



Minnesota Department of Human Services
Office of Inspector General
Program Integrity Oversight Division
Child Care Audits and Investigations
PO Box 64982
Saint Paul, MN 55164 – 0982

April 30, 2024

Minnesota Childcare Center
[REDACTED]
312 W Lake St. Ste 2935
Minneapolis, MN 55408

License Number: 1076213

Notice of Overpayment

The Minnesota Department of Human Services (DHS), Office of the Inspector General (OIG), Program Integrity Oversight Division (PIO) recently reviewed information related to one Facility Revitalization Grant issued to you: June of 2022. DHS/OIG/PIO is authorized by law to ensure grant funds are used pursuant to their authorizing laws and in accordance with the terms of the grant attestations you signed March 30, 2022.

The documents reviewed during the grant audit showed that you were awarded a \$9,990.40 Facility Revitalization Grant for carpet replacement and received a 90% disbursement of \$8,991.36. Our findings showed:

You attested March 30, 2022 on the grant application to spend dollars exactly as described in the carpet budget or as amended with permission in writing from Grand Administrators. You also agreed that you would submit a final report as required within six months of grant award notification. The carpet project was not completed, and the final report was not submitted which was to include before and after pictures, and expense documentation for your entire grant. The final due date was November 30, 2022.

Minnesota Childcare Center [REDACTED]

April 22, 2024

Page 2

You did not meet the requirements of the Facility Revitalization Grant for the March 2022 grant period as you failed to submit required project completion information and documentation by November 30, 2022. **You will need to reimburse DHS for the recovery of the awarded grant money, totaling \$8,991.36, for this grant period.**

Here are your options for repayment:

If you agree that you did not qualify for one Facility Revitalization Grant as mentioned above, you must return the payment of \$8,991.36 within 15 calendar days of receiving this letter. Follow this process to return the funds:

- a. Write a letter that includes provider information and identify the funds that are being returned (template below)
- b. Enclose a check payable to the State of Minnesota Department of Human Services. In the check memo, write "Financial Hardship Grants"
- c. Send to:

Minnesota Department of Human Services
Attn: Receipts Center MAXIS 211
PO Box 64835
St Paul, MN 55164-0835

Appeal Rights:

If you choose not to repay the requested amount, you can appeal this action by sending a written request.

The written request must:

- Be received by the Minnesota Department of Human Services, Appeals Division within 30 days of the date this notice was mailed;
- List each item in this notice you disagree with, the reason(s) you disagree, and if applicable, the dollar value of each item you disagree with;
- State the dollar amount you believe is correct, if applicable;
- State the statute and/or rule references you believe support your position; and
- Provide a name, address, and telephone number of a person at your business that can be contacted about your appeal.

Submit your appeal to:

Minnesota Department of Human Services
Appeals Division
P.O. Box 64941
St. Paul, MN 55164-0941
Fax: 651-431-7523

Minnesota Childcare Center [REDACTED]

April 22, 2024

Page 3

Online: <http://edocs.dhs.state.mn.us/lfserver/Public/DHS-8075-ENG>

If you have questions for the DHS Appeals Division, call:

- Metro: 651-431-3600
- Greater Minnesota: 800-657-3510
- TTY: 800-627-3529 or your preferred relay service

If you have questions related to the Notice, please contact Beth Richtsmeier by phone at (651) - 431-5770, or by email at beth.richtsmeier@state.mn.us.

This information is available in other forms to people with disabilities by calling your county worker. For TTY/TDD users, contact your county worker through the Minnesota Relay at 711 or (800) 627-3529. For the Speech-to-Speech Relay, call (877) 627-3848.

Legal Authority:

Laws of Minnesota 2021, First Special Session, Chapter 7, Article 14, Section 21.

Minnesota Statutes, sections 245E.01, 245E.02, 245E.04, 245E.06 and 245E.07.

Minnesota Statutes, sections 119B.16 and 119B.21

Minnesota Statutes, section 256.045.