

RELEASE IN PART  
B5,B6

**Fwd: Update**

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**From:** Robby Mook [redacted]

B6

**To:** hdr22@clintonemail.com

**Subject:** Fwd: Update

Here is the email Maggie mentioned.

----- Forwarded message -----

From: Robert Mook  
Date: Sat, Jan 24, 2009 at 6:28 PM  
Subject: Update  
To: Cheryl Mills , Maggie Williams

--We now have a comprehensive applicant spreadsheet that is divided into 7 tabs: Staff, Friends and Family, VIP Recommend, Other Recommend, UN, Ambassadors, Commissioners. I reviewed the Senate staff list with Tamara, Huma, and HRC yesterday. We have a list of 17 Senate [redacted]

B5  
B5

[redacted]

--I had a good meeting with Jan and Nancy yesterday where we all got on the same page about the process moving forward. We are going to be a great team. We have agreed on format for the applicant list as well as format for the job list and a process to prepare names for review by whoever is making staffing decisions.

--Laura, Heather and I are meeting with personnel staff first thing Monday morning to better understand the schedule C positions, at which point we should be ready to start drafting proposed slotting lists.

--Everyone on the entire list will receive a call from us letting them know we have their information, we are very excited they have expressed interest, the process has just started, and they are "in the system".

Laura, Heather, (Ruth), and I will divide up the entire applicant list on Monday and start making calls. People who HRC does not indicate are a priority will not necessarily get a second call. We will continue to follow up with priority people as we work on slotting. I have asked Jan to get Ruth in to help with calls.

--David H. is going to be responsible for managing the spreadsheet for now, as well as answering the WH Liaison phone, which rings incessantly with job seekers. Anyone who calls there will be added to the spreadsheet. As soon as we have trained David, we will circulate an email indicating that ALL job requests should go to David so they can get in the system.

--Unless you guys object, I'm going to send around an email to the larger HRC brain trust for a meeting Wednesday morning with both of you, Huma, Capricia, Minyon to go over priority names and finalize the process for proposed slotting and final decision making.