



Minnesota Department of Children, Youth, and Families  
Office of Inspector General  
Program Integrity Oversight Division  
Child Care Audits and Investigations  
PO Box 64982  
Saint Paul, MN 55164 – 0982

October 23, 2025 7:15 am

Minnesota Child Care Center  
312 W. Lake Street, Suite 2935  
Minneapolis, MN 55408

Provider ID: 34606  
Claim Number: 23116, 23117, and 23118

### Supplemental Child Care Assistance Notice of Overpayment

This notice supplements the Child Care Assistance Notice of Overpayment (“Notice”) issued to you on October 23, 2025 . You may have already received the Notice, and if not, you should expect to see it within 3-5 days due to mail variability. The purpose of this Supplemental Notice is to provide you additional details related to the overpayment.

The overpayment identified in the Notice occurred during the period of December 9, 2024 to January 5, 2025, and resulted in a total overpayment of \$9,408.00 for children from Dakota, Hennepin and Ramsey Counties.

The reason for the overpayment was:

1. The attendance records provided were missing, unavailable, incomplete, inaccurate, or otherwise inadequate. Minn. Stat. § 142E.16, subdivision 7(b);
2. You failed to make records available to DHS immediately upon request. Minn. Stat. § 142E.16, subdivision 7(a)(2).
3. You failed to accurately bill an absent day or holiday on a day when a child does not attend. Minn. Stat. § 142E.17, subdivision 10 and Minn. R. 3400.0110, subpart 9.

DCYF issued this overpayment for the following reasons:

1. In 35 instances, you failed to make attendance records available upon request.
2. In 8 instances, you submitted billing for children that indicated they were in attendance and receiving care, when records indicated the children were actually absent.
3. In 3 instances, you submitted billing for children that indicated they were absent, when records indicate the children were actually present and receiving care.

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4. In 11 instances, attendance records were missing a child's last name.
5. In 2 instances, you failed to document the time a child was signed into care.
6. In 2 instances, you failed to document the time a child was signed out of care.
7. In 1 instance, you submitted billing for a child that had two entries for the day with two different checkout times.

See the attachment to this Supplemental Notice for details of the overpayment.

See the Notice for your appeal rights related to this overpayment.

If you have questions related to the Notice or this Supplemental Notice, please contact DKTerri Vandergriff by phone at (651) 431-4583, or by email at [terri.e.vandergriff@state.mn.us](mailto:terri.e.vandergriff@state.mn.us).

This information is available in other forms to people with disabilities by calling your county worker. For TTY/TDD users, contact your county worker through the Minnesota Relay at 711 or (800) 627-3529. For the Speech-to-Speech Relay, call (877) 627-3848.

**Legal Authority**

Minnesota Statutes, sections 142E.16, 142E.17, 142E.18, 142E.51, and 142E.54

Minnesota Rule 3400.0110

Enclosures

CC: Dakota County  
Hennepin County  
Ramsey County