondary school, post secondary education, or career and technical education programming;

**WHEREAS**, The Florida Legislature "encourage[s] schools to use alternatives to expulsion or referral to law enforcement agencies by addressing disruptive behavior through restitution, civil citation, teen court, neighborhood restorative justice, or similar programs" and has instructed school districts "that zero-tolerance policies are not intended to be rigorously applied to petty acts of misconduct and misdemeanors, including, but not limited to, minor fights or disturbances."<sup>4</sup>

**WHEREAS**, with a joint commitment to ending school-based arrests for minor misbehavior, school districts and law enforcement agencies across the country have improved school safety, school engagement and academic achievement. The parties to this Agreement are confident that by working together, they can return Broward County Public Schools to a culture of common sense discipline that allows all students to enjoy a safe and effective education.

**BE IT RESOLVED**, that the parties to this Agreement follow the letter and spirit of the ESSA provisions to reduce exclusionary disciplinary practices, while implementing prevention and intervention programs for children and youth who are neglected, delinquent or at-risk. The parties will also follow the Department of Justice and Department of Education Guidelines on School Climate and Discipline.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

In order to follow the guidelines set forth by the Legislature,<sup>5</sup> the parties are entering into this cooperative effort among the public agencies named herein to establish guidelines for the handling of school-based student misbehavior. The guidelines are intended to establish uniformity in the handling of incidents while ensuring that

<sup>1</sup> See Kirk, David S, and Robert J Sampson, *Juvenile Arrest and Collateral Educational Damage in the Transition to Adulthood*. 86 *Sociology of Education* 36 (2013).

<sup>2</sup> Florida Department of Juvenile Justice, *Delinquency in Florida Schools: An Eight Year Study* (Jan. 2013).

<sup>3</sup> U.S. Department of Education, Office for Civil Rights, *The Transformed Civil Rights Data Collection* (Mar. 2012); Kathryn E. W. Himmelstein and Hannah Brückner, *Criminal Justice and School Sanctions Against Nonheterosexual Youth: A National Longitudinal Study*. *Pediatrics* (2010).

<sup>4</sup> § 1006.13, Fla. Stat. (2013).

<sup>5</sup> § 1006.13(4) Fla. Stat. (2013). "(a) Each district school board shall enter into agreements with the county sheriff's office and local police department specifying guidelines for ensuring that acts that pose a serious threat to school safety, whether committed by a student or adult, are reported to a law enforcement agency. (b) The agreements must include the role of school resource officers, if applicable, in handling reported incidents, circumstances in which school officials may handle incidents without filing a report with a law enforcement agency, and a procedure for ensuring that school personnel properly report appropriate delinquent acts and crimes. Zero-tolerance policies do not require the reporting of petty acts of misconduct and misdemeanors to a law enforcement agency, including, but not limited to, disorderly conduct, disrupting a school function, simple assault or battery, affray, theft of less than \$300, trespassing, and vandalism of less than \$1,000."

each case is addressed on a case-by-case basis. The manner in which each incident is handled by the Police, School System, and/or Court is dependent upon the many factors unique to each child, which include, but is not limited to; behavioral history; present circumstances; disciplinary record; academic record; general demeanor and disposition toward others; and, disability or special education status. Therefore, the parties acknowledge that students involved in the same incident or similar incidents may receive different and varying responses depending on the factors and needs of each student.

To address these issues and ensure that all students have access to a safe and effective learning environment, the parties agree to enter into this Cooperative Agreement governing appropriate responses and use of resources when responding to school-based misbehavior.



## **ARTICLE I. DEFINITIONS**

1.01 **Student Misbehavior:** Breaches of the Code of Student Conduct, disruptions, and other transgressions or omissions by a student that occur on school grounds, school transportation or during a school sponsored or related event, except when involving a victim not affiliated with the school district unless the victim agrees to have the matter handled via the PROMISE program.

1.02 **Misdemeanors** are limited to:

Disrupting or Interfering with a School Function;  
Affray;  
Theft of less than \$300;  
Vandalism of less than \$1,000;  
Disorderly Conduct;  
Trespassing;  
Criminal Mischief;  
Gambling;  
Harassment;  
Incidents relating to Alcohol;  
Possession of Cannabis (misdemeanor, requires consultation with law enforcement to determine the level of offense);  
Possession of Drug Paraphernalia;  
Threats;<sup>6</sup> and  
Obstructing Justice without Violence.

1.03 **Student:**

For the purpose of this Agreement, a student is an individual enrolled in a K-12 SBBC program.

## **ARTICLE II. TERMS OF AGREEMENT**

The parties agree that students need to be held accountable for misbehavior in order to learn from their mistakes, take responsibility for their actions, and reconnect to the school community. The parties also agree that the most effective means of holding students accountable for their actions include, providing them with continuity and support from school officials that interact with them on a daily basis.

2.01 **Responding to Student Misbehavior:**

In the event a student misbehaves, the school principal and/or their designees will be the primary source of intervention and disciplinary consequences. The Code of Student Conduct and Discipline Matrix provides detailed information on consequences and interventions and shall guide the responses to particular types of misbehavior. In addition, school officials should make every effort to connect students to school or community-based support services, such as counseling, mentoring, or extra-curricular activities.

Many types of minor student misbehavior may technically meet the statutory requirements for PROMISE-eligible misdemeanors, but are best handled outside of the criminal justice system. In any school year, the first instance of student misbehavior that rises to the level of a misdemeanor and requires consultation with a police officer should not result in arrest nor the filing of a criminal complaint, but instead be handled through the Code of Student Conduct and Discipline Matrix. Behavior that rises to the level of a felony offense under any of the above statutes are not included herein.

---

<sup>6</sup> §1006.13, Fla. Stat. (2013), requires that certain felony threats (§ 790.162 and § 790.163, Fla. Stat. (2013)) be referred to the criminal or juvenile justice system. Felonies, including § 790.162 and § 790.163, fall outside of the scope of this agreement.

All parties involved in school discipline decisions shall consider the surrounding circumstances including the age, history, disability or special education status, and other factors that may have influenced the behavior of the student, the degree of harm caused and the student's willingness to repair the harm.

2.02 **Further Incidents:**

Repeated incidents of PROMISE-eligible misdemeanors as defined in section 1.02 shall result in graduated levels of school-based interventions and consequences by the administrators on campus, according to the Code of Student Conduct and Discipline Matrix, and may result in a referral to law enforcement. The Discipline Matrix outlines the specific incidents in which repeated misbehavior shall result in a referral to law enforcement. Records of section 1.02 incidents shall be maintained by SBBC, in a manner consistent with the requirements of a Probable Cause Affidavit as mandated by F.S. 985.13, and said information may be reported to law enforcement by SBBC should the youth willfully fail to complete sanctions.

In addition, a student who accumulates three incidents, as defined in section 1.02, in a school year shall be referred to the Behavior Intervention Committee. Upon a fourth incident, as defined in section 1.02, in a school year, the student shall be referred for consultation with law enforcement, unless any referral is required sooner by the Discipline Matrix.

2.03 **Consultations with Law Enforcement – Role of School Administrator:**

The school principal and/or their designee are encouraged to talk to the student and evaluate the unique circumstances surrounding each case. Before referring a student to law enforcement, the school principal and/or their designee shall:

STEP 1. Consult the Code of Student Conduct and Discipline Matrix:

Does the Code of Student Conduct or Discipline Matrix require consultation with law enforcement? If not, the school principal and/or their designee should determine the consequences and interventions to be used without involving law enforcement, including the PROMISE program.

STEP 2. Consult with law enforcement:

If the Discipline Matrix requires consultation with law enforcement, work with law enforcement to assess and respond to the situation. Consultation does not mean that an arrest is necessary or required.

STEP 3. Collaborating with law enforcement to resolve the situation:

If the law enforcement officer's efforts have been exhausted to resolve the situation, could the student be held accountable through further intervention by the Collaborative Problem Solving Team, the PROMISE program and/or community-based programs? Refusal by a student to participate in the offered alternatives to arrest may result in referral to the Juvenile Justice System of Care and, after input from the Office of the State Attorney, could be referred back to law enforcement. If further support is needed but not available at the school level, the school principal and/or designee may call the district designee at Student Support Initiatives for guidance.

Emergency and other situations may arise that require the immediate involvement of law enforcement. In such instances, school officials and law enforcement should confer after the situation has been diffused, but, if feasible, before any arrest is made, and follow the process outlined in this Agreement to ensure the most effective and least punitive means of discipline is being employed.

2.04 **Consultations with Law Enforcement – Role of Officer:**

Before making an arrest of a student for misbehavior on school grounds, school transportation or during a school sponsored or related event, a law enforcement officer shall follow the steps and guiding questions below and attached herein as Exhibit “A”. If the situation is resolved at any point during this process, short of arrest, the officer does not need to move on to the next step.

STEP 1. Consult with the school principal and/or their designee:

Has the Code of Student Conduct or Discipline Matrix been followed in this instance? Could this be resolved by consequences within the school discipline system, utilizing alternatives other than arrest (such as detention, suspension, or interventions)?

STEP 2. Evaluate the situation:

Considering all the surrounding circumstances, does this incident rise to the level of a felony or pose a serious threat to school safety that constitutes a crime and necessitates an arrest? If so, the officer shall proceed to Step 6. If the behavior falls into the category of PROMISE-eligible misdemeanor, continue with the steps below. If the behavior is non-criminal or otherwise minor and not rising to any of these levels, it may be referred back to the school for consequences and interventions.

STEP 3. Issue a warning:

Can the situation be resolved with an intervention approach that may include the officer talking to the student about their behavior; a verbal warning; taking the student out of the situation in order to cool off or other intervention?

STEP 4. Talk to the parents or guardians:

Can the situation be resolved by the officer talking to the student’s parents or guardians, utilizing alternatives other than arrest?

STEP 5. Consider alternatives with school principal and/or designee:

Could the student be held accountable through the Collaborative Problem Solving Team, PROMISE program or community-based programs? If further support is needed but not available at the school level, the officer and/or school principal designee may call the district designee at Student Support Initiatives for guidance.

STEP 6. After exhausting all of the above options, the officer may consider placing the student under arrest. The officer must ensure that the school principal or their designee is notified of any school-based arrest, upon removal from campus.

STEP 7. All contraband must be placed in the care and custody of the law enforcement personnel of the Department that initiates the arrest or the Special Investigations Unit (SIU) of SBBC if no arrest is made.

2.05 **Discretion of Law Enforcement:**

Nothing in this Agreement is intended to limit the discretion of law enforcement. Officers responding to an incident and/or consulting with school officials are encouraged to collaborate and use their discretion in determining the best course of action, especially when using alternatives to arrest. While the option to use the criminal justice system is available for many incidents, the totality of the circumstances should be taken into consideration and any less punitive alternatives that ensure the safety of the school community should be considered.

**2.06 Parental Notification:**

In addition to the required notification<sup>7</sup> of parents and legal guardians by the law enforcement officer taking the student into custody, school principals and/or their designee are also responsible for an additional notification of parents and legal guardians upon a school-based arrest of their child.

**2.07 Victim Notification:**

The victim and parent or legal guardian shall be notified in writing by the school principal and/or their designee when an incident occurs on campus. A victim's rights booklet shall be provided to the victim and parent/guardian by the school district on-line\*.

**ARTICLE III. TRAINING**

Parties will ensure that members of their respective agencies, especially those directly interacting with students and making discipline or arrest decisions, are trained in the content of this Agreement within three months of signing this Agreement. Training and implementation for existing parties should be an on-going process and any new officers, employees, agents, representatives, contractors or subcontractors, as well as school administrators whose work relates to this Agreement should be trained as they are hired.

**ARTICLE IV. DATA COLLECTION AND OVERSIGHT**

Data reflecting all school-based arrests, referrals to law enforcement, and filing of criminal complaints disaggregated by location of arrest/school, charge, arresting agency, gender, age, race/ethnicity, disability and English Language Learner (ELL) status shall be collected by SBBC and Department of Juvenile Justice. Data reflecting the number and nature of incidents of misbehavior is also collected by SBBC.

Annually this data will be delivered to the Circuit 17 Advisory Board and the Eliminating the Schoolhouse to Jailhouse Committee to monitor compliance with the terms of this Agreement, including the overall number of minor incidents being handled by the criminal justice system and reductions in racial disparities. In addition, these factors should be included in reviewing each school's overall school climate. This data will also be reported to the public at the end of each school year to monitor whether there have been reductions in the overall number of minor incidents being handled by the criminal justice system and reductions in racial disparities.

The parties agree to meet at least twice a year, with the Eliminating the Schoolhouse to Jailhouse Committee to provide oversight of the agreement and make recommendations to the heads of each agency on any modifications to the Agreement.

**ARTICLE V. GENERAL CONDITIONS**

**5.01 No Waiver of Sovereign Immunity:**

Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

<sup>7</sup> § 985.101(3), Fla. Stat. (2013).

\* Schools will accommodate individuals without access to the Internet.

5.02 **No Third Party Beneficiaries:**

The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

5.03 **Equal Opportunity Provision:**

The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

5.04 **Public Records:**

The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. All Parties shall keep and maintain public records required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, all Parties shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. All Parties shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if all Parties does not transfer the public records to SBBC. Upon completion of the Agreement, all Parties shall transfer, at no cost, to SBBC all public records in possession of all Parties or keep and maintain public records required by SBBC to perform the services required under the Agreement. If all Parties transfer all public records to SBBC upon completion of the Agreement, all Parties shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If all Parties keeps and maintains public records upon completion of the Agreement, all Parties shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

**IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, [REQUEL.BELL@BROWARDSCHOOLS.COM](mailto:REQUEL.BELL@BROWARDSCHOOLS.COM), RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.**

5.05 **Student Records:**

Notwithstanding any provision to the contrary within this Agreement, all parties to this Agreement shall fully comply with the requirements of Sections 1002.22 and 1002.221, Florida Statutes; FERPA, and any other state or federal law or regulation regarding the confidentiality of student information and records. Each such party agrees, to fully indemnify itself, its officers, employees, agents, representatives, contractors or subcontractors, for any breach arising out of this covenant by the party, or an officer,



employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Sections 1002.22 and/or 1002.221, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes.

5.06 **Compliance with Laws:**

Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

5.07 **Place of Performance:**

All obligations of the parties under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

5.08 **Governing Law and Venue:**

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

5.09 **Entirety of Agreement:**

This document incorporates and includes all prior negotiations, correspondence, conversations, Agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, Agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or Agreements, whether oral or written.

5.10 **Binding Effect:**

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

5.11 **Assignment:**

Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement.

5.12 **Incorporation by Reference:**

Exhibit "A" and "B" attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

5.13 **Captions:**

The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in

any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

5.14 **Severability:**

In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

5.15 **Preparation of Agreement:**

The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

5.16 **Amendments:**

The Agreement may be modified at any time by a written amendment to the Agreement agreed to by all parties. In addition, the parties hereby authorize the Superintendent of Schools to execute addendums to this agreement using the form attached as Exhibit "B" to add additional municipalities to the Agreement.

5.17 **Waiver:**

The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

5.18 **Force Majeure:**

Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

5.19 **Survival:**

All representations and warranties made herein, indemnification obligations, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, and reporting requirements shall survive the termination of this Agreement.



5.20 **Chiefs of Police Association:**

The Broward County Chiefs of Police Association supports the Agreement in principle. However, the signature of the Association’s president does not bind any individual municipality or agency to the terms and conditions contained in this Agreement.

5.21 **Authority:**

Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

5.22 **Indemnification:**

Each party agrees to be fully responsible for its acts of negligence, or its agents’ acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes.

5.23 **Effective Date of Agreement:**

This Agreement shall become effective immediately upon its execution by signature.

5.24 **Withdrawal from the Agreement by a Party:**

A party may terminate their participation in the Agreement by providing written notice to all parties to this Agreement of their intent to withdraw ninety days from the date of the letter. Within thirty days from the date of a termination letter, the Eliminating the Schoolhouse to Jailhouse Committee shall convene. The party wishing to terminate may withdraw at the end of the original ninety days if a resolution is not reached. An updated Agreement reflecting that change shall be provided to all parties.

5.25 **Notice:**

When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC:

Robert Runcie  
Superintendent of Schools  
The School Board of Broward County, Florida  
600 Southeast Third Avenue  
Fort Lauderdale, Florida 33301

With a Copy to:

Broward District Schools Police Department  
The School Board of Broward County, Florida  
7720 West Oakland Park Boulevard – Suite 355  
Sunrise, Florida 33351



With a Copy to: Ronald M. Gunzburger  
General Counsel  
2601 West Broward Boulevard  
Fort Lauderdale, Florida 33311

To the Fort Lauderdale Police Department: Chief Franklin Adderley  
Fort Lauderdale Police Department  
1300 W Broward Boulevard  
Fort Lauderdale, Florida 33312

With a Copy to: Bradley H. Weissman  
Police Legal Advisor  
1300 W Broward Boulevard  
Fort Lauderdale, Florida 33312

To the Florida Department of Juvenile Justice:  
Secretary Christina K. Daly  
Florida Department of Juvenile Justice  
2737 Centerview Drive,  
Tallahassee, Florida 32399

With a Copy to: Cassandra Evans, M.S.  
Chief Probation Officer, Circuit 17  
Probation & Community Intervention  
5070 Coconut Creek Parkway  
Margate, FL 33063

To the Fort Lauderdale/Broward Branch NAACP:  
Marsha Ellison  
President, Fort Lauderdale Branch of the NAACP  
1100 Sistrunk Boulevard  
Ft. Lauderdale, Florida 33311

To the Juvenile Justice Advisory Board: Marsha Ellison  
Chair, Juvenile Justice Advisory Board  
1100 Sistrunk Boulevard  
Ft. Lauderdale, Florida 33311

To the Hallandale Beach Police Department:  
Chief Dwayne Flournoy  
Hallandale Beach Police Department  
400 S Federal Highway  
Hallandale Beach, Florida 33009

With a Copy to: V. Lynn Whitfield  
City Attorney, Hallandale Beach  
400 S Federal Highway  
Hallandale Beach, Florida 33009

To the Broward County Chiefs of Police Association:  
Dwayne Flournoy  
President, Broward County Chiefs of Police Association  
3501 Davie Road  
Building 21  
Davie, Florida 33314

With a Copy to: Dean Linda Wood  
Broward County Chiefs of Police Association  
3501 Davie Road  
Building 21  
Davie, Florida 33314

To the Lauderhill Police Department:  
Chief Constance Stanley  
Lauderhill Police Department  
6279 West Oakland Park Boulevard  
Lauderhill, Florida 33313

With a Copy to: Earl Hall  
City Attorney, Lauderhill  
8850 West Oakland Park Boulevard  
Suite 101  
Lauderhill, Florida 33313

To the Miramar Police Department:  
Chief Dexter M. Williams  
Miramar Police Department  
11765 City Hall Promenade  
Miramar, Florida 33025

With a Copy to: Jamie Cole  
Weiss Serota Helfman Cole & Bierman, P.L.  
City Attorney, Miramar  
200 East Broward Boulevard  
Fort Lauderdale, Florida 33301

To the Wilton Manors Police Department:  
Chief Paul O'Connell  
Wilton Manors Police Department  
2020 Wilton Drive  
Wilton Manors, Florida 33305


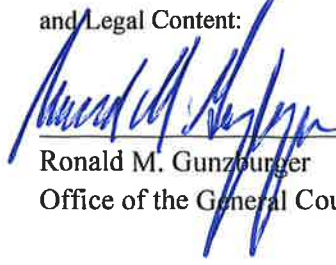
With a Copy to: Kerry L. Ezrol  
Goren Cherof Doody & Ezrol, P.A.  
City Attorney, Wilton Manors  
3099 East Commercial Boulevard  
Suite 200  
Fort Lauderdale, Florida 33308

**IN WITNESS WHEREOF**, the Parties hereto have made and executed this Agreement on the date first above written.


*[Signature Pages to Follow]*


**FOR THE SHERIFF OF BROWARD COUNTY, FLORIDA, BY:**

  
\_\_\_\_\_  
Sheriff Scott Israel  
Sheriff


Approved as to Form  
and Legal Content:   
  
\_\_\_\_\_  
Ronald M. Gunzburger  
Office of the General Counsel

**FOR THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA, BY:**

  
\_\_\_\_\_  
Dr. Rosalind Osgood  
Chair

  
\_\_\_\_\_  
Robert W. Runcie  
Superintendent

Approved as to Form  
and Legal Content:

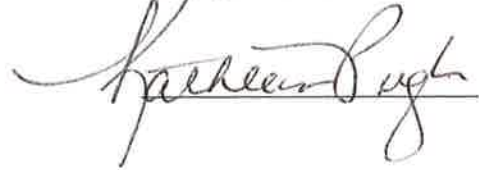
  
\_\_\_\_\_  
Barbara Myrick  
Office of the General Counsel

**FOR THE CHIEF JUDGE OF THE SEVENTEENTH JUDICIAL CIRCUIT, BY:**




Honorable Peter M. Weinstein  
Chief Judge of the 17<sup>th</sup> Judicial Circuit

Approved as to Form  
and Legal Content:



**FOR THE OFFICE OF THE STATE ATTORNEY, BY:**

Approved as to Form  
and Legal Content:

  
Honorable Michael J. Satz  
State Attorney



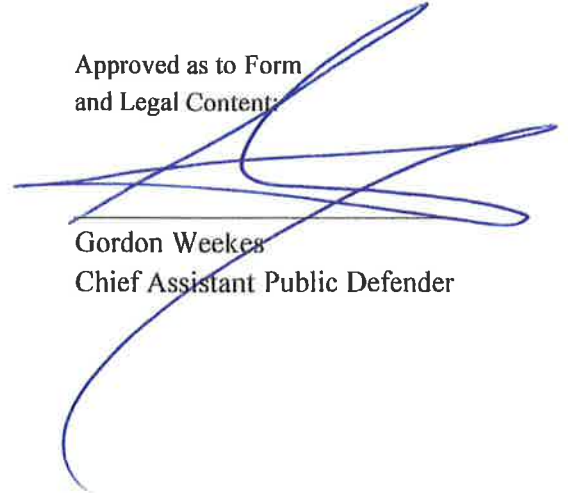


**FOR THE LAW OFFICE OF THE PUBLIC DEFENDER, BY:**



Honorable Howard Finkelstein  
Public Defender

Approved as to Form  
and Legal Content:

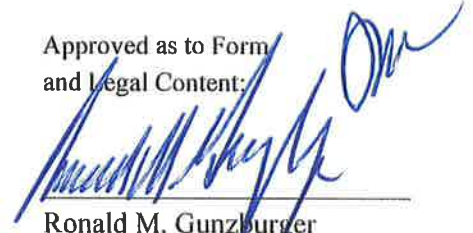


Gordon Weekes  
Chief Assistant Public Defender

**FOR THE SHERIFF OF BROWARD COUNTY, FLORIDA, BY:**

  
\_\_\_\_\_  
Sheriff Scott Israel  
Sheriff

Approved as to Form  
and Legal Content:

  
\_\_\_\_\_  
Ronald M. Gunzburger  
Office of the General Counsel

# COLLABORATIVE AGREEMENT ON SCHOOL DISCIPLINE

  
 \_\_\_\_\_  
 LEE R. FELDMAN  
 CITY MANAGER


11/21/16  
 \_\_\_\_\_  
 DATE

[Municipal Seal]

ATTEST:


  
 \_\_\_\_\_  
 JEFFREY A. MODARELLI  
 CITY CLERK

11/21/16  
 \_\_\_\_\_  
 DATE

By:   
 \_\_\_\_\_  
 JOHN P. "JACK" SEILER  
 MAYOR

11/21/16  
 \_\_\_\_\_  
 DATE

Approved as to form:  
Cynthia A. Everett, City Attorney

By:   
 \_\_\_\_\_  
 BRADLEY H. WEISSMAN  
 ASSISTANT CITY ATTORNEY

11/21/16  
 \_\_\_\_\_  
 DATE

**FOR THE FLORIDA DEPARTMENT OF JUVENILE JUSTICE, BY:**

Approved as to Form  
and Legal Content:



---

Paul Hatcher  
Assistant Secretary, Probation & Community Intervention

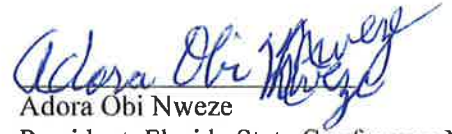
---

Cassandra Evans, M.S.  
Chief Probation Officer, Circuit 17

**FOR THE FORT LAUDERDALE/BROWARD BRANCH NAACP, BY:**

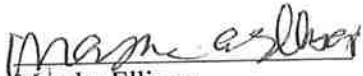


Marsha Ellison  
President, Fort Lauderdale/Broward Branch NAACP



Adora Obi Nweze  
President, Florida State Conference NAACP

**FOR THE JUVENILE JUSTICE ADVISORY BOARD, BY:**




Marsha Ellison  
Chair

**FOR THE CITY OF HALLANDALE BEACH, HALLANDALE BEACH POLICE DEPARTMENT, BY:**

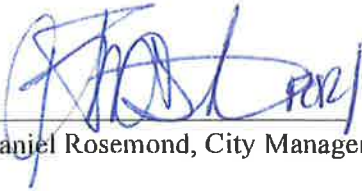


Dwayne Flournoy  
Chief of Police

Approved as to Form  
and Legal Content:



V. Lynn Whitfield  
City Attorney



Daniel Rosemond, City Manager

**FOR THE BROWARD COUNTY CHIEFS OF POLICE ASSOCIATION, BY:**



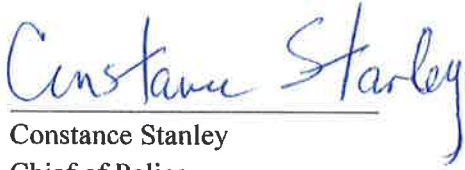
---

Dwayne Flournoy  
President



**FOR THE CITY OF LAUDERHILL, LAUDERHILL POLICE DEPARTMENT, BY:**

Approved as to Form  
and Legal Content:

  
\_\_\_\_\_

Constance Stanley  
Chief of Police

  
\_\_\_\_\_

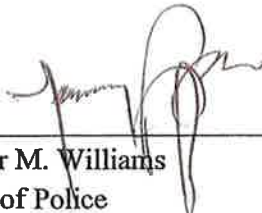
Earl Hall  
City Attorney

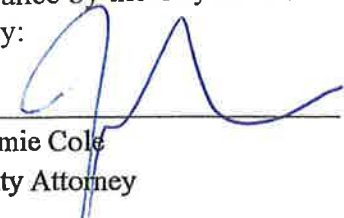
  
\_\_\_\_\_

Charles Faranda  
City Manager

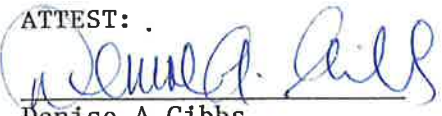
**FOR THE CITY OF MIRAMAR, MIRAMAR POLICE DEPARTMENT, BY:**

Approved as to form and legal  
sufficiency for the use of and  
reliance by the City of Miramar  
only:

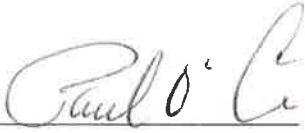
  
\_\_\_\_\_  
for Dexter M. Williams  
Chief of Police

  
\_\_\_\_\_  
Jamie Cole  
City Attorney

  
\_\_\_\_\_  
Kathleen Woods-Richardson  
City Manager

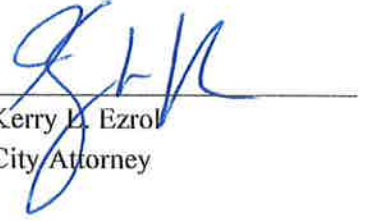
ATTEST: .  
  
\_\_\_\_\_  
Denise A Gibbs  
City Clerk

**FOR THE CITY OF WILTON MANORS, WILTON MANORS POLICE DEPARTMENT, BY:**



Paul O'Connell  
Chief of Police

Approved as to Form  
and Legal Content:

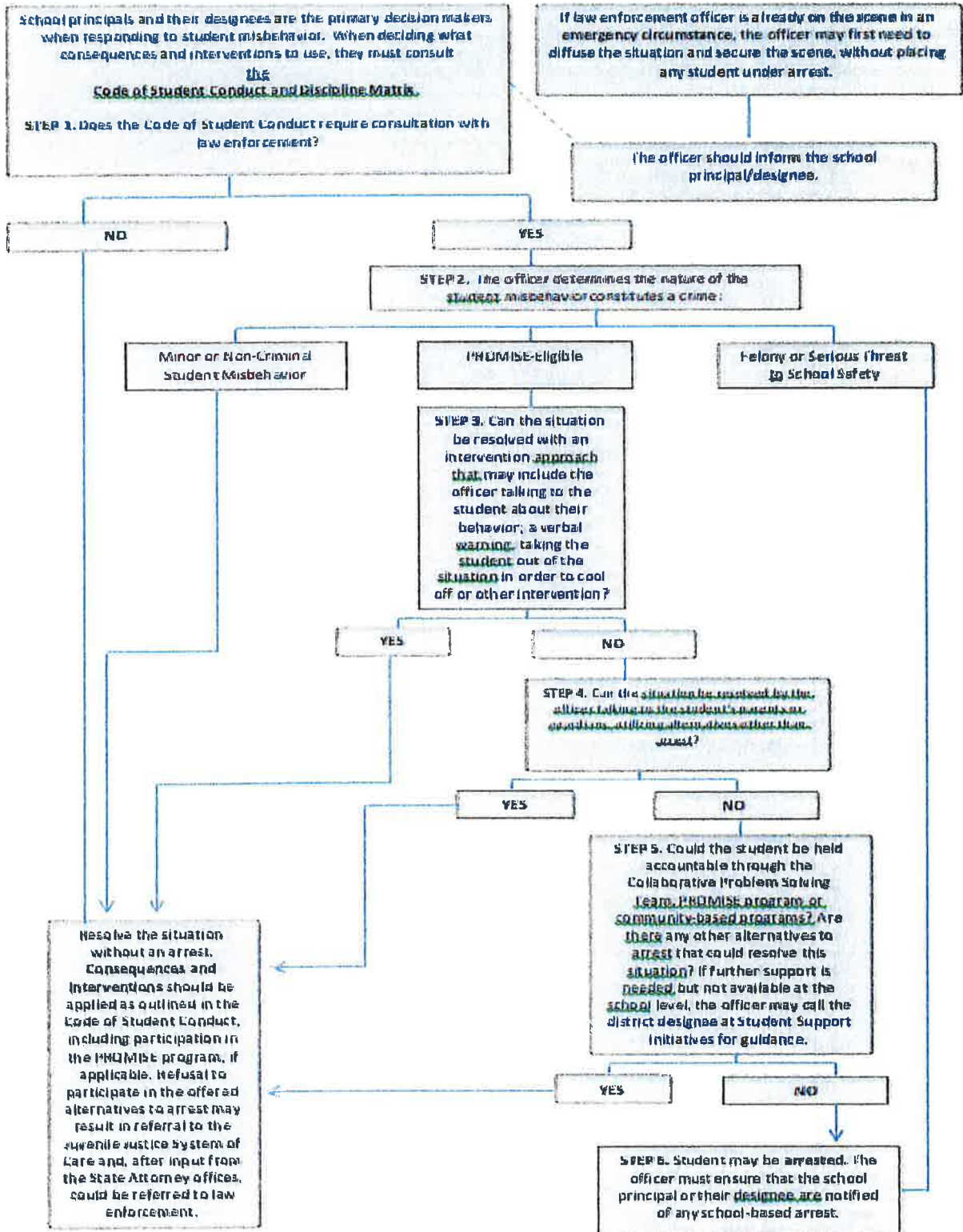


Kerry L. Ezrol  
City Attorney



Leigh Ann Henderson  
City Manager

# EXHIBIT A



Whether or not an arrest takes place, all contraband must be placed in the care and custody of law enforcement personnel or the Broward District Schools Police Department to be disposed of according to state statute. Nothing in this agreement is intended to limit the discretion of law enforcement. Officers responding to an incident or consulting with school officials are encouraged to use their discretion in determining the best course of action, especially when using alternatives to arrest. In addition to the Discipline Matrix consequences, a student who has accumulated three non-violent misdemeanors shall be referred to the Behavior Intervention Committee. Upon the fourth incident, the student shall be referred to law enforcement, unless the Discipline Matrix requires such a referral sooner.

# EXHIBIT B

**ADDENDUM TO COLLABORATIVE AGREEMENT ON SCHOOL DISCIPLINE**

This Addendum to the Collaborative Agreement on School Discipline is made and entered into on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the Parties to said Agreement and \_\_\_\_\_ (Municipality)

WHEREAS, the following parties (“the Parties”) entered into the Collaborative Agreement on School Discipline on \_\_\_\_\_ (date approved): The School Board of Broward County, Florida, the Chief Judge of the Seventeenth Judicial Circuit, the Office of the State Attorney for the 17<sup>th</sup> Judicial Circuit in and for Broward County, Florida, the Office of the Public Defender for the 17<sup>th</sup> Judicial Circuit in and for Broward County, Florida, the Sheriff of Broward County, Florida, the City of Fort Lauderdale, the State of Florida, Department of Juvenile Justice, the Fort Lauderdale/Broward Branch NAACP, et al; and,

WHEREAS, the Collaborative Agreement establishes a cooperative effort amongst the Parties to establish guidelines for the handling of school-based student misbehavior; and,

WHEREAS, the guidelines are intended to establish uniformity in the handling of incidents while ensuring that each case is addressed on a case-by-case basis and that the manner in which each incident is handled by the Police, School System, and/or Court is dependent upon the many factors unique to each child that includes, but is not limited to, behavioral history, present circumstances, disciplinary record, academic record, general demeanor and disposition toward others, disability or special education status, and other factors; and,

WHEREAS, the Municipality is desirous of joining the Parties in this collaboration;

NOW THEREFORE, the Parties and Municipality agree as follows:

1. The Municipality agrees to enter into and abide by the terms of the Collaborative Agreement on School Discipline.
2. The Parties and Municipality shall jointly abide by the terms of the Agreement except as such may be amended as set forth in the Agreement.

For the Parties:

\_\_\_\_\_  
Robert W. Runcie  
Superintendent of Schools

For the Municipality:

\_\_\_\_\_  
(Authorized Signatory)